

## **MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF APRIL 20, 2020.**

The Margarettta Board of Education met in regular session via teleconferencing at 6:30 p.m. on Monday, April 20, 2020 at Board Office, 305 S. Washington St. Castalia.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

Motion by Mr. Miller seconded by Mrs. Yetter on Resolution number 19-20-71, to authorize and declare an emergency and amending board bylaws 162 and 167 regarding board member physical attendance at board meetings; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

### **Approval of the Minutes**

Motion by Mrs. Yetter seconded by Mr. Schoenegge, to approve the minutes from the Regular BOE Meeting held on Friday, March 20, 2020; Roll call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

### **Board and Staff Reports**

#### **Townsend Community School's (TCS) Report**

Mr. Mock did the report out for both the TCS Superintendent and Steve Keller, Compliance Officer, who were excused from the meeting, due to the Covid-19 pandemic. Mr. Mock reported that TCS' current enrollment is at 1,461 and they currently have graduated 147 school year to date, with several graduates pending.

#### **TCS Margarettta Sponsor's Report**

Mr. Steve Keller, Margarettta's Compliance Officer was excused from attending this month. Mr. Mock communicated that we shared the March financial analysis and that TCS will need to submit a five year forecast by May 15<sup>th</sup>, 2020 and that the Quality Review and Compliance Review due dates have been extended to July 15<sup>th</sup>, 2020 and still waiting on ODE settlement decisions.

### **Public Participation**

Mrs. Cyndi Hedden asked what are we thinking about graduation? Mr. Warner stated that no decision had been made about graduation yet, it is pending Governor DeWines direction.

Ms. Krista Hamilton Hall also asked about graduation and kids from other grades that couldn't take state tests, will missing tests affect a student's graduation? Mr. Warner stated that state testing was cancelled for this school year. Mr. Mock agreed about the testing and stated that later in the agenda we will be asking the Board to approve the graduating seniors, pending all qualifications are met. Mr. Mock also stated that we met

with the administration and has begun looking at potential graduation still being on June 6<sup>th</sup> with social distancing in mind and possibly having BCSN televising it.

Mrs. CoAnn Westerhold asked how can someone donate to the school lunch distribution? Mrs. Keegan stated that they can mail or drop off a check or product to the Board Office, which has coverage Monday through Friday.

### **Introduction of Additional Agenda Items**

Mrs. Keegan mentioned that we needed to add two items for Mr. Mock's section for the Board to approve resolution number 19-20-72 to forego 2019/2020 Classified Evaluations and an update on Governor DeWine's daily press conference.

### **The Financial Report and Schedule of Bills**

Mrs. Keegan asked if there were any questions on the schedule of bills, bank reconciliations, or fund balances, etc., that were included in the Board's packages for review. She then reviewed the Budget versus Actual financial report that compares this year-to-date results to last year-to-date for the same period. Mrs. Keegan informed the board that we have received the first half property tax final settlements. The Nexus pipeline revenues were tender paid (or short paid) to the lower appeal amount. The Ohio Department of Taxation valuation for Nexus should have been a payment of approximately \$4.2 million and Nexus paid to their appealed level of approximately \$2.1 million, with a small portion of that going to the Permanent Improvement fund and the majority allocated to the General Fund. This additional Nexus taxes are reflected in the line on the schedule entitled Tangible Personal Property Tax which has increased approximately \$2.0 million from last year, due to the Nexus public utility tax. She also stated that Open enrollment is down almost \$90 thousand from last year. The report reflects the ninth month of the fiscal year (July 1, 2019 through March 31, 2020). Mrs. Keegan stated that the District's General Fund revenue was favorable for the fiscal year to date of approximately \$1.8M (\$12.5M last year versus this year of \$14.3M), which was primarily driven by the additional Nexus taxes. Last year's expenditures at the end of March were \$11.6M and this year the total expenditures were \$11.5M favorable from the overall expenditures of \$90 thousand. The wages and benefits are favorable to last year at the same time period by approximately \$124 thousand and purchased services that are favorable by approximately \$40 thousand, due to budgetary cuts that occurred in June 2019. Total revenue is higher than expenditures at the end of March by \$2.8 million and the District's beginning General Fund cash balance was \$787,201 on July 1, 2019 and with the current year improvement, leaves the ending March cash balance of \$3.6M. Mrs. Keegan stated that later in the Board meeting there is a resolution to move 50 percent of the Nexus additional tax revenue into a New Facilities/Building Improvement Fund and 25 percent of the Nexus taxes into a General Fund Reserve, per the Board's previous direction, if that resolution is approved, that would leave the General Fund cash balance at \$2.3M at the end of March. Mrs. Keegan reminded the Board that given we just collected the first half real estate taxes, that this is our highest General Fund Cash balance period of the year. Mr. Miller asked if COVID-19 was affecting the open enrollment numbers. Mrs. Keegan does not believe so, but will look into it a little closer here in the coming months. Mrs. Keegan clarified that there hasn't been an EMIS changes at this time due to COVID-19.

## **Treasurer's Report**

### **New Business**

Mrs. Keegan introduced the Treasurer's Report with the resolution number 19-20-61. She gave some background on the Nexus Appeal and that there is interest to pool the Districts together to have a single voice as it relates to the Nexus and Rover pipeline appeals. She stated that the school districts do not have a 'seat at the table' during the appeal process. However the schools' have been expressing an interest in pooling our resources to have one voice or solidarity on this issue. Mrs. Keegan stated that there is an annual fee for each district to join and requires the board's approval. Mr. Warner stated that he has participated in some of these meetings and the team is very knowledgeable. Motion by Mrs. Yetter seconded by Mr. Sutorius on Resolution number 19-20-61, to authorize the Margaretta BOE to join the Ohio School Pipeline Coalition; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mr. Miller, on Resolution number 19-20-62, to approve a renewal contract with Healthcare Process Consulting (HPC) for the purpose of providing assistance with the processing of Medicaid claims for the 2020/2021 School Year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on resolution number 19-20-63, to approve the amendment of the American Fidelity contract for the administering of employees Section 125 Plans. This amendment is in response to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), to expand the allowable items for reimbursement effective April 15, 2020; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Miller seconded by Mr. Sutorius, on resolution number 19-20-64, to authorize the Treasurer to make Inter-Fund transfers of funds for the current fiscal year of 2020, for the Nexus reserves; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on resolution number 19-20-65, to authorize the Treasurer to begin the procurement process for a new bus for Fiscal Year 2021, given Margaretta received a state bus grant for \$34,375; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, on resolution number 19-20-66, to authorize the Treasurer to purchase and award the bid for one Blue Bird school bus to Cardinal for \$84,411. Mr. Warner and Mr. Sutorius asked a few clarification questions about the type of bus and similarity to the fleet, etc.; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on resolution number 19-20-67, to approve shared service agreement with Port Clinton City Schools to provide a portion of the District's School Psychologist's time to support Port Clinton City Schools for the 2020/2021 School Year. Mr. Warner asked how many days at each school and Mrs. Keegan stated that it will be three days at Margaretta and two days per week at Port Clinton. Mr. Miller asked if that was consistent with this year's coverage. Mrs. Keegan

stated that the previous arrangement was 50-50, however this will still be a savings for Margareta; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

## **Superintendent's Report**

### **New Business**

Motion by Mr. Miller seconded by Mrs. Yetter, on resolution number 19-20-68, to provide for making up school hours during the Pendency of Executive Order 2020-01D, ODH Director's order regarding the closure of all K-12 schools in Ohio, (i.e., Distance Learning); Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge seconded by Mr. Sutorius, on resolution number 19-20-69, to approve the 2020 Senior Class for graduation pending the completion of all state and local requirements; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter on resolution number 19-20-70, to approve the foregoing of Certified Evaluations procedures for the 2019/2020 School Year. Mr. Mock stated that is due to no testing this year and therefore no value added for evaluations; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to accept the enrollment of Foreign Exchange Student, Annika Wahrman from Finland, for the 2020/2021 School Year and living with the Wilson family; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Mr. Mock introduced the first reading of the following Board Policies:

Policy 1520 - Employment of Administrators, Policy 2464 - Gifted Education and Identification, Policy 3120 - Employment of Professional Staff, Policy 3120.04 - Employment of Substitutes, Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities, Policy 4120 - Employment of Classified Employees, Policy 4120.08 - Employment of Personnel for Co-Curricular / Extra-Curricular Activities, Policy 4124 - Employment Contract, Policy 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees who Perform Safety Sensitive Functions, Policy 5460 - Revised Graduation Requirements, Policy 5460.02 - New Students At-Risk of not Qualifying for a High School Diploma, Policy 6107 - Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on resolution number 19-20-72, to approve the foregoing of Classified Evaluations procedures for the 2019/2020 School Year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

## **Personnel Actions**

### **Classified**

Motion by Mr. Schoenegge, seconded by Mr. Sutorius Motion to approve the following 1 year contracts for the 2020/2021 School Year (SY): Aides: Treena Baer, Lori Feiszli, Tiffany Fisher, Jason Gearheart, Jacqueline Henline, Mandy Hilditch, Brad Hoffman, Sara (Smith) Jackson, Denise Knipp, Natasha McCowan, Sandra Ramicone, Sheri Ross, Anna Taylor, Margaret (Peggy) Young. Kristi Puckrin – Cook; Kelly Barrett – Custodian; Rebecca White - Bus Aide; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Sutorius to approve Kelly Salyers, Bus Driver, continuing contract effective 2020/21 School Year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller to approve Toby Miller as a Summer Worker; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve Shaina Trimarche and Johnnie Turner for the part time one-on-one Aides for the 2020/2021 School Year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

### **Certified:**

Motion by Mr. Miller, seconded by Mrs. Yetter, to approve the following contracts effective with the 2020/2021 School Year: One Year Contract 2020/2021 for Alyssa Fitz and Trey Gluth. Two Year Contracts 2020-2021 for Danielle Compargette, Kaitlynn Kurt, Chrystal Liskai, Kelsey Lotycz, Scott Manuella, Todd Polk, Mary Schaeffer, Andrea Yaussey-Higgins, Andrew Zuk. Three Year Contracts 2020-2023 for Christopher Miller and Janet Skaggs; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, to accept Keri Vela, School Psychologist's resignation, effective July 31, 2020, she will be an Assistant Principal at Fremont City Schools; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve the hiring of Asia Ameigh, shared School Psychologist, effective August 1, 2020; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve Jenna Belden for the Speech Pathology Substitute position, effective August 1, 2020; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter, to accept Brett Kneeskern's resignation, effective at the end of the 2019/20 School Year given he has accepted a position with Oak Harbor through Penta; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Informational Items/Correspondence

Mr. Mock updated the Board on the approval of the ELP OFCC approval. He stated that only priority projects are getting approved at this time and therefore we will not be on the May agenda and they are not sure when our OFCC agreement will be approved.

Mr. Mock then thanked all of the volunteers that have been helping with the meal preparation and Mrs. Keegan echoed that sentiment as well. We have been supplying over 500 students per week, which equates to over 5,000 meals between breakfast and lunches for the week. Mrs. Keegan also stated that we are also a little over 50% of our free or reduced students, which is very encouraging that we are reaching them. We are all very appreciative for the volunteers, without their help, we wouldn't be able to accomplish this!

Governor DeWine COVID-19 Update – Mr. Mock stated that as of the Governor's press conference today, he announced that the K-12 school closure will continue for the rest of this school year and will continue with distance learning or blended learning model. Mr. Mock stated that he will have a BASA conference call tomorrow where this will be further discussed. He stated that the teachers are on a 184 day contract with the staff, however the students are on hours, with the High School at 1,001 and the hours are 910 hours for the elementary students.

Mr. Warner stated that Mr. Rod Smith also mentioned on Facebook Live that he wanted to remind the community that 'Shine the Lights for the Seniors' is tonight April 20<sup>th</sup> at 20:20 military time for 20 minutes, so come out and support our seniors.

Motion by Mr. Sutorius, seconded by Mr. Miller, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye. Adjourning at 7:15 p.m.

The next regular BOE meeting has been scheduled for Monday, May 18, 2020 at 6:30 p.m.

Respectfully Submitted

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Andrew Warner  
Board President

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Diane Keegan  
Treasurer