

## **MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF APRIL 19, 2021.**

The Margaretta Board of Education met in regular session at 6:30 p.m. on Monday, April 19, 2021 at MES Gym 5906 Bogart Road West, Castalia, Ohio.

Mr. Miller, Board President, called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mr. Warner:	Present
Mrs. Yetter:	Present
Mr. Miller:	Present.

### **Approval of the Minutes**

Motion by Mrs. Yetter seconded by Mr. Sutorius, to approve the minutes from the regular BOE meeting that was held on Monday, March 15, 2021; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

### **Board and Staff Reports**

#### **Townsend Community School's (TCS) Report**

Mr. Ryan Bohn, TCS Principal, reported that the current TCS student enrollment as of April 16<sup>th</sup> was 777, they are up to 70 graduates this year, and busing resumed on April 12<sup>th</sup>, discussed testing that is occurring April 19<sup>th</sup> to May 7<sup>th</sup> and the current state of the school.

#### **TCS Margaretta Sponsor's Report**

Mr. Steve Keller, Margaretta Compliance Officer, stated that we just completed the third school site visit and is working on the Epicenter upload due on May 28<sup>th</sup> for the Quality Practices and June 30<sup>th</sup> for the Compliance upload. He also discussed that there has been a lot of discussions around the Blended Learning Plan, the education plan and Credit Flex.

### **Robotics Presentation**

Mr. Wise, MES Principal and Mr. Bradley Hoffman, Robotics Coach, discussed the future Robotics competitions and the work that they have been doing with the 4<sup>th</sup> graders to prepare them for Vex robotics competitions next year. Mr. Wise stated that after completing and being awarded multiple grants and working with NASA for funding that they have been able to establish the robotics program. Mr. Hoffman is teaching the kids about coding, building robots, and 'learning by doing' the work. Mr. Wise and Mr. Hoffman finished by having two of the students on the team perform a Vex Robotics competition game to show how the competitions will be run. Mr. Miller thanked Mr. Wise and Mr. Hoffman for the presentation and especially thanked the students, Adeline Goff and Lawson Bailey for their demonstration.

### **Literacy Initiative Update**

Mr. Kevin Johnson gave an update on Margaretta's literacy initiatives, the history of reading scores in the U.S. from late 1990's and through the early 2000's, talked about scientific findings on reading, stated that 30% of students in the U.S. are not reading at their grade level, talked about Dyslexia and the new House Bill, discussed the scientific studies of how the brain learns to read, how important literacy is, etc. Mr. Kurt then stated that there are literacy teams that have been established in both

buildings. There will be a small group of teachers that will be attending a 30 hour literacy and Science of Reading training in August to bring their learnings back to each of the buildings teachers to help with improving literacy at all grade levels.

### **Public Participation**

Mr. Kurt stated that while Jason Brake had asked to be added to the agenda for public participation, that he was unable to attend the meeting. Therefore there was no report out of his issue. There was not any other public participation at this meeting.

### **Introduction of Additional Agenda Items**

No additional items at this meeting.

### **The Financial Report and Schedule of Bills**

Mrs. Keegan presented the schedule of bills, bank reconciliations, or fund balances, etc., that were included in the Board's packages for review. Mrs. Keegan reminded the board that we are reviewing the March's fiscal year to date results (the ninth month of the 2020/2021 fiscal year). She stated that the fiscal year to date revenue is a total of \$16.6M and expenses of \$14.5M resulting in an increase to the general fund balance by \$2.1M. The beginning cash balance on July 1, 2020 was \$1.3 million and the first eight months generated a net cash increase of \$2.1 million, leaving the final General Fund cash balance of \$3.4 million (which includes the general fund reserve of \$854K). She reminded the Board that this is a high revenue point in the fiscal year due to the first half local tax collections that will be used to pay expense in the coming months. The revenue is up approximately \$2.3M, primarily due to the incremental Nexus tax revenues this fiscal year versus the prior fiscal year. She stated the employee wages and benefits are unfavorable for this March year to date compared to the same period last year by approximately \$(500) thousand.

### **Treasurer's Report**

#### **New Business**

Motion by Mr. Warner seconded by Mrs. Yetter, on Resolution number 20-21-73, to authorize the Treasurer to make Inter-Fund Transfers of Grant funds for the current fiscal year of 2021. Mrs. Keegan informed the board that we have spent out some of the Federal Grant dollars for the year and had small residual balances that needed to be funded from the general fund; Roll call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter, on Resolution number 20-21-74, to approve the renewal contract with the Educational Services Center of Lorain County for the 2021-2022 school year to perform speech and language supervisory services as needed; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Sutorius, on Resolution number 20-21-75, to approve a renewal contract with HPC for the purpose of providing assistance with the processing of Medicaid claims for the 2021/2022 School Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Schoenegge, on Resolution number 20-21-76, to approve the agreement with Stacy Builders, Snow and Ice Control Division to provide salting of parking lots and only on an as needed emergency basis to perform snow removal for the 2020/21 School Year. Mrs. Keegan stated that we had not received this contract until now and so this was a clean up to get this approved; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

## **Superintendent's Report**

### **Informational Items/Correspondence:**

Mrs. Keegan gave an update on the current second round of Nexus appeals with the Board of Tax Appeals (BTA) that was originally scheduled for early May. The department of tax and Nexus requested an extension due to the complexity of the appeal. The extension was granted and is now scheduled for February 7<sup>th</sup> through the 18<sup>th</sup> of 2022. Mrs. Keegan reminded everyone that there is still another possible level of appeal if they want to take it to the Ohio Supreme Court and could be several years yet before full resolution on the first year appeal. Mrs. Keegan also reminded the board that Nexus also has appealed the second year of taxes. She stated that the first year tax appeal is very critical given it sets the baseline cost of construction and will lock in the biggest portion of the taxes that Nexus owes. Mr. Kurt updated the board on Nexus and the new Facilities project and informed the board that we have been having regular meetings to discuss the layout of the classrooms, technology, temperature controls, etc. with a small facility group that is made up of community members, faculty, administration, and 2 board members. The facility core team meetings are continuing and the team continues to give advice and recommendations to Fanning Howey on the design. The teams are making forward progress on the schematic design and keeping the ELPP project moving forward as required for Margareta to be able to maintain the current ELPP state share percentage of 38% or approximately \$15M from the State for our new facility. We are also working on a large group community meeting that is scheduled for next Monday, April 26<sup>th</sup> at 6:30 pm., which all of the community is welcome to participate, in addition it will be live streamed on our Facebook page as well. Mr. Kurt reiterated the need for forward progress by July to keep the state's contribution for our new facility at 38%. However he also reminded everyone that at the same time only take it through the design process and then pause the project until we hear the outcome of the Nexus tax appeal. Mr. Kurt also reminded everyone that the tax renewal (no new taxes) is on the ballot in May. Reminding that the renewal is very important for ability to pay for ongoing general fund operating costs and that Nexus' taxes are allocated based on the approved mileage. Mrs. Kim Miller asked how we are getting the Nexus and tax issue messages out to the community that isn't on Facebook or doesn't have access to technology. Mr. Kurt reminded the audience that we printed hard copies of the Spring District Newsletter that addressed these issues and have made them available at the Castalia Post Office and the Castalia Market, as well as stuffing them in the Sandusky Register paper deliveries in Margareta.

Mr. Kurt then gave an update on COVID-19. He discussed that there is a vaccination opportunity in May for students 16-18 and our parents and that a survey is going out on Tuesday the 20<sup>th</sup>. He commended the staff, the students and the Erie County Health Department for their resilience and leadership in this very challenging year.

### **New Business**

Motion by Mr. Schoenegge seconded by Mrs. Yetter, to approve the 2021 Senior Class for graduation pending the completion of all state and local requirements; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, to approve Athletic eligibility from the 4th grading period of the 2020/2021 will be used for eligibility for the start of the 2021/22 school year. Resuming board policy approved in March 2020 for regular eligibility requirements; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Yetter seconded by Mr. Sutorius, on Resolution number 20-21-77, to approve the renewal contract with the Erie County Health Department to provide nursing services to the district for

the 2021-2022 School Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Schoenegge, on Resolution number 20-21-78, to approve an MOU (Memorandum of Understanding) agreement with Rhodes College for the purpose of providing opportunities for students to enroll in the dual credit College Credit Plus (CCP) Program for the 2021-22 School Year; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Warner, on Resolution number 20-21-79, to approve an MOU agreement with Tiffin University for the purpose of providing opportunities for students to enroll in the dual credit College Credit Plus (CCP) Program for the 2021-22 School Year; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mrs. Yetter seconded by Mr. Schoenegge, on Resolution number 20-21-80, to approve an MOU agreement with BGSU for the purpose of providing opportunities for students to enroll in the dual credit College Credit Plus (CCP) Program for the 2021-22 School Year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Warner, on Resolution number 20-21-81, to approve an MOU agreement with Terra State Community College for the purpose of providing opportunities for students to enroll in the dual credit College Credit Plus (CCP) Program for the 2021-22 School Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to approve the wage change for summer workers and lifeguards effective 4/19/21; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Mr. Kurt introduced the first reading of board policies: 1422 - Nondiscrimination/Anti-Harassment Policies Update - January 2021 Revised, NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY, 1623 - Nondiscrimination/Anti-Harassment Policies Update - January 2021 Revised SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT, 1662 - Nondiscrimination/Anti-Harassment Policies Update - January 2021 Revised ANTI-HARASSMENT, 2240 - CONTROVERSIAL ISSUES, 2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY, 2260.01 - SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY, 2266 - COMPLAINTS OF SEXUAL HARASSMENT, 3122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY, 3123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT, 3362 - ANTI-HARASSMENT, 4122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY, 4123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT, 4362 - ANTI-HARASSMENT, 5336 - CARE OF STUDENTS WITH DIABETES, 5517 - ANTI-HARASSMENT, 6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS, 6144 - INVESTMENTS, 6146 - POST-ISSUANCE COMPLIANCE FOR TAX-EXEMPT AND TAX-ADVANTAGED OBLIGATIONS, 6220 - BUDGET PREPARATION, 6325 - PROCUREMENT - FEDERAL GRANTS/FUNDS, 6600 - DEPOSIT OF PUBLIC FUNDS: CASH COLLECTION POINTS, 7440.01 - VIDEO SURVEILLANCE AND ELECTRONIC MONITORING, 7450 - PROPERTY INVENTORY, 7455 - ACCOUNTING SYSTEM FOR CAPITAL ASSETS, 8500 - FOOD SERVICES, and 8510 - WELLNESS

Motion by Mr. Warner and seconded by Mr. Sutorius, on Resolution number 20-21-82, to approve an Amendment to the Fanning Howey Associate Inc. (FHAI), Architect, Agreement to provide services up through Construction Document Phase; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Warner, on Resolution number 20-21-83, to approve the selection of Mosser Construction as the best value Construction Manager at Risk (CMR) and approve this preconstruction services agreement; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, on Resolution number 20-21-84, to approve a consultant agreement with Brewer Garrett for commissioning services and a resolution to negotiate and approve this Agreement; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Warner, on Resolution number 20-21-85, to approve a consultant agreement with MCS & Associates for Owner's Representative services & Kastor Construction, LLC for on-site Owner's Representative services and a resolution to negotiate and approve this Agreement; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

#### Old Business

Motion by Mr. Schoenegge and seconded by Mrs. Yetter, on Resolution number 20-21-86, to approve the finalized renewal of the Townsend Community School (TCS)/Margaretta Local School District (MLSD) Sponsor Contract as amended and restated; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

#### Personnel Actions

##### Certified:

Motion by Mr. Schoenegge and seconded by Mr. Yetter to accept the resignation of Melissa Kuns as the Gifted Coordinator at the end of the 2020-2021 school year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius to approve the request of unpaid leave of absence from August 17, 2021 through October 29, 2021 for Jessica Temari; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge and seconded by Mr. Sutorius to adjust the Track supplemental for Steve Gravenhorst from JH Girls Assistant Track Coach to Girls Assistant Varsity Track Coach; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge and seconded by Mr. Warner to approve the hiring of the following certified staff for the 2021-2022 school year - one year contracts: Art Teacher - Jessica Skinner; Spanish Teacher - Serena Steyns; Business Teacher - Robert Gossom, pending completion of all state and local requirements; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

##### Classified

Motion by Mrs. Yetter and seconded by Mr. Warner to approve the hiring of Micki Hula, Assistant Treasurer Payroll and Human Resources, effective date April 26, 2021, pending completion of all state

and local requirements; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mrs. Yetter and seconded by Mr. Sutorius to approve Kim Miller as Washington DC Advisor for the 2020-2021 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius to approve the retirement of Gloria Pooch, Educational Aide/Paraprofessional at the end of the 2020-2021 school year; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

The Board entered Executive Session at 7:38 p.m. with Mrs. Keegan and Mr. Kurt remaining in the Executive Session.

Motion by Mrs. Yetter and seconded by Mr. Schoenegge, to return to open session; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Adjourning at 8:30 p.m.

The next regular BOE meeting has been scheduled for Monday, May 17, 2021 at 6:30 p.m. at the Margaretta Elementary Gym, 5906 Bogart Road W., Castalia, Ohio.

Respectfully Submitted

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Kent Miller  
Board President

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Diane Keegan  
Treasurer