

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF MAY 15, 2023.

Margaretta Board of Education met in regular session at 6:30 p.m. on Monday, May 15, 2023 at the Margaretta Board of Education, 305 S. Washington Street, Castalia, Ohio.

Regular Board Meeting

Mr. Sutorius, Board President, then called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Hula:	Present.
Mrs. Tucker:	Present
Mr. Warner:	Present
Mr. Sutorius:	Present

Mr. Schoenegge was excused from the meeting

The Pledge of Allegiance was then recited after roll call.

Approval of the Minutes

Motion by Mr. Warner, and seconded by Mr. Hula, to approve the minutes from the Regular Board Meeting held on April 17, 2023; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Board and Staff Reports

Townsend Community School's (TCS) Report and TCS Margaretta Sponsor's Report

Mr. Ryan Bohn, TCS Principal and Superintendent, gave the TCS update that they have already graduated 57 students for this school year and will have students graduating even through the summer as they continue to earn their credits. The current enrollment is at 515 students as of May 15, 2023. Mr. Bohn also talked about their remodeling project and potential garage sale and new camera installation. He also spoke about the Firelands Forward Career Fair day for students, where local businesses were showcased to junior and senior students for potential future career options. Based on the students UScience personal surveys, they identified students' aptitudes and aligned their interests with specific businesses to interact with at the Career Fair.

Mr. Steve Keller, TCS Compliance Officer, stated that we had our monthly TCS/Margaretta meeting to review current events. He also stated that Margaretta will be working with TCS to complete a second site visit, it is tentatively scheduled for this week. Mrs. Keegan also stated that there is an Epicenter upload that is due for the five year forecast and all the requirements should be completed after the TCS board meeting for uploading.

Public Participation

Mr. Gary Smith asked if we have received any update from the state on our state share funding of 38% of the new facility project. Mrs. Keegan stated that we have not had any updates since the question was posed by our owner's representative, Mike Mendenhall, to OFCC about keeping the 38% locked in and being able to get 38% coverage for the inflationary/economic increases on our project. OFCC verbally stated that they understand what is causing our delay and understands that our costs have gone up, but have not made any written responses to our questions.

Mrs. Barb Weyer then asked if we had any recourse to sue them for damages. Mr. Kurt and Mrs. Keegan stated that our owner's rep, Ted Kastor, put together all the facts on the delays and our timeline of events. We presented the binders of information to local legal firms, as well as our school attorneys in Cleveland and Columbus and they all said we have no recourse to recover damages that have occurred against Margareta.

Introduction of Additional Items to the Agenda

Mr. Kurt stated that we had no additional items.

The Treasurer's Financial Report and Schedule of Bills

Mrs. Keegan presented the schedule of bills, month end reports, fund balances, etc., that were included in the Board's packages for review. Mrs. Keegan stated that the revenue through April results (with 83% of the fiscal year completed) was a total of \$16.7M and expenses of \$16.3M resulting in an increase to the general fund balance of \$334,105. The beginning cash balance in the total general fund as of July 1, 2022 was \$631,329 and the ten months into the fiscal year generated a final General Fund cash balance of \$965,433 (\$921,184 without the general fund reserve of \$44K).

Treasurer's Report

Old Business

Motion by Mr. Hula seconded by Mrs. Tucker, on Resolution number 22-23-64, to approve the agreement with the Lorain County Educational Services Center (LCESC) for the 2023-2024 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

New Business

Motion by Mr. Warner seconded by Mr. Hula, on Resolution number 22-23-65, to authorize the Treasurer to make Inter-Fund Transfers of funds for the current fiscal year 2023. Mrs. Keegan mentioned that due to Nexus paying only at 40% of the tax bill we are going to be in a deficit situation in the General Fund if we don't transfer money back from the New Facility Reserve. This resolution will transferring the remainder of the General Fund Reserve taking it to zero, also transferring approximately \$1.7M back from the New Facility Reserve to cover our deficit spending and will clean up some negative grant spending; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, on Resolution number 22-23-71, to approve expenditures that have exceeded the \$3,000 threshold of the "Then and Now" provisions of Ohio Revised Code Section 5705.41(d) - Curriculum Purchases. Mrs. Keegan stated that we were late in ordering the curriculum to be able to get it to our teachers this spring to begin the transition for next fall and therefore it is coming to the board as a Then and Now resolution so we could get it order as quickly as possible; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Hula, on Resolution number 22-23-72, to approve the renewal of (Healthcare Processing Center) HPC's Service Agreement for the 2023-2024 school year, to assist the District in managing and processing claims for the Ohio Medicaid School Program; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mr. Warner, on Resolution number 22-23-73, to adopt a Five Year Forecast for the fiscal years 2023-2027. Mrs. Keegan stated that our state revenue is simulated to be flat through the five year forecast (as has been the trend in our actual revenues received in the last few years). She also stated that she forecasted to continue to receive Nexus tax payments at a 40% payment of the tax bill and then only transferred into the New Facility Reserve what could be moved without creating a general fund deficit. She also assumed a 9.4% increase in benefits for FY2024 and then 4% for the remaining four years and she assumed a 2% wage increase over the five year forecast. Mr. Kurt then gave an update of the Commissioners meeting on asking for them to help fund our SRO costs and for them to support and pass the PILOT for the solar project. The commissioners stated that if they help with SRO's for one then they will have to do it for all the schools and they said they will sign the PILOT when it is in production. Mrs. Keegan stated that she has not included the solar project revenues given the uncertainty of the PILOT and the timing of their start of production; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, on Resolution number 22-23-74, to approve the renewal Shared Preschool Itinerant Services contract with Huron School District to share a Special Education teacher for the 2023-24 school year to approve FMLA and unpaid leave requests; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner and seconded by Mr. Hula, on Resolution number 22-23-75, to approve the renewal Shared Preschool Itinerant Services contract with Perkins School District to share a Special Education teacher for the 2023-24 school year; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, on Resolution number 22-23-76, to approve the renewal Shared Preschool Itinerant Services contract with Edison School District to share a Special Education teacher for the 2023-24 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, on Resolution number 22-23-77, to authorize the renewal of the master electric energy sales agreement between Margaretta Schools and Power4Schools endorsed electric supplier, Engie Resources, LLC for the period January, 2024 through June, 2025; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, on Resolution number 22-23-78, to approve the renewal of a contract with the Northern Ohio Educational Computer Association (NOECA) for the purpose of providing the District Educational Computer Network Support services for the 2023-2024 school year at a cost of \$37,680.25; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mr. Warner, on Resolution number 22-23-79, to approve the agreement with PaySchools School Lunch Point of Sale (POS) hardware and software for 2023-2024 school year; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Superintendent's Report
New Business

Motion by Mrs. Tucker seconded by Mr. Hula, to approve the 2023 Senior Class for graduation, pending the completion of all state and local requirements; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, to approve the graduation of Mea Kuhn, effective May 1, 2023; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to approve MOU with Ohio Association of Public School Employees (OAPSE) Local #379 - Change for Transportation Bus Aide holding a CDL, effective May 6, 2023; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner, seconded by Mr. Hula, to approve the OAPSE Local #379 Collective Bargaining Agreement third year reopener for wages and benefits for the period of July 1, 2023 through June 30, 2024; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, on Resolution number 22-23-80, to approve an MOU agreement with Lorain County Community College for the purpose of enrolling in the dual credit College Credit Plus (CCP) Program for our students for the 2023-2024 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, on Resolution number 22-23-81, to adopt and enforce nutrition standards governing the types of food and available for sale at school, per the requirements of Ohio Revised Code 3313.814; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, on Resolution number 22-23-82, to approve North Point ESC contract for the school based mental health services federal grant for 2023-2024 school year (MES Counselor). Mr. Kurt reminded the board that this is the new school counselor that is grant funded at 75% of her wages and benefits; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, on Resolution number 22-23-83, to approve the lease agreement with the Athletic Boosters, for the construction of the baseball building behind the backstop. Mr. Kurt stated that this lease is in place with the Boosters through December 31, 2023. The question was asked when the project will start and Mr. Tom Barnes stated that the field will be available for construction after May 22, 2023; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Personnel Actions

Motion by Mr. Warner seconded by Mrs. Tucker, to approve FMLA and unpaid leave requests; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, to approve the 2023-2024 salary schedule for the Secretaries and Central Office employees; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: abstain, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, to approve Melissa Vassallo, Budgetary Treasurer Assistant for a two year contract renewal, effective July 1, 2023; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, to approve Micki Hula, HR/Payroll Treasurer Assistant for a two year contract renewal, effective July 1, 2023; Roll Call: Mr. Warner: aye, Mr. Hula: abstain, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Certified

Mr. Sutorius asked to have the following motion tabled for further discussion: motion to approve the following administrative contract renewals, effective August 1, 2023: One year contract (2023-2024): Kevin Johnson, Curriculum Director; Two year contracts (2023-2025): Tranette Novak, Literacy Supervisor; and Matt Smith, Director of Operations.

Motion by Mr. Warner seconded by Mr. Hula, to hire Hailey Stoll, Speech-Language Pathologist, for the 2023-2024 school year, pending all state and local requirements are met; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to hire Emily Keller, Intervention Specialist for the 2023-2024 school year, pending all state and local requirements are met; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Hula, to hire Amanda Zust, Social Studies Teacher for the 2023-2024 school year, pending all state and local requirements are met; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to approve the following certified contract renewals, effective September 1, 2023: One year contracts (2023-2024): Ashley Bush, Elise Chaffin, Kelsey Fresch, Mykenzi Greenler, Courtney Gysan, Tamara Haynes, Madison Mullins, Megan Olds, Brian Ringholz, and Jessica Skinner; Two year contracts (2023-2025): Alison Butler, Alyssa Fitz, Jenna Kline, Jessalyn Vogt, and Ashley Williams; Three year Contracts (2023-2026): Mary-Jane Bible, Kristine Jensen, Chris Miller, Mark Novak, and Michael Simonton; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to renew Gary Quisno, $\frac{3}{4}$ Mathematics teacher for the 2023-2024 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, to approve Courtney Gysan, LPDC Teacher Liaison for 2023-2024 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to approve Tela Yetter and Hailey Stoll, Medicaid Service Providers for the 2023-2024 school year; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, to approve Jessica Temari, Resident Educator for the 2023-2024 school year; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker to approve the following Unit Leader/Coordinators for 2023-2024 school year: Susan Miller - Preschool; Sarah Lochotzki - Kindergarten; Beth Steager-Burkett - First Grade; Amy Didion - Second Grade; Kristy Jensen - Third Grade; Tonya Foos - Fourth Grade; Carolyn Cook - Fifth Grade; Erica Grahl - Intervention Specialist; Andrea Yauschool year-Higgins - Specials; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mr. Warner, to hire the following supplemental positions for the 2023-2024 seasons: Gary Quisno - Head Football Coach; Jeff Keck and Brian Ringholz - Varsity Assistant Football coach; Erica Grahl - Football Equipment/Uniform Manager; William Minshall - Head Cross Country Coach; Mykenzi Greenler - JH Cross Country Coach; Christine Smith - Head Girls Golf coach; Logan Harris - 8th Grade Volleyball coach; Jennifer Coffman - Assistant Cheerleading coach; Steve Keller Jr. - Head Boys Basketball coach; Marnie Hallett-Szymanski - Head Swim coach; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to approve the following extended days, as needed at the discretion of the supervisor, but not to exceed, for the 2023-2024 school year: VoAg: Alison Butler- 25 days and Kevin Kremer-45 days; School Counselors: Heather Lott-10 days and Heather Wiley-5 days; Music/Band: Adam Reardon-9 days and Amanda Reardon-6 days; Speech Pathologists: Tela Yetter & Hailey Stoll-10 days combined; Preschool Step Up to Quality: Susan Miller-3 days; Literacy: Teal Balduff-10 days; Roll Call; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to hire the following as event workers for the 2023-2024 season: Steve Keller Jr, Corey Britton, Logan Harris, Kevin Kremer, Brian Ringholz and Keith Taylor; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Classified

Motion by Mrs. Tucker seconded by Mr. Warner, to approve Vicki Robinson as the Handicapped Bus Driver effective April 20, 2023; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to approve Vicki Robinson, kitchen substitute for the 2023-2024 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, to hire JoAnn Rutger, Kitchen Helper/Cashier, effective May 15th, 2023; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to approve Kelly Barrett, head custodian, Effective May 8, 2023; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to hire the following supplemental positions for the 2023-2024 season: Tim Hefferman - Varsity Assistant Football coach; Michael Ahner - Varsity Assistant Cross Country coach; Angela Lukachko - Drill Team Advisor; Ryan Spicer - Head Boys Golf coach; Sarah Kuns - Head Volleyball coach; Taylor Parkhurst - JV Volleyball coach;

Jill Hudge - 7th grade Volleyball coach; Tiffany Thayer - Head Cheerleading coach; Emily Yontz - JH Cheerleading coach; Ray Neill - Head Girls Basketball coach; Ray Neill - Head Baseball coach; Ron Chapman - Head Wrestling coach; Audra Rooker - Head Bowling coach; Dale Dawson - Head Softball coach; Kasey Haerr - Head Girls Track coach; Mark Freeh - Assistant Athletic Director; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to hire Lindsay Troike & Sara Warner - 50% split of the Varsity Assistant Volleyball coaching position for the 2023-2024 season; Roll Call: Mrs. Tucker: aye, Mr. Warner: abstain, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, to approve the following volunteers for the 2023-2024 season: Austin Spicer - Volunteer Assistant Boys Golf coach; Sammy Smith - Volunteer Assistant Girls Golf coach; Kasey Haerr - Volunteer Assistant Volleyball coach; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to hire the following as event workers for the 2023-2024 season: Connie Harkness, Craig Hoffman, Patrick Freeh, Jackie Henline, Karen Fields, Sara Jackson, Janni Keller, Jordan Grueshaber, Jennifer Lowther, Karli Ried and Jim Edwards; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, to hire Christian Dendinger, Bus Driver, for the 2023-2024 school year, pending all state and local requirements are met; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Hula, to approve the following classified contract renewals for a one year contract, effective July 1 2023: Kitchen: Stephanie Johnson, Jennifer Kuns, Amanda Lowis, and Holly Yetter; Transportation: Laura Bodi, Dan Gearheart, and Keeno Galindo; Office Aide: Amanda Bohn; Custodian: Lucinda Kapler; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Warner, to approve the retirement of Lori Arnold, Bus Driver, at the end of the 2022-2023 school year; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Hula, to approve Brad Hoffman, MES and Middle School Robotics Coach, for the 2023-2024 season; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to hire Gloria Pooch, part time Substitute Librarian Aide, for no more than two day per week for the 2023-2024 school year; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Mr. Kurt also commented on the Job Fair that Mr. Bohn referenced earlier. He informed the board that Margaretta had approximately 50 juniors and seniors at the job fair as well and was well received by the students. Mr. Kurt reminded the board that graduation is on Sunday, June 4th at 7:00 p.m. and then on Monday, June 5th at 11:30 we will have an employee appreciation lunch with local food trucks at the pavilion.

Motion by Mr. Hula seconded by Mr. Warner, enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

The Board entered Executive Session at 7:25 p.m. with Mrs. Keegan, and Mr. Kurt remaining in the Executive Session.

Motion by Mrs. Tucker, seconded by Mr. Warner, to return to open session; Roll Call: Mr. Hula: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mr. Warner, to adjourn the meeting having no further business to come before the Board; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Adjourning at 8:00 p.m.

Next Regular Meeting will be Monday, June 26, 2023 at 6:30 p.m. at the Margareta Board of Education, 305 S. Washington Street Castalia, Ohio.

Respectfully Submitted

Brian Sutorius
Board President

Diane Keegan
Treasurer