

**MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF MARCH 25, 2019.**

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday March 25, 2019 at the Board Office.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

**Approval of the Minutes**

Motion by Mr. Miller, seconded by Mr. Sutorius, to approve the minutes from the Special Board Meeting held on Monday, March 11, 2019 and the revised minutes from the Special Board Meeting on March 9, 2019; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

**Board and Staff Reports**

Townsend Community School's (TCS) Report

Mr. Pete Bartkowiak, TCS Superintendent, made his monthly report to the Board. Mr. Bartkowiak stated that Townsend has had 81 graduates for the year-to-date school year and currently has enrolled students totaling 1,391 as of March 8, 2019. He stated that the remaining metrics were pretty stable to the previous month's metrics. Mr. Bartkowiak also mentioned that TCS is busy currently with the end-of-course testing. Mr. Bartkowiak then gave an update that the State Board of Education will be voting on the Resolution for Community schools to continue at their current state until the assigned committee makes their recommendation to the Board. The subcommittee approved this resolution and was moved onto the State Board of Education for approval. In addition, he stated that this resolution is supported by State Representatives and State officials.

TCS Sponsor's Report

Mr. Mock, Margarettta Superintendent, stated that Mr. Grahl had a previous commitment and so he presented the Sponsor Report. Mr. Mock reported out that the TCS financials were reviewed by Mrs. Keegan and that the TCS enrollment numbers were reviewed. He then reported out that he and Mr. Bartkowiak attended an ODE meeting in Columbus and the sponsor and TCS met for the normal monthly meeting. MR. Mock commented that there is no ODE update on the settlement agreement, that TCS' budget is being

negatively affected from the impact of not being allowed to enroll in the outer counties (Marion, Mansfield, etc.). He reported out that Mr. Grahl, Mrs. Keegan and Mr. Mock met with Margareta's attorney on the Epicenter upload and current requirements for the sponsor and the quality practice rubric. Mr. Mock then passed out to the Board a copy of the resolution that Mr. Bartkowiak referenced in his report. They reiterated that it is going to the State Board of Education at the April 8<sup>th</sup> or 9<sup>th</sup> meeting for approval. State Representatives have stated that TCS will begin to enroll the outer counties again if this resolution passes. Mrs. Kim Miller asked how long will this resolution be in place and Mr. Mock said at least until the subcommittee's report out of their recommendation back to the State Board, which is tentatively scheduled for completion by October 1, 2019. Mrs. Keegan also mentioned that during the sponsor and TCS monthly meeting that she asked, "Given the length of time this resolution process has been taking, what cuts is TCS able to make to right-size their cost to their current funding levels." She also stated that TCS is currently spending approximately \$200K more each month versus what they are bringing in from funding, which is an ongoing concern for Margareta. Mr. Warner asked if TCS isn't allowed to start enrolling Marion and Mansfield students, how will TCS deal with the cash deterioration. Mr. Bartkowiak stated that they will have to go to plan B to right size.

### **Public Participation**

Mrs. Vicki Meyers asked for clarification of a Sandusky Register article that stated we have to reduce \$300K for the next three years and asked if that was correct. Mrs. Keegan said that had to be from an old article from last year, given those were the numbers from an older five year forecast. Then Mrs. Meyer stated that she sees that Open Enrollment (OE) is an item on the agenda and asked if this was to make changes to the OE policy. Mr. Mock responded that the motion needed tonight is to just approve the OE form to be used for next school year and no OE policy changes would occur tonight. Mrs. Meyer than asked some clarification questions on OE. Mr. Mock responded with the following answers that the April OE period is basically the re-enrollment of current OE students, and that we can enroll new OE students anytime during the year. He also clarified that we cannot deny students from OE unless the student has a history of discipline/expulsion issues or if we are at our capped number of students in the particular grade. Mr. Mock also stated that any new OE students are evaluated by the building principals when they apply.

Mr. John Zang then stated that he wanted to compliment the Board and the Administration for all the extra work that they have had to do in Sponsoring TCS, in addition to running Margaretta. He stated that it is additional work that most schools do not have to deal with. Mr. Zang then asked how many TCS students are originally from Margaretta. Mr. Miller stated it is currently 51 as referenced in the TCS report that was passed out to the Board. Mr. Miller also stated that the total number has been very consistent for years, however the Margaretta percentage of the TCS population has been reducing from approximately 7% to 2.8%. Mr. Zang then mentioned the new CUPP State Formula proposal and asked how we thought it was going to impact Margaretta's revenue? Mr. Zang stated that it seems like it should have a positive impact for Margaretta. Mr. Mock responded that on the surface it does seem like it should generate more revenue for Margaretta, however it is unclear how the local Nexus pipeline tax revenue will factor into the formula. Therefore, Mr. Mock stated that it is hard to say definitively right now.

#### **Introduction of Additional Items to Agenda**

Mr. Mock introduced an additional agenda item, to be discussed under personnel actions, to approve the Chaperones for the New York Band trip on April 22-26.

Mr. Schoenegge also asked to add an agenda item under the Superintendents report under new business, relating to the Achievement Hall of Fame.

#### **The Financial Report and Schedule of Bills**

Mrs. Keegan asked if there were any questions on the schedule of bills, bank reconciliations, or fund balances and then stated that the financial reports in the agenda reflect the eight month of this fiscal year (July 1 2017 through February 28, 2019). Mrs. Keegan stated that categories of the District's General Fund revenue were down slightly compared to last year. Specifically the State Foundation payments were down \$(64) thousand and our TCS billing is down as well due to the final reduced FTE and funding numbers from 2018 school year, which are used to calculate the sponsor's shared services and administration costs. However the Open Enrollment (OE) In is running favorable this year compared to last year at this time. Expenditures were down \$588,627 compared to last year. This is primarily driven by the heavy textbook purchases in the 2017/2018 school year and no purchases this year and the fact that OE Out is down as well. The expenditures exceeded the general fund revenues by approximately \$(49) thousand after the eighth month of February for this fiscal year. Last year during

the same period, the expenditures exceeded the general fund revenues by approximately \$(611) thousand, resulting in an improvement of approximately \$562 thousand from the same year-to-date period last year. Mr. Sutorius asked why capital outlays are down this year and Mrs. Keegan stated it is primarily due to timing of the lawnmower trade-ins and exchange timing. Mrs. Meyer asked why lawnmowers and buses were not out of Permanent Improvement (PI) fund. Mrs. Keegan explained that there is not enough money in the PI account to cover these expenditures; therefore the general fund has to cover it. Mr. Mock also stated that the Auditor of States Performance Audit stated that we have a very old fleet and recommend replace a large number of the busses in the fleet. Mr. Zang also commented on the changes for economically disadvantaged preschoolers increased state funding that could help the preschool program in the future. Mr. Zang also asked if new facilities would help reduce the OE out and increase the OE in. Mr. Mock, Mrs. Keegan and Mr. Miller all stated that when we asked at the facility visits, no one felt that it did.

### **Treasurer's Report**

#### **New Business**

Motion by Mr. Miller seconded by Mr. Sutorius on Resolution number 18-19-61, to approve the contract with North Point Educational Services Center (NPESC) for the 2019/2020 school year for a Multi-Agreement Cooperative Contract; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter on Resolution number 18-19-62, to approve a contract with NPESC for services of Developmental Disabilities programs for the 2019/2020 School Year; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter on Resolution number 18-19-63, to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller seconded by Mr. Sutorius on Resolution number 18-19-64, to accept the amounts and rates as determined by the Erie County Budget Commission for the purpose of property tax collections in calendar year 2019; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

### Old Business

Mrs. Keegan gave an update on the Townsend Elementary Building auctions costs and proceeds. She reported that we received a total of \$82,000 for both buildings and the contents of the buildings and with all the costs from the sale (except the closing costs, given it is still unknown), that we currently reflect a net proceeds of approximately \$70K from the auction. Mrs. Keegan then reported that there are a few items with the survey and sewage system and use of the buildings that is awaiting approval from Sandusky County, once approved we should be able to move to closing quickly. Mr. Sutorius then thanked Mr. Schoenegge for all his research in tracking down the Quinn surviving heirs to release the property from his right of first refusal and Mrs. Keegan for handling the auction and the entire sale process.

Mrs. Keegan then presented the Board with the Auditor of State Award that was received for a clean accounting audit for the 2018 Fiscal Year. It is presented for excellence in financial reporting in accordance with GAAP and compliance with applicable laws. Mr. Schoenegge then thanked Mrs. Keegan for the Excellence Award for the 2018 year.

Motion by Mr. Sutorius, seconded by Mr. Miller, to approve a Special Medical Insurance MOU; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

### **Superintendent's Report**

#### New Business

Motion by Mr. Schoenegge seconded by Mr. Miller on Resolution number 18-19-65, to approve the Memorandum of Understanding between Community Development Institute (CDI) Migrant Seasonal Head Start and Margareta School LEA for facilitation, support and coordination under Part B IDEA to serve children at the Fremont Center for the 2019/2020 School Year (if needed); Mr. Warner if there was any discussion, Mrs. Meyer asked what the abbreviation LEA was? Mr. Mock stated that the contract referenced Local Educating Agency. Then Mr. Warner asked for Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter on Resolution number 18-19-66, to approve the Baseball/Softball and Basketball Officiating Instruction contract with the OHSAA Certified Instructor, Mark King. Mr. Mock stated that Bellevue was one of the first to offer this. Mrs. Kim Miller asked if there is an age requirement, Mr. Mock responded that he thought it is 18 or older; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter, on Resolution number 18-19-67, to approve the purchase of NWOET In-District Professional Development Services and contract membership for 2019/2020 School Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to approve the Open Enrollment Form for 2019/2020 School Year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Mr. Mock introduced the first reading of the policies pol520 and pol530 that were attached to the Board's packages.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge to approve the mandatory Athletic shutdown week from July 1, 2019 through July 7, 2019; Mr. Warner ask if there was any discussion. Mrs. Kim Miller asked if other schools are doing this and Mr. Mock and Mr. Warner both stated yes. Mrs. Mollie Beihl stated that this shutdown is right in the middle of their six week competitive Swim Club period and it really impacts the little kids. It is four days of swim practice that is missed for the private swim club program. Mr. Warner stated unfortunately if they opened it up for swimming then other sports would follow; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Mr. Schoenegge then discussed the upcoming Achievement Hall of Fame induction that will occur on Monday, May 13<sup>th</sup> at 6:30 p.m. He stated that he was pleased when he was put in charge of this, given he wanted to right some wrongs. The committee is inducting three soldiers that were killed in the line of duty during the Vietnam War; James Blake, Gary Dauch, and Nelson Smith. They will also be bringing back the families of two previous military inductees of Herman Gant and Charles Adkin. The Committee will be presenting all five families of the fallen soldiers with the Gold Star Family Flag. The fourth new inductee is a long time Navy man, Dr. John Wagner. Mr. Schoenegge was very excited that

he was able to find all the families of these six military men and given their supreme sacrifice for this country, he was asking the Board to approve a motion for the Board of Education to cover the extended families meal for the banquet. Therefore, Mr. Miller motioned and Mrs. Yetter seconded to approve the Margareta Board of Education to pay for the meals of the soldiers' extended families. Mr. Warner asked if there was any further discussion. Mrs. Kim Miller asked if there will be enough room for all the extra people and Mr. Schoenegge stated, yes; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

### **Old Business**

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to approve Special Education One-on-One Aide, to be trained to be able to administer authorized/prescribed medications to student; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

### **Personnel Actions**

#### **Certified**

Motion by Mrs. Yetter, seconded by Mr. Miller, to accept the resignations of: Jodi Brunner - Junior High Assistant Track Coach, Nicole Limberios - 7th Grade Volleyball Coach, Hanna Haynes - 8th Grade Volleyball Coach; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the following Speech Pathology Substitutes: Jenna Belden - (effective 3/22/19) and Nancy Pickens - (effective 3/21/19); Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: abstained, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller and seconded by Mr. Schoenegge, to approve the Event Worker, Anna Taylor; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller and seconded by Mr. Schoenegge, to accept the resignation of: Kasey Parkhurst, as JV Volleyball Coach; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Miller and seconded by Mrs. Yetter, to approve Kasey Parkhurst, as Freshman Volleyball Coach for spring 2019; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge and seconded by Mr. Miller, to approve the following substitute: Lori Prosser as a Substitute Kitchen; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller and seconded by Mr. Schoenegge, to approve the following Baseball Coach Volunteers: Noah Esposito, Trey Gluth, Jeff Todd, and Dave Ball; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, to approve the following Event Workers: Deena Brace, Tom Tucker, and Connie Harkness; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mrs. Yetter and seconded by Mr. Miller, to approve the following Lifeguards: Grace Bias and Miah Laser; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter, to approve the following Chaperones for the New York Band trip on April 22-26; Stephanie Balduff, Orville Barcus, Deena Brace, Jennifer Cruz, Wilma Cunningham, John Cunningham, Jennifer David, Kelly Gerber, Nicki Gravenhorst, Krista Hall, Marsha Harmon, Dawn Kautz, Joan Lander, Mike Marsh, Sr., Jennifer Morris, Tricia Patten, Elizabeth Phillips, Michelle Reardon, Bob Reardon, Jared Young, Jeanine Adams, Ed Adams, Cindy Patrick, Mike Cullen, Susan Cullen, Craig Stierhoff, Heidi Draper, Christine Stark, Tammie Wadsworth; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: abstain, Mr. Sutorius: aye, Mr. Warner: aye.

### **Informational Items/Correspondence**

The old Carter property at 209 Lowell Street has been taped off, given vehicles have been getting stuck in the mud. Mr. Mock stated that he is receiving quotes from Hula Construction, Castalia Trenching and Shortridge Construction to lay stone so it can better serve as a parking lot. Mr. John Zang asked if it would become a handicapped location. Mr. Mock stated yes, the intention is to lay the correct stone size that will compact down for a fairly level parking area.

Mr. Mock passed out to the Board the Community Facility Forum results. Mr. Schoenegge asked that we make sure it is emailed to all the Facility Committee members that have given us email

addresses at the meetings. Mr. Mock assured Mr. Schoenegge that it would happen. Mrs. Keegan stated that we asked Mr. Freeh, our IT Director to create a group distribution with all the email addresses, so it would be easier to communicate to the mass group. Mr. John Zang then asked how many people were at the last meeting and Mr. Schoenegge stated around 30. Mr. Zang felt that was not a true and accurate cross functional team of all the people that want to be involved and have a voice. It was then stated that it wasn't advertised on the school website, or on the school calendar. Mr. Mock again stated he will make sure the next time it will be.

Mr. Mock informed the Board that we have partnered with North Point ESC to participate in the Business Advisory Council (BAC), where NPESC has gathered all the local schools and businesses to facilitate the State required BAC. He also stated that Mr. Rod Smith is Margareta's Representation. Mr. Zang asked why Ventra was not on the BAC, and Mr. Mock stated he did not know, but would check on it.

Mr. Mock then passed out to the Board the scheduled CUPP-Patterson School Funding Work Group Meeting Schedule and he encouraged the Board to attend if possible. He will not be able to attend due to a conflict. Mr. Mock also extended the offer to the public and Mr. Zang took note of it.

Mr. Mock then had the Townsend Community School/Ohio Department of Education Update, which he stated was covered earlier in the meeting and had nothing further.

Mr. Mock updated the Board on discussion that are occurring related to switching Margareta to a Summa Cum Laude approach versus the weighted average classes that can block students from getting first in their class, due to College Credit Plus (CCP) classes not being weighted. He stated that they have been talking with Huron (who did not keep the top-ten concept and just has Summa Cum Laude approach) and Danbury (who kept both the top 10 and Summa Cum Laude approach). He stated that if this is implemented it would start with the 8<sup>th</sup> grade class going forward.

Mr. Mock gave an update on the CTE-26 application process. He stated that VoAg, Home Economics, Industrial Tech and Technology have already been approved and they are just waiting on Computers to get approved. Mr. Mock stated that this is important if we go with OFCC moneys for new facilities, then being CTE-26 certified will get you larger spaces for these classrooms/work areas.

Mr. Mock then stated that we needed to go into Executive Session to talk through the 2019/2020 reductions and recommendations.

Mr. Mock stated that Habitec was at the weight room and installed the key fob system. He stated that it will be open to the public if they pay an annual fee of \$30 and sign a general release of liability form. There will be specific times posted that the key fobs will function. Mr. Zang asked if there will be an attendant and Mr. Mock stated no. Mr. Zang asked what is to stop someone with a key fob from letting a bunch of other people in. Mr. Mock said there are cameras and custodians that are around and if that is seen it will be turned into the SRO and we will confiscate they key fob. Mrs. Troxell said will teachers get to go for free and Mr. Mock said yes. She then asked how the elementary teachers will be able to get in; given the elementary teachers do not have key fobs. Mr. Mock said he will have to check into that.

Mr. Mock also mentioned that they had Janotta and Herner met himself, our Building and Grounds Supervisor, Mr. Carroll and Mr. Warner out at the original Townsend to see if they would be able to get the corner stones and main stone 'Townsend Township Centralized School' stone down and preserved for the potential new facilities. They are able to remove the signs in the timeframe that fits with the new owner's demolition plans. Mr. Schoenegge said don't be surprised if we find school time capsules behind those stones. Mr. Zang stated what a great opportunity to save the history for the potential new facilities; he stated that this is a great time for the District.

Motion by Mrs. Yetter, seconded by Mr. Miller, to enter Executive Session to discuss the termination and demotion of public employees-Budgetary employee matters; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye. The Board entered Executive Session at 8:05 p.m. Mr. Mock and Mrs. Keegan remained in the Executive Session.

Motion by Mr. Schoenegge, seconded by Mr. Miller to return to Open Public Session; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Miller, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

The Board adjourned at 9:35 p.m.

Respectfully Submitted

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Andrew Warner  
Board President

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Diane Keegan  
Treasurer