

## **MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF JUNE 28, 2021.**

The Margaretta Board of Education met in regular session at 6:30 p.m. on Monday, June 28, 2021 at MES Gym 5906 Bogart Road West, Castalia, Ohio.

Mr. Miller, Board President, called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mr. Warner:	Present
Mrs. Yetter:	Present
Mr. Miller:	Present.

### **Approval of the Minutes**

Motion by Mr. Sutorius seconded by Mrs. Yetter, to approve the minutes from the regular BOE meeting that was held on Monday, May 17, 2021; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

### **Board and Staff Reports**

#### **Townsend Community School's (TCS) Report**

Mr. Ryan Bohn, TCS Principal, reported that the current TCS student enrollment as of June 28<sup>th</sup> was 618, they have had 167 graduates for this year, and there are 532 students of the 618 that are in the six contiguous counties and 16 others that will be grandfathered in. He discussed their individual graduation process and a video that will be coming out soon, and the current state of the school.

#### **TCS Margaretta Sponsor's Report**

Mr. Steve Keller, Margaretta Compliance Officer, was excused from the meeting. Mr. Kurt spoke about the Epicenter data load that is due on June 30<sup>th</sup> by 11:59 pm and is on track. In addition, he reminded that Margaretta and TCS meet each month and the next meeting is scheduled at July 8<sup>th</sup>.

### **Public Participation**

Mrs. Peggy Zura, stated that she knows there are bullying issues at every school, however she requested the Board of Education to take a closer look at the student handbook discipline language. She requested that the discipline language be more stern and clear that there would be zero tolerance for bullying. She requested the language of 'may be punished' be changed to 'will be punished'.

### **Ms. Lori A. Brodie, Northwest Regional Liaison, presentation of the Auditor of State Award**

Ms. Brodie presented Mrs. Keegan with the Auditor of State Certificate. She stated that only 8% of the approximately 6,000 Ohio governmental agencies receive this award and the Auditor of State office believes it is important to present this award and make the Board of Education aware of the award. There are a series of compliance items that need to be met to receive this award, a few of them are receiving a clean audit result, submitting the GAAP financial statements within 150 days from yearend, receiving no audit comments of material weaknesses in the management letter, no ethics issues, no findings, etc.

### **The Financial Report and Schedule of Bills**

Mrs. Keegan presented the schedule of bills, bank reconciliations, or fund balances, etc., that were included in the Board's packages for review. Mrs. Keegan reminded the board that we are reviewing

May's fiscal year to date results (the eleventh month of the 2021 fiscal year). She stated that the fiscal year to date revenue is a total of \$18.1M and expenses of \$17.2M resulting in an increase to the general fund balance by \$0.9M. The beginning cash balance on July 1, 2020 was \$1.3 million and the first eleven months generated a net cash increase of \$0.9 million, leaving the final General Fund cash balance of \$2.2 million (which includes the general fund reserve of \$854K). The revenue is up approximately \$2.0M, primarily due to the incremental Nexus tax revenues this fiscal year versus the prior fiscal year. She stated the employee wages and benefits are unfavorable for this May year to date compared to the same period last year by approximately \$(380) thousand.

## **Treasurer's Report**

### **New Business**

Motion by Mr. Warner seconded by Mr. Sutorius, on Resolution number 20-21-97, to approve the agreement with Schools of Ohio Risk Sharing Authority (SORSA) for the purpose to renew the comprehensive liability insurance for the period beginning July 1, 2021 through June 30, 2022; Roll call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter, on Resolution number 20-21-98, to adopt a Temporary Appropriation measure as proposed for the 2021-2022 Fiscal Year commencing with expenses incurred beginning July 1, 2021 (details passed out at the BOE meeting); Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Schoenegge, on Resolution number 20-21-99, to authorize the Treasurer to make the proposed budget modifications and supplemental appropriations for the fiscal year 2020-2021 (details passed out at the BOE meeting); Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on Resolution number 20-21-100, to authorize the Treasurer to make the proposed Inter-Fund Transfers of funds for the current fiscal year of 2020-2021 (revised details passed out at the BOE meeting); Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mrs. Yetter seconded by Mr. Schoenegge, on Resolution number 20-21-101, to authorize the Treasurer to procure two school buses through our consortium Ohio School Council (OSC) and to begin the procurement process; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, on Resolution number 20-21-102, to approve the Strategic Solution Agreement for the automation of the purchasing and accounts payable process and scanning of records (Option 2); Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on Resolution number 20-21-103, to approve the renewal of the employee vision plan with VSP at current rates for October 1, 2021 through September 30, 2023; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

## **Superintendent's Report**

### New Business

Motion by Mr. Warner seconded by Mr. Schoenegge, on Resolution number 20-21-104, to authorize Blended Learning and the adoption of the blended learning policy for the 2021/2022 school year. Mr. Kurt stated that we need to submit the blended learning plan by June 30<sup>th</sup> to have that option available to us for next school year; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

The original agenda had the first reading of the board policy 6152.01-prorating/waiving school fees and policy 5336-administration of medications. Mr. Kurt stated we need to table this until the next meeting for further review.

Mr. Kurt introduced the first reading of the following 2021-2022 School Year Handbooks: Polar Cubs Preschool Parent Handbook, Margaretta Elementary School Student Handbook, Margaretta Elementary School Staff Handbook, Margaretta Middle School/High School Student Handbook, Margaretta Middle School/High School Staff Handbook, Margaretta Athletic Handbook, Margaretta One2One Device Handbook.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on Resolution number 20-21-105, to approve the contract with the Erie County Sheriff(s) to provide for SRO services during the 2021-2022 school year; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Sutorius, on Resolution number 20-21-106, to approve the renewal contract with Positive Education Program (PEP) located in Cuyahoga County for the purpose of providing Educational Services to Margaretta students placed in the PEP educational units for the 2021-2022 School Year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, on Resolution number 20-21-107, to ratify Modification No. 2 to the Townsend Community School (TCS) Sponsorship Agreement; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Warner, on Resolution number 20-21-108, to renew NOVA agreement for remote learning for the 2021/2022 school year. Mr. Kurt explained that they take a snapshot of the level of online activity on October 1<sup>st</sup> and based the charges on that level of usage; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, to approve the MTA Collective Bargaining Agreement for the period of September, 2021 through August, 2023. Mr. Kurt stated and Mr. Miller acknowledged the appreciation to the MTA for their positive collaboration; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

### Old Business:

Motion by Mr. Warner seconded by Mr. Sutorius, to approve MODIFIED Calendars for the 2021/2022 and 2022/2023 school years; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to rescind policy 5336 - CARE OF STUDENTS WITH DIABETES approved at the May 17, 2021 regular board meeting as we will keep

the previous policy without change; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

### **Personnel Actions**

#### **Certified:**

Motion by Mr. Warner and seconded by Mr. Sutorius, to accept the resignation of Asia Ameigh, School Psychologist, effective the end of the 2020-2021 school year; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, to approve William F. Moroney, Part Time School Psychologist for a maximum of three days per week for the 2021-2022 school year - pending completion of all employment requirements; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to approve David Marchman, Part Time School Psychologist for a maximum of three days per week for the 2021-2022 school year - pending completion of all employment requirements; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Warner, to modify the approval of Kay Hartley, part time homebound tutor, (originally approved at the December 21, 2020 board meeting for the remainder of the 2021 school year) for up to two days per week extending her time through June, 2022; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, to approve Christy Miller (Protzman), Speech Pathologist, for the 2021-2022 school year - pending completion of all employment requirements; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter, to approve up to three (3) additional extended days (from 15 days to 18 days) for the 2020/2021 school year, for Heather Lott, Guidance Counselor; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: ABSTAINED, Mr. Sutorius: aye, Mr. Miller: aye.

Mr. Kurt asked to have this motion added to the original agenda that was passed out that evening. Motion by Mr. Warner and seconded by Mrs. Yetter, to approve Madison Mullins as a part-time physical education teaching position for the 2021/2022 school year - pending completion of all employment requirements; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

#### **Classified**

Motion by Mr. Sutorius and seconded by Mrs. Yetter, to approve the following classified contracts: One year contract for Special Education Aides for the 2021/2022 school year (SY): Lori Feiszli, Jason Gearheart, Jacqueline Henline, Mandy Hilditch, Bradley Hoffman, Sara Jackson, Caitlin King, Denise Knipp, Jennifer Lowther, Natasha McCowan, Sandy Ramicone, Sheri Ross, Anna Taylor, Johnny Turner. One year contract for Kitchen for the 2021/2022 school year: Kristi Puckrin. Mr. Kurt asked the agenda be changed for the reference to kitchen staff for Kelly, who should be custodian. One year contract for Custodian for the 2021/2022 school year: Kelly Barrett; Roll Call: Mr. Schoenegge: aye,

Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mrs. Yetter and seconded by Mr. Warner, to approve the hiring of Peggy Zura, Kitchen (4 hours), effective the 2021/2022 school year; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mrs. Yetter, to approve the disability retirement of Renea Dority, Bus Driver, effective July 1, 2020 based on the determination by the School Employees Retirement System (SERS); Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Warner, to approve the disability retirement of Stefanie Gamez, Bus Driver, effective May 1, 2021 based on the determination by the School Employees Retirement System (SERS); Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, to approve Gloria Pooch, part time Librarian Aide, for no more than one day per week for the 2021/2022 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to accept the resignation of Treena Baer, Special Education Aide; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

#### Informational Items/Correspondence

##### Nexus/Facilities Update and Fiber Optic Wide Area Network

Mr. Kurt told the board that we continue to plan for the new school building and if there isn't any resolution with the Nexus appeal by the December timeframe, we will put the project on 'pause' until the resolution with Nexus is clearer. Mr. Kurt stated there are several zoom meetings occurring in July as well as a Safety meeting discussion with the Sandusky and Erie County Police and the Margareta Fire and EMT Department and Fanning Howey to be held at the board office. Nexus appeal is still scheduled to begin on February 7, 2022. Mr. Kurt also informed the board that we received a quote on the fiber optic plans for the new school building and will bring it to the board for approval next month.

##### COVID-19 Update

Mr. Kurt also gave an update that we are on track to come back in the fall to be all-in five days per week. Mrs. Keegan also stated that we have posted the safe-return plans on the Margareta website with a letter from the superintendent that references the two recorded videos from the two building principals about the safe return of our kids.

Motion by Mr. Warner and seconded by Mr. Sutorius to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees; Roll Call: Mr. Warner: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

The Board entered Executive Session at 7:10 p.m. with Mrs. Keegan and Mr. Kurt remaining in the Executive Session.

Motion by Mrs. Yetter and seconded by Mr. Warner, to return to open session; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Adjourning at 7:50 p.m.

The next regular BOE meeting has been scheduled for Monday, July 19, 2021 at 6:30 p.m. at the Board Office, 305 S. Washington St., Castalia, Ohio 44824.

Respectfully Submitted

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Kent Miller  
Board President

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Diane Keegan  
Treasurer