

**MARGARETTA LOCAL SCHOOLS  
BOARD OF EDUCATION  
CASTALIA, OHIO  
REGULAR MEETING AGENDA FOR: June 24, 2019 at 6:00 p.m. at the  
Board Office, 305 S. Washington Street**

I. **Call to Order**

II. **Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

III. **Approval of Minutes**

Motion to approve the minutes from the regular Board Meeting held on May 20, 2019.  
(included for review).

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

IV. **Board and Staff Reports**

A. Townsend Community School

B. Townsend Community School Sponsor Report

V. **Public Participation**

VI. **Introduction of Additional Items to Agenda**

VII. **Financial Report/Schedule of Bills**

VIII. **Treasurer's Report**

**A. New Business:**

1. Resolution (#18-19-89) to approve a contract with the Positive Education Program (PEP) located in Cuyahoga County for the purpose of providing Educational Services to Margarettta students placed in the PEP educational units for the 2019/2020 School Year.

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

2. Resolution (#18-19-90) to approve a contract with Suburban School Transportation Company, Inc. to provide special education transportation services during the 2019/2020 School Year.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

3. Resolution (#18-19-91) to approve the renewal of North Central Ohio ESC (NCOESC) Service Agreement for June 3, 2019 through August 9, 2019 to provide the District ESY services for the visually impaired.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

4. Resolution (#18-19-92) to approve the agreement with Schools of Ohio Risk Sharing Authority (SORSA) to provide comprehensive liability insurance coverage for the period July 1, 2019 through June 30, 2020.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

5. Resolution (#18-19-93) authorizing the Treasurer to make the proposed budget modifications and supplemental appropriations for the fiscal year 2018/2019. Details will be passed out at the BOE meeting.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

6. Resolution (#18-19-94) authorizing the Treasurer to make the proposed Inter-Fund Transfers of funds for the current fiscal year of 2018/2019. Details will be passed out at the BOE meeting. Details will be passed out at the BOE meeting.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

7. Resolution (#18-19-95) to adopt a Temporary Appropriation measure as proposed for the 2019/2020 Fiscal Year commencing with expenses incurred beginning July 1, 2019. Details will be passed out at the BOE meeting.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

8. Resolution (#18-19-96) to approve expenditures that have exceeded the \$3,000 threshold of the “then and now” provisions of Ohio Revised Code Section 5705.41(d)

**Roll Call**

K. Miller\_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

**IX. Superintendent’s Report**

**A. New Business:**

1. Resolution (#18-19-97), to approve the Tiffin University College Credit Plus Memorandum of Understanding (MOU) between Tiffin University and Margaretta School District for the 2019/20 School Year.

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

2. Resolution (#18-19-98), to approve the agreement with BC Technologies Company (DBA FinalForms) to provide the District web hosting for online District forms, data storage, interfacing and technological support beginning for the 2019/20 School Year.

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

3. Motion to approve the Memorandum of Understanding (MOU) between Margaretta Local School District and OAPSE, Local #379 to provide a one-on-one Special Educational Aide to perform the Bus Aide OAPSE position when riding the school bus for the 2019/20 school year.

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

4. Motion to approve the District Organizational Chart (included for review).

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

5. Motion to approve the 2019-2020 Reduction initiatives (included for review).

**Roll Call**

K. Miller \_\_ P. Schoenegge\_\_ B. Sutorius\_\_ M. Yetter\_\_ A. Warner\_\_

6. Motion to approve the Compliance Worksheet Documentation for EpiCenter Submission due July 1, 2019 (included for review).

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

7. First reading of the:

- Polar Cubs Preschool Parent Program Guide 2019/2020 SY
- Margaretta Elementary School Handbook 2019/2020 SY
- Margaretta Elementary School Staff Handbook 2019/2020 SY
- Margaretta Junior High/High School Handbook 2019/2020 SY
- Margaretta Junior High/High School Staff Handbook 2019/2020 SY

8. Motion to approve the increase of annual school fees to \$50 per student (was \$40/student) beginning the 2019/20 school year.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

9. Resolution (#18-19-99), to approve the renewal of subscription license agreement with Newsela for a PRO License for the 2019/2020 School year.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

10. Resolution (#18-19-100), to approve the contract with the Village of Castalia Police Department for the contracted service of a High School SRO.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

**B. Old Business:**

1. Second reading of the NEOLA policies:

0100 - Definitions

5113.02 - School Choice Options Provided by the No Child Left Behind Act

5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students

5610.03 - Emergency Removal of Students

6320 - Vol. 31, No. 2, January 2019 Revised Purchasing and Bidding

6325 - Vol. 37, No. 1 - August 2018 Revised Procurement - Federal Grants/Funds

6605 - Crowdfunding

7540.02 - Vol. 37, No. 2 Jan. 2019 Revised Web Accessibility, Content, Apps & Svcs

8400 - School Safety

8500 - Food Services

2. Motion to grant permission to a Special Educational One-on-One Aide, to administer authorized/prescribed medications to students during the 2019/20 SY.

**Roll Call**

K. Miller\_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

**C. Personnel Actions:**

**Classified:**

1. Motion to approve the following resignations:

Dennis Faber - Attendance Officer, effective 6/24/19

Lauren Pooch - Reserve Varsity Assistant Cheerleading Coach

Joe Fields - JV Head Softball Coach

Mike Brunner - Assistant Varsity Football Coach

Gregory Hedden - Varsity Baseball Coach

Shantel Brant - TCS Bus Aides, effective 2019/20 SY

Noah Esposito - Summer Worker, effective 2019 summer

Kennedi Keller - Summer Worker, effective 2019 summer

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

2. Motion to approve the Reduction in Force (RIF):

Jennifer Morris-Cox, HS Administrative Assistant, effective 2019/20 SY

Arnold Hamilton, Kitchen Helper and Mail Courier, effective 2019/20 SY

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

3. Motion to approve classification/position changes:

- Linda Hamm-High School Head Cook (aka Cook), effective 3/4/19
- Andrea Cullen-HS Cook Assistant/Kitchen Helper/Cashier, effective 5/7/19
- Kristine McCullough - HS Cook Assistant/Kitchen/Cashier, effective 5/7/19

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

4. Motion to approve Summer Worker, Brodie Sutorius

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

5. Motion to approve the following Supplemental Contracts for the 2019/2020 SY:

- Darren Michel - 7th Grade Football Coach
- David Miller - 7th Grade Assistant Football Coach
- Chris Leibacher - 8th Grade Football Coach
- Michael Sabo - 8th Grade Assistant Football Coach
- Karen Pooch - Football Equipment/Uniform Manager
- Ryan Spicer - Head Boys Golf Coach
- Michelle Cox - Junior High Cheerleading Coach
- Mark Freeh - Assistant Athletic Director
- Elizabeth Keller - 8th Grade Volleyball Coach
- Michele Hula - Assistant Varsity Volleyball Coach
- Ray Neill - Head Baseball Coach
- Lori Feiszli - Reserve/Varsity Assistant Cheerleading Coach

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

6. Motion to approve the following Volunteers for the 2019/2020 School Year (SY):

- Jim Bodey - JH Volunteer Assistant Football Coach
- Scott Bauer - JH Volunteer Assistant Football Coach
- Todd Moore - JH Volunteer Assistant Football Coach
- Austin Spicer - Volunteer Assistant Boys Golf Coach

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

7. Motion to approve the following Event Workers:

Nancy Johnson- Event Ticket Sales  
Jackie Henline - Event Ticket Sales  
Jim Edwards - Event Ticket Sales  
Karen Fields - Event Ticket Sales  
Connie Harkness - Event Ticket Sales/Track Worker  
David Fultz - Football and Boys Basketball Film  
Mark Freeh - Football Play Clock  
Owen Fritz - Boys Basketball Scorebook  
Kevin Kremer - Boys Basketball Scoreboard  
Gene VanOrsdall - Boys Basketball Scoreboard  
Craig Hoffman - Girls Basketball Scoreboard

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

8. Motion to approve the following 2 year contracts effective 8/1/19:

Mark Freeh, Technology Coordinator  
Courtney Dresser, Transportation/Fleet Maintenance Supervisor  
Sarah Ransom, Food Service Supervisor

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

9. Motion to approve Marian Klepper, Cashier's retirement effective 8/1/19, last day worked 6/7/19

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

**Certified:**

1. Motion to approve the following resignations:

Kathy Day - 5th Grade Teacher, effective with the 2019/20 SY  
Sarah Roan - Junior High Cross Country  
Gary Barrett - JV Baseball Coach

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

2. Motion to approve the following Supplemental Contracts for the 2019/20 SY:

- Todd Polk - Varsity Football Coach
- Steve Hofacker - Assistant Varsity Football Coach
- Mike Raifsnider - Assistant Varsity Football Coach
- Steve Gravenhorst - Assistant Varsity Football Coach
- Luke Weyer - Assistant Varsity Football Coach
- Christine Smith - Girls Varsity Golf Coach
- Nicole Limberios - 7th Grade Volleyball Coach
- Lauren Drossman - Head Varsity Cheerleading Coach
- Mike Yantz - Head Varsity Boys and Girls Cross Country Coach
- Jim King - Assistant Varsity Boys and Girls Cross Country Coach

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

3. Motion to approve the following Volunteers 2019/2020 School Year:

- Samuel Collier - HS Volunteer Assistant Football Coach
- Keven Wise - HS Volunteer Assistant Football Coach

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

4. Motion to approve the following Extended Days to 2019/2020 School Year:

- Brett Kneeskern - 25 Days
- Carolyn Cook - 10 Days
- Kevin Kremer - 45 Days
- Heather Lott - 10 Days
- Adam Reardon - 9 Days
- Amanda Reardon - 6 Days
- Heather Wiley - 5 Days

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

**D. Informational Items/Correspondence:**

1. 2019/20 School Calendar Discussion
2. Facilities Tour Update



X. **Motion to enter Executive Session** for the potential discipline, termination or hiring of public employees.

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

XI. Motion to **return from Executive Session**

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

XII. Motion to **Adjourn**

**Roll Call**

K. Miller \_\_\_ P. Schoenegge\_\_\_ B. Sutorius\_\_\_ M. Yetter\_\_\_ A. Warner\_\_\_

The next Regular Meeting is scheduled for Monday, July 15, 2019 at 6:30 p.m.