

## **MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF JULY 19, 2021.**

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday, July 19, 2021 at the BOE Office, 305 S Washington St., Castalia, Ohio.

Mr. Miller, Board President, called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mr. Warner:	Present
Mr. Miller:	Present

Mrs. Yetter:	Absent, excused due to another commitment
--------------	---

### **Approval of the Minutes**

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to approve the minutes from the regular BOE meeting that was held on Monday, June 28, 2021; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

### **Board and Staff Reports**

#### **Townsend Community School's (TCS) Report**

Mr. Ryan Bohn, TCS Superintendent, reported that the current TCS student enrollment as of July 19<sup>th</sup> was 547 (this does not include the students that are outside the six contiguous counties, that they are not allowed to educate starting next year), they have had 174 graduates for this year. He discussed that they are implementing Final Forms to communicate to the families and for smoother enrollments, will be offering breakfast and lunch to the students, he and Mr. Matt Smith are finalizing the TCS bus routes for next year and TCS will use a safety grant to install an intercom/buzzer system.

#### **TCS Margarettta Sponsor's Report**

Mr. Steve Keller, Margarettta Compliance Officer, spoke about the Epicenter data load that is completed. They now are asking for eight new items that have been requested to be uploaded into Epicenter by no later than the 23<sup>rd</sup> of July by 11:59 pm and is on track. In addition, he stated that TCS and Margarettta worked through the compliance issues at the July meeting and the August meeting is scheduled for our next meeting.

### **Public Participation**

Mrs. Diane Jacoby, asked if the school has decided about students and teachers mask wearing for next year. Mr. Kurt stated that he will address that in his later update and asked to table it for now.

### **The Financial Report and Schedule of Bills**

Mrs. Keegan presented the schedule of bills, bank reconciliations, or fund balances, etc., that were included in the Board's packages for review and reminded the board that this is the end of the fiscal year on June 30, 2021 (all 12 months of the 2021 fiscal year). She stated that the full fiscal year revenue is a total of \$18.9M and expenses of \$18.6M resulting in an increase to the general fund balance by \$0.3M. The beginning cash balance on July 1, 2020 was \$1.3 million and the twelve months generated a net cash increase of \$0.3 million, leaving the final General Fund cash balance of \$1.6 million (which includes the general fund reserve of \$854K). The revenue is up approximately \$1.8M, primarily due to the incremental Nexus tax revenues this fiscal year versus the prior fiscal

year. She stated the employee wages and benefits are unfavorable for this fiscal year compared to the same period last year by approximately \$(422) thousand.

She also reviewed the Food Service Departments results for the twelve months compared to the prior year's results for the same period. She stated that the paying lunch sales were down versus the prior year by \$(147,958). However the federal subsidized breakfast and lunches reflected high revenues of \$81,987. This was due to the free breakfast and lunch program (Seamless Summer federal subsidy of free breakfast and lunches for all children ages 2-18 in our community). The overall breakfast and lunch revenues were down by \$(65,971). And unfortunately while the revenue stream was down, the employees' wages and benefits were higher than the prior year of a total of \$(26,825) due to economics and additional hours for employees. Mrs. Keegan informed the board that the general fund was required to subsidize the food service department to eliminate the deficit by \$36,000. The prior year the general fund subsidized the food service department by \$43,500.

### **Treasurer's Report**

#### **New Business**

Motion by Mr. Warner seconded by Mr. Sutorius, on Resolution number 21-22-01, to approve the contract with Suburban School Transportation Company, Inc. to provide special education transportation services on a temporary basis during the 2021-2022 School Year; Roll call: Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge seconded by Mr. Sutorius, on Resolution number 21-22-02, to approve the renewal of a contract with the North Central Ohio Educational Services Center (NCOESC) for the purpose of providing the District with ESY services for the visually impaired for the period of June 1, 2021 to August 16, 2021; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, on Resolution number 21-22-03, to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Sutorius, on Resolution number 21-22-04, to approve entering into an agreement with Julian and Grube, Inc. to provide services/auditing of the Ohio Medicaid School Program (MSP) for fiscal years ending June 30, 2022 and June 30, 2023; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, on Resolution number 21-22-05, to approve the renewal of a contract with Johnson Controls Fire Protection LP for the purpose of providing fire alarm inspection services to the District for the 2021-2022 School Year; Roll Call: Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

### **Superintendent's Report**

#### **New Business**

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, on Resolution number 21-22-06, to approve the consultation contract for Sigma Technologies, LTD. to evaluate and estimate the development of a private fiber optic network planned for the new PK-12 facility, Sigma consultation contract estimated at \$9,444. Mr. Kurt stated that this is a great investment for the District to have control over our technology fiber optics and given we are only 3.5 miles from our A-Site (NOECA), it

should be economical; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Sutorius, to approve the new 2021-2022 School Calendar adjustment, which changes the 2022 Graduation Commencement date from Saturday, June 4 at 10:00 am to Sunday, June 5 at 7:00 pm; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Warner, on Resolution number 21-22-07, to approve the Shared Preschool Itinerant Services agreement with Edison Local School District for the 2021-2022 school year; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Warner seconded by Mr. Sutorius, to approve the MTA MOU to prorate the supplemental contracts into three trigger points of earning the supplemental payment (i.e., when hired, halfway point, and completion of full duties) for the 2021-2022 School Year; Roll Call: Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Warner, on Resolution number 21-22-08, to approve the agreement with Archive Social to provide archiving and retrieval services for our Districts' social media accounts; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

#### Old Business:

Mr. Kurt re-introduced the first reading of the Board Policy that was tabled last month that modifies Policy 6152.01 - prorating/waiving school fees - (adding for reduced lunch eligibility to pay 50% cost for school fees, technology fees, and course fees and free lunch eligibility waives all fees).

Mr. Kurt introduced the second reading of the following 2021-2022 School Year Handbooks: Polar Cubs Preschool Parent Handbook, Margaretta Elementary School Student Handbook, Margaretta Elementary School Staff Handbook, Margaretta Middle School/High School Student Handbook, Margaretta Middle School/High School Staff Handbook, Margaretta Athletic Handbook, Margaretta One-To-One Device Handbook.

#### Personnel Actions:

##### Certified:

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, to approve the hiring of the following Supplemental positions for the fall of 2021:

Cross Country: Matt Schwan - JH Coach;

Cheerleading: Lauren Drossman - Head Coach;

Girls Golf: Christine Smith - Head Coach;

Support Staff: Kevin Kremer - Scoreboard Operator;

Football: Todd Polk - Head Coach, Steve Gravenhorst - Assistant Coach, Luke Weyer - Assistant Coach; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, to approve the following Volunteer positions for the fall of 2021:

Cheerleading Volunteer Coach - Jamie Drossman;

Football Volunteer Assistant Coach - Keven Wise; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to approve Steve Keller, Jr. for TCS Compliance stipend of \$4,000 for the 2021-2022 school year; Roll Call: Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to accept the resignation of Wendy Kimberlin, Middle School ELA Teacher effective at the end of the 2020/2021 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Classified:

Motion by Mr. Sutorius and seconded by Mr. Warner, to approve the hiring of the following as Substitute Bus Driver for the 2021-2022 school year, pending completion of all employment requirements: Kelly Barrett, Larry Bales, Jena Chiow, Natasha McCowan, Paul Orshoski, and Mark Stacy; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Sutorius, to approve the hiring of the following as Substitute Bus Aides for the 2021-2022 school year, pending completion of all employment requirements: Rhonda Fultz, Beverly Nicholson, Audra Rooker; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Warner and seconded by Mr. Schoenegge, to approve the hiring of the following Supplemental positions for the 2021-2022 Seasons:

Cross Country: Mike Yantz - Head Coach and Jim King - Varsity Assistant Coach (effective 9/1/21); Cheerleading: Lori Feiszli - JV Coach and Hope Miller - JH Coach;

Boys Golf: Ryan Spicer - Head Coach;

Volleyball: Sarah Kuns - Head Coach, Micki Hula - Varsity Assistant Coach, Becky Keller - JV Coach, Taylor Parkhurst - JH Coach (8th grade), Jill Hudgel - JH Coach (7th grade)

Football: Steve Hofacker - Assistant Coach, Tyler Henderson - Assistant Coach, Darren Michel - 8th Grade Football Coach, Mike Sabo - 7th Grade Football Coach, Scot Bauer - 8th Grade Assistant Football Coach, Jim Bodey - 7th Grade Assistant Football Coach (Shared), Todd Moore - 7th Grade Assistant Football Coach (Shared).

Softball: Dale Dawson - Head Coach

Support Staff: Mark Freeh - Assistant AD,

Ticket Sales: Karen Fields, Jackie Henline, Sarah Jackson, Janni Keller,

Fall Equipment Manager - Karen Pooch

Scoreboard Operators: Patrick Freeh, Craig Hoffman, Gene VanOrsdall; Roll Call: Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to approve the following Volunteer positions for the 2021 Fall Season:

Austin Spicer - Volunteer Assistant Coach Boys Golf

Sammy Smith - Volunteer Assistant Coach Girls Golf

Lindsey Troike and Sarah Warner - Volunteer Assistant Coach Volleyball

Brian Reinbolt and Darren Draper - Volunteer Assistant JH Football Coach; Roll Call: Mr.

Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: abstain, Mr. Miller: aye.

Informational Items/Correspondence

Nexus/Facilities Update and Fiber Optic Wide Area Network

Mr. Kurt told the board that we continue to plan for the new school building and if there isn't any resolution with the Nexus appeal by the December timeframe, we will put the project on 'pause' until

the resolution with Nexus is clearer. Mr. Kurt stated that there were several zoom meetings occurring and thanked the teachers for their continued input and attendance on the meetings during the summer months. Nexus appeal is still scheduled to begin on February 7, 2022, which was delayed from May 3, 2021. Mr. Kurt also informed the board that Mr. Kevin Kremer and Mr. Kurt went to Carrie to see their VoAg labs and gained invaluable insight for our Districts design and have passed on the knowledge to Fanning Howey for our labs.

#### COVID-19 Update

Mr. Kurt gave an update that we have received guidance from the Erie County Health Department in a letter dated July 13, 2021 and there was a CDC update on July 9, 2021 as well. He stated the letters stated that the COVID rates in Erie County are currently low and that approximately 47% of the counties residences have been double vaccinated. He also reported that we have also been informed that our bus drivers and students must wear masks on school buses in the fall. He informed the board that he has an administrative meeting scheduled on August 2<sup>nd</sup> to discuss current thinking on the fall reopening of the schools. Mr. Kurt's goal is to have a video out to the parents early August to explain the reopening plans and mask wearing requirements at that time.

Motion by Mr. Warner and seconded by Mr. Sutorius, to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees, with no action to follow; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye.

The Board entered Executive Session at 7:04 p.m. with Mrs. Keegan and Mr. Kurt remaining in the Executive Session.

Motion by Mr. Schoenegge and seconded by Mr. Sutorius, to return to open session; Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mr. Schoenegge, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Warner: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Adjourning at 8:00 p.m.

The next regular BOE meeting has been scheduled for Monday, August 16, 2021 at 6:30 p.m. at the Board Office, 305 S. Washington St., Castalia, Ohio 44824.

Respectfully Submitted

---

Kent Miller  
Board President

---

Diane Keegan  
Treasurer