

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF JUNE 24, 2019.

The Margarettta Board of Education met in regular session at 6:00 p.m. on Monday June 24, 2019 at the Board Office.

Mr. Warner called the regular meeting to order at 6:00 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Absent
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

Mr. Miller was excused for this meeting.

Approval of the Minutes

Motion by Mrs. Yetter, seconded by Mr. Sutorius, to approve the minutes from the Regular Board meeting on May 20, 2019; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Board and Staff Reports

Townsend Community School's (TCS) Report

Mr. Mock told the Board that Mr. Pete Bartkowiak, TCS Superintendent, was unavailable for our meeting, however he will be sending the monthly TCS report out by email to the Board.

TCS Sponsor's Report

Mr. Mock, Margarettta Superintendent, stated that Mr. Grahl had a previous commitment and so he presented the Sponsor Report. Mr. Mock reported out that the TCS financials were reviewed by Mrs. Keegan and shared with the Board previously. Mr. Mock then reviewed the Compliance Rubric for Quality Practices (which is over 2,000 pages) that needs to be uploaded to the Epicenter by July 1, 2019 and that Mrs. Carrie Keller will be uploading it. He also stated that Margarettta has also submitted the Epicenter Final Submission on May 15, 2019 and the School Improvement Plan submission by May 31, 2019. He also mentioned that TCS is contemplating having 2 graduation ceremonies due to the size of their graduating class and the distance for some of the kids. Mr. Mock also mentioned that next year's TCS/Sponsor meeting are still planned for the 1st Thursday of the month and the next meeting is scheduled for September 5, 2019 at 8:30 a.m.

Public Participation

There wasn't any public participation.

The Financial Report and Schedule of Bills

Mrs. Keegan asked if there were any questions on the schedule of bills, bank reconciliations, or fund balances and then stated that the financial reports in the agenda reflect the eleventh month of this fiscal year (July 1, 2018 through May 31, 2019). Mrs. Keegan stated that categories of the District's General Fund revenue were down slightly compared to last year. Specifically due to the continual reduction of the tangible personal property tax phase out and our TCS billing being down as well due to the final reduced FTE and funding numbers from 2018 school year, which are used to calculate the sponsor's shared services and administration costs. However the Open Enrollment (OE) 'In' to the District is running favorable this year compared to last year at this time. Expenditures were down \$541,425 compared to last year. This is primarily driven by the heavy textbook purchases in the 2017/2018 school year and no purchases this year and the fact that OE 'Out' of the District is down as well. In addition, purchased services are lower by \$201,253 versus last year due to the previous year's cuts. The revenues exceeded the general fund expenditures by approximately \$58 thousand after the eleventh month of May for this fiscal year. Last year during the same period, the expenditures exceeded the general fund revenue by approximately \$(80) thousand, resulting in an improvement of approximately \$138 thousand from the same year-to-date period last year.

Treasurer's Report

New Business

Motion by Mr. Schoenegge seconded by Mrs. Yetter on Resolution number 18-19-89, to approve a contract with the Positive Education Program (PEP) located in Cuyahoga County for the purpose of providing Educational Services to Margareta students placed in the PEP educational units for the 2019/2020 School Year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge on Resolution number 18-19- 90, to approve a contract with Suburban School Transportation Company, Inc. to provide special education transportation services during the 2019/2020 School Year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Schoenegge on Resolution number 18-19-91, to approve the renewal of North Central Ohio ESC (NCOESC) Service Agreement for June 3, 2019 through August 9, 2019 to provide the District ESY services for the visually impaired; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter on Resolution number 18-19-92, to approve the agreement with Schools of Ohio Risk Sharing Authority (SORSA) to provide comprehensive liability insurance coverage for the period July 1, 2019 through June 30, 2020. Mrs. Keegan mentioned that we are saving approximately \$3,000 in annual liability insurance due to the date of the original Townsend school earlier this year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Mrs. Keegan mentioned that the next three resolutions are tied to the June 30, 2019 yearend and begin of the next fiscal year activities.

Motion by Mr. Schoenegge, seconded by Mrs. Sutorius on Resolution number 18-19-93, to authorize the Treasurer to make the proposed budget modifications and supplemental appropriations for the fiscal year 2018/2019 (Details were passed out at the BOE meeting); Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge seconded by Mr. Sutorius on Resolution number 18-19-94, to authorize the Treasurer to make the proposed Inter-Fund Transfers of funds for the current fiscal year of 2018/2019 (Details were passed out at the BOE meeting); Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge seconded by Mrs. Yetter on Resolution number 18-19-95, to adopt a Temporary Appropriation measure as proposed for the 2019/2020 Fiscal Year commencing with expenses incurred beginning July 1, 2019 (Details were passed out at the BOE meeting); Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, on Resolution number 18-19-96, to approve expenditures that have exceeded the \$3,000 threshold of the “then and now” provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Superintendent’s Report

New Business

Motion by Mrs. Yetter, seconded by Mr. Sutorius, on Resolution number 18-19-97, to approve the Tiffin University College Credit Plus Memorandum of Understanding (MOU) between Tiffin University and Margaretta School District for the 2019/20 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, on Resolution number 18-19-98, to approve the agreement with BC Technologies Company (DBA FinalForms) to provide the District web hosting for online District forms, data storage, interfacing and technological support beginning for the 2019/20 school year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge to approve the Memorandum of Understanding (MOU) between Margaretta Local School District and OAPSE, Local #379 to provide a one-on-one Special Educational Aide to perform the Bus Aide OAPSE position when riding the school bus for the 2019/20 school year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve the new District Organizational Chart; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Mrs. Keegan reminded the Board and audience that the Districts previously submitted the five year forecast in October, 2018 reflected a deficit of \$(734) thousand in the 2020 fiscal year and \$(2,329) thousand in the 2021 fiscal year. The savings identified with the proposed reductions will generate approximately \$1.9 million of savings over four years. With the above cost reductions factor into the most recent five year forecast (that was due to ODE 5/31/19) and incorporating the Nexus pipeline tax revenue, the five year forecast is in the black. Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the 2019-2020 Reduction initiatives, that were also individually voted on later in the meeting; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the TCS Compliance Worksheet Documentation for EpiCenter submission due July 1, 2019; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Mr. Mock introduced the first reading of the; Polar Cubs Preschool Parent Program Guide 2019/2020 School Year (SY), Margaretta Elementary School Handbook 2019/2020 SY, Margaretta Elementary School Staff Handbook 2019/2020 SY, Margaretta Junior High/High School Handbook 2019/2020 SY, Margaretta Junior High/High School Staff Handbook 2019/2020 SY.

Mrs. Keegan mentioned, as background, that the Staff discussed the student school fee increase. Given the District has absorbed economic cost increases for many years with no school fee increases and to help defray the implementation of the online automation of the parent/student forms, it was recommended to increase to \$50 per student. Motion by Mr. Sutorius and seconded by Mrs. Yetter, to approve the increase of annual school fees to \$50 per student (previously \$40/student) beginning the 2019/20 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, on Resolution number 18-19-99, to approve the renewal of subscription license agreement with Newsela for a PRO License for the 2019/2020 school year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Mrs. Keegan was please to inform the Board that the Village Police has maintain the same hourly rate for the 2019/20 school year. Motion by Mr. Schoenegge, seconded by Mrs. Yetter, on Resolution number 18-19-100, to approve the contract with the Village of Castalia Police Department for the contracted service of a High School SRO; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Old Business

Mr. Mock introduced the second reading of the NEOLA policies: 0100 – Definitions, 5113.02 - School Choice Options Provided by the No Child Left Behind Act, 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students, 5610.03 - Emergency Removal of Students, 6320 - Vol. 31, No. 2, January 2019 Revised

Purchasing and Bidding, 6325 - Vol. 37, No. 1 - August 2018 Revised Procurement - Federal Grants/Funds, 6605 – Crowdfunding, 7540.02 - Vol. 37, No. 2 Jan. 2019 Revised Web Accessibility, Content, Apps & Services, 8400 - School Safety, 8500 - Food Services.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to grant permission to a Special Educational One-on-One Aide, to administer authorized/prescribed medications to students during the 2019/20 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: abstain.

Personnel Actions

Classified:

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to accept the resignation of the following: Dennis Faber - Attendance Officer effective 6/24/19, Lauren Pooch - Reserve Varsity Assistant Cheerleading Coach, Joe Fields - JV Head Softball Coach, Mike Brunner - Assistant Varsity Football Coach, Gregory Hedden - Varsity Baseball Coach, Shantel Brant - TCS Bus Aides effective 2019/20 SY, Noah Esposito - Summer Worker effective 2019 summer, Kennedi Keller - Summer Worker effective 2019; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the Reduction In Force (RIF): Jennifer Morris-Cox, HS Administrative Assistant, effective 2019/20 school year; Arnold Hamilton, Kitchen Helper and Mail Courier, effective 2019/20 school year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to approve the classification / position changes: Linda Hamm-High School Head Cook (aka Cook), effective 3/4/19; Andrea Cullen-HS Cook Assistant/Kitchen Helper/Cashier, effective 5/7/19; Kristine McCullough - HS Cook Assistant/Kitchen/Cashier, effective 5/7/19; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge and seconded by Mrs. Yetter, to approve Brodie Sutorius, Summer Worker; Roll Call: Mr. Sutorius: abstain, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to approve the following Supplemental Contracts for the 2019/2020 school year: Darren Michel - 7th Grade Football Coach, David Miller - 7th Grade Assistant Football Coach, Chris Leibacher - 8th Grade Football Coach, Michael Sabo - 8th Grade Assistant Football Coach, Karen Pooch - Football Equipment/Uniform Manager, Ryan Spicer - Head Boys Golf Coach, Michelle Cox - Junior High Cheerleading Coach, Mark Freeh - Assistant Athletic Director, Elizabeth Keller - 8th Grade Volleyball Coach, Michele Hula - Assistant Varsity Volleyball Coach, Ray Neill - Head Baseball Coach, Lori Feiszli - Reserve/Varsity Assistant Cheerleading Coach; Roll Call: Mrs. Yetter: abstain, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the following Volunteers for the 2019/2020 school year: Jim Bodey - JH Volunteer Assistant Football Coach, Scott Bauer - JH Volunteer Assistant Football Coach, Todd Moore - JH Volunteer Assistant Football Coach, Austin Spicer - Volunteer Assistant Boys Golf Coach; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the following Event Workers: Event Ticket Sales: Nancy Johnson, Jackie Henline, Jim Edwards, Karen Fields; Connie Harkness - Event Ticket Sales/Track Worker; David Fultz - Football and Boys Basketball Film; Mark Freeh - Football Play Clock; Owen Fritz - Boys Basketball Scorebook; Boys Basketball Scoreboard: Kevin Kremer, Gene VanOrsdall; Craig Hoffman - Girls Basketball Scoreboard; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to approve the following two year contracts effective 8/1/19: Mark Freeh, Technology Coordinator, Courtney Dresser, Transportation/Fleet Maintenance Supervisor, Sarah Ransom, Food Service Supervisor; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Mrs. Keegan mentioned that while it does not require Board action, there are other moves in the kitchens due to Mrs. Klepper retirement. We will have a High School (HS) Cashier moving to the elementary to replace Mrs. Klepper, and then there will be movements in the HS kitchen to cover the HS Cashier position and helping with cooking. In the end with all the movements, the HS kitchen will be reducing approximately 4 hours per day in the HS kitchen through this normal attrition. Motion by Mrs. Yetter and seconded by Mr. Sutorius to approve Marian Klepper, Cashier's retirement effective 8/1/19, last day worked 6/7/19; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye. The Board thanked Mrs. Klepper for her years of service and congratulated her on her retirement.

Motion by Mr. Sutorius and seconded by Mrs. Yetter, to approve Rebecca White, Bus Aide (one-on-one Special Ed Aide) effective with the 2019/20 school year (first day of school 8/27/19); Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter and seconded by Mr. Schoenegge to approve the rescinding of Diane Keegan, Treasurer's resignation; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Certified:

Motion by Mrs. Yetter and seconded by Mr. Sutorius to approve the following resignations: Kathy Day - 5th Grade Teacher, effective with the 2019/20 school year; Sarah Roan - Junior High Cross Country; Gary Barrett - JV Baseball Coach; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to approve the following Supplemental Contracts for the 2019/20 school year: Todd Polk - Varsity Football Coach, Steve Hofacker - Assistant Varsity Football Coach, Mike Raifsnider - Assistant Varsity Football Coach, Steve Gravenhorst - Assistant Varsity Football Coach, Luke Weyer - Assistant Varsity Football Coach, Christine Smith - Girls Varsity Golf Coach, Nicole Limberios - 7th Grade Volleyball Coach, Lauren Drossman - Head Varsity Cheerleading Coach, Mike Yantz - Head Varsity Boys and Girls Cross Country Coach, Jim King - Assistant Varsity Boys and Girls Cross Country Coach; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to approve the following Volunteers 2019/2020 school year: Samuel Collier - HS Volunteer Assistant Football Coach, Keven Wise - HS Volunteer Assistant Football Coach; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, to approve the following Extended Days to 2019/2020 school year: Brett Kneeskern - 25 Days, Carolyn Cook - 10 Days, Kevin Kremer - 45 Days, Heather Lott - 10 Days, Adam Reardon - 9 Days, Amanda Reardon - 6 Days, Heather Wiley - 5 Days; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye. Mr. Warner asked if we were able to apply for the Chapter 5 Grant (5th Quarter) for Vo Ag, Mrs. Keegan mentioned that Mr. Kremer did make application for the 2019/20 school year and that she and Mr. Mock have approved the grant. It is now in the hands of the Ohio Department of Education (ODE) for approval. Mr. Mock also mentioned that he and Mr. Kremer were verbally informed that if we receive this grant, that 75% of the VoAg extended days wages and benefits can be allocated to the grant, versus the normal CTE State Funds that can only use 25% of the State Funds on wages and benefits.

Informational Items/Correspondence

Mr. Mock updated the Board that the Staff is looking at the 2019/20 School Calendar, given the testing dates have just been published and they are from March 30th through May 8th for 2020 test session. This will put the final testing four weeks from the end of school. The staff is discussing shortening Easter and/or Christmas break. Mr. Mock stated that at his previous District, the public schools structured their calendar around the JVS schedule. He stated that for whatever reason, our local Districts do not follow EHOVE's calendar.

Mr. Mock then updated the Board and audience of the facilities tour from today, Monday the 24th. Mr. Mock mentioned that there were approximately eighteen people today and they toured Carey and Hopewell Loudon. He mentioned that Carey was patterned after Hopewell which was built approximately six years ago. He stated that they both have approximately 900 students and that Carey was funded by the state at 70% and Hopewell was 80%. Mr. Mock also mentioned that he will be applying for the ELPP program (Expedited Local Partnership Program) with OFCC. Mr. Warner asked when we are hiring an official project architect. Mr. Mock stated that Fanning and Howey asked the same thing. The good news is if we end up hiring Fanning and Howey all the architect costs that were paid during the community engagement time, will be credited

back to us during the architect planning phase. Mrs. Kim Miller asked if Fanning and Howey's plans would incorporate the communities feedback from all the meetings, Mr. Mock stated yes. Fanning and Howey representatives have informed Mr. Mock that the community feedback is leaning towards building a preschool through twelve grade complex at the open land site. However, the community would like us to build in phases, focusing on the sixth through twelfth grade level facility first and the rest of the grade levels at a later time when funds are available.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to enter Executive Session for the potential discipline, termination or hiring of public employees; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye. The Board entered Executive Session at 6:49 p.m. Mr. Mock and Mrs. Keegan remained in the Executive Session.

Motion by Mr. Sutorius, seconded by Mrs. Yetter to return to Open Public Session; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to adjourn the meeting having no further business to come before the Board; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, adjourning at 7:45 p.m.

The next regular Board meeting is scheduled for Monday, July 15, 2019 at 6:30 p.m. at the Board Office.

Respectfully Submitted

Andrew Warner
Board President

Diane Keegan
Treasurer