

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF JANUARY 28, 2019.

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday January 28, 2019 at the Board Office.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

Approval of the Minutes

Motion by Mr. Miller, seconded by Mrs. Yetter, to approve the minutes from the Organizational and Special Board Meeting held on Monday, January 14, 2019 and Special Board Meeting held on Wednesday, January 16, 2019; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Board and Staff Reports

Townsend Community School's (TCS) Report
There was no report tonight from TCS.

TCS Sponsor's Report

Mr. Mock, presented the Sponsor Report and reported out that the TCS financials were reviewed by Mrs. Keegan, and that Mrs. Keegan uploaded the minutes from the TCS board meeting for the approval of the 5 year forecast into the Epicenter by the December 31st deadline. Margarettta also uploaded the required 2018/19 Sponsor Agreement Modification Request Form into the Epicenter on January 2, 2019. Mr. Mock also informed the Board that he and our attorney, along with TCS representation will attend the February 1, 2019 ODE Administrative Rules on dropout prevention and recovery stakeholder meeting at 9:30 a.m. in Columbus. The next formally scheduled Sponsor/TCS meeting is scheduled on February 7th at 8:30.

The Financial Report and Schedule of Bills

Mrs. Keegan asked if there was any questions on the schedule of bills and then stated that the financial reports in the agenda reflect the sixth month of this fiscal year (July 1 2017 through December 31, 2018). Mrs. Keegan stated that the District's General Fund revenue was down slightly compared to last year and expenditures were down \$542,921 compared to last year. The

expenditures exceeded the general fund revenues by approximately \$(1.0) million after the sixth month of December for this fiscal year. Last year during the same period, the expenditures exceeded the general fund revenues by approximately \$(1.3) million, resulting in an improvement of approximately \$329 thousand from the same year-to-date period last year. That improvement of was primarily driven by improvements in the supplies and materials account this year.

Public Participation

No public participation.

Introduction of Additional Items to Agenda

No additional items.

Treasurer's Report

New Business

Motion by Mr. Sutorius seconded by Mrs. Yetter on Resolution number 18-19-56 to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Townsend Elementary School Auction Update

Mrs. Keegan gave an update on the Townsend Elementary Building auction. She mentioned that this Monday she and Mr. Grahl met the survey company, Hank and Associates, out at the property to determine the parcel split lines moving from one parcel to two. Mrs. Keegan mentioned that we have hired Dean Smith, auctioneer, and the Broker, Baker Bonnigson Realty & Auctioneers, Inc. It has been decided to sell the Townsend Annex building parcel separately from the main school building. Given there are shared water, sewer, and electric between the buildings (heating is separate), it was decided that the shared utilities would stay with the main building. Therefore the survey line is basically splitting the drive between the two buildings and extending back to the east lot line at a slight northern directional angle to avoid splitting the sewer plant (that will remain with the main building). Mrs. Keegan mentioned that the surveyor is aware of our deadline of the auction date of March 9th at 10:07 a.m. and said they shouldn't have any issues with completing the survey and description in time. Mrs. Keegan also mentioned that there will be a parcel bid for the main school building, the Annex, and the contents of the property. Immediately following the final auction bids, there will be a Special Board of Education Meeting to follow where the Board will either accept or reject the bids. Mrs. Keegan also passed out a spreadsheet that

reflected the costs of maintaining the Townsend building. She went through the financial ledger for the twelve month period ending June 30, 2018 Fiscal Year to try and identify all purchases of services, utilities and repairs on the Townsend buildings and property. In that twelve month period, Margaretta spent almost \$36 thousand dollars for day to day maintaining of the building. In addition, we incurred a significant non-recurring cost to replace the roof top furnace on the Annex building at a cost of \$7,690. Mrs. Keegan also mentioned that Margaretta's total annual cost, including the furnace, of \$43 thousand dollars does not include our Building and Groundkeepers in-house labor to maintain, clean the building, lawn care and snow removal labor costs.

Motion by Mr. Miller seconded by Mr. Sutorius on Resolution number 18-19-57, to modify of the previous resolution (#18-19-54, approved at 1/14/19 Board Meeting), for the down payment language and separating the Townsend Elementary property into two parcels; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Superintendent's Report

New Business

Motion by Mrs. Yetter seconded by Mr. Miller to approve the Tiffin University College Credit Plus Alternative Funding Structure Agreement between Tiffin University and Margaretta School District for the 2019/20 School Year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve the Articulation Agreement between The University Of Northwestern Ohio Colleges of Business, Health Professions, and Occupational Professions; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to approve the Mohican School in the Out-Of-Doors contract for session dates February 11-15, 2019; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mrs. Yetter, to approve the NOELA License Agreement and Addendum for the development of BoardDoc Board policies; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Old Business

Mr. Mock commented that the Board has the second reading of the following NOELA Board policies: 1031 - Legislative, 0141.2 - Conflict of Interest, 0164 - Notice of Meetings, 0165.1 - Regular Meetings, 0165.2 - Special Meetings, 0165.3 - Recess, 0166 - Executive Session, 0168 - Minutes, 0169.1 - Public Participation at Board Meetings, 1240.01 - Non-Reemployment of Superintendent, 1422 - Nondiscrimination and Equal Employment Opportunity, 1541 - Termination and Resignation, 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, 1662 - Anti-Harassment, 2111 - Parent and Family Engagement, 2260 - Nondiscrimination and Access to Equal Educational Opportunity, 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability, 2261 - Title I Services, 2261.01 - Parent and Family Member Participation in Title I Programs, 2261.03 - District and School Report Card, 2271 - College Credit Plus Program, 2700 - DELETE - School Report Card, 3122 - Nondiscrimination and Equal Employment Opportunity, 3123 - Section 504/ADA Prohibition Disability Discrimination in Employment, 3140 - Termination and Resignation (Certified), 3362 - Anti-Harassment, 4122 - Nondiscrimination and Equal Employment Opportunity, 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, 4140 - Termination or Resignation (Classified), 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions, 4362 - Anti-Harassment, 5517 - Anti-Harassment, 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students, 5610.02 - In-School Discipline NOTE: In-school discipline will only be offered at the discretion of the PRINCIPAL. This was changed from BUILDING ADMINISTRATOR, 5610.03 - Emergency Removal of Students, 5611 - Due Process Rights, 6325 - Revised - Procurement - Federal Grants/Funds, 6423 - Use of Credit Cards, 8141 - Mandatory Reporting of Misconduct by Licensed Employees.

Personnel Actions

Motion by Mrs. Yetter, seconded by Mr. Miller, to approve the resignation of Diane Keegan, effective TBD; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve Fred Keller as a Sub Custodian and Sub Kitchen, pending the completion of the new hire employment requirements; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Informational Items/Correspondence

Mr. Mock passed out a sheet and informed the Board that the application was submitted to register Margaretta High School as a provider for the career field pathway program and that the High School application has been Tech Prep Approved. This would be expanding the current CTE/VoAg programs and funding for the Middle School and High School and could generate additional State Funding, if we perform all necessary reporting and testing requirements for the CTE programs. It was also mentioned that only a small portion of the State Funding can be used for employee wages and the majority of the funds are required to be used for supplies, materials, or utilities.

Mr. Mock then updated the Board on the status of the Auditor of State (AOS) Performance Review. He informed the Board that Mrs. Keegan and he have had several preliminary reviews of the data and validating the accuracy of the data in preparation for the final Board report out. AOS team is prepared to present the final Performance Audit Findings in a private meeting with the Board, Mrs. Keegan and Mr. Mock before the regular Board meeting on Tuesday, February 19th at 5:00 p.m. with the open regular Board meeting beginning at 6:30 p.m. The District will need to send a response letter back to AOS and within 10 days, the AOS will make the report available to the public.

Mr. Mock then updated the Board on the ODE deficit letter response that is needed. Mrs. Keegan clarified that ODE originally wanted our corrective action plan for our deficit by January 6th, however we asked for an extension. ODE has given us an extension to February 6th, however given we have not received the findings from the AOS Performance Review, we have asked to move the deadline until after the February 19th BOE meeting. We have not heard back yet from ODE on the second extension request. Mr. Mock and Mrs. Keegan have a meeting with David Michael from ODE on Thursday January 31st at 9:00 a.m. Mrs. Meyer asked why the deficit increased from \$300 to \$700K in 2020? Mrs. Keegan explained that when the October five year forecast was put together, we were unaware of the decline in Open Enrollment from the previous year and the magnitude of the State Foundation payment reductions that are projected throughout the new 5 year forecast.

Mr. Mock also passed out the 2018/2019 Calendar School Hours as of January 24th 2019. The report reflects that we have missed 3 full days and have had 5 two hour delays as of January 24th. Mr. Mock also mentioned that Mrs. Dresser, Mr. Grahl, Mr. Mr. Carroll and he had met to plan for this week's low temperatures.

He stated that we have to be concerned about the diesel gelling up in these colds. He stated they will make the call on Wednesday's cancellation by around 6 p.m. on Tuesday and then decide on Thursday's closure on Wednesday. He also mentioned we only have one sporting event planned for Wednesday.

Motion by Mr. Miller, seconded by Mr. Sutorius, to enter Executive Session for a conference with an attorney for the Board of Education concerning disputes involving the public body that are the subject of pending or imminent court action and to discuss the termination and demotion of public employees- Budgetary employee matters; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye. The Board entered Executive Session at 7:11 p.m. Mr. Mock and Mrs. Keegan remained in the Executive Session.

Motion by Mr. Sutorius, seconded by Mr. Miller to return to Open Public Session; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Sutorius, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

The Board adjourned at 8:30 p.m.

Respectfully Submitted

Andrew Warner
Board President

Diane Keegan
Treasurer