

# **MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF AUGUST 16, 2021.**

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday, August 16, 2021 at the BOE Office, 305 S Washington St., Castalia, Ohio.

Mr. Miller, Board President, called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Miller:	Present

Mr. Warner:	Was excused from attending
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## **Approval of the Minutes**

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to approve the minutes from the regular BOE meeting that was held on Monday, July 19, 2021 and the Special BOE Meeting held on Wednesday, August 4, 2021; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

## **Board and Staff Reports**

### **Townsend Community School's (TCS) Report**

Mr. Ryan Bohn, TCS Superintendent, reported that the current TCS student enrollment as of August 16th was 547, they have had 178 graduates for 2020-2021 year (4 additional graduates this last month). He discussed that they implemented Final Forms to communicate to the families for back to school forms, and new enrollments, discussed the teacher in-service days, open house, the second site in Sandusky at the Artisans, and TCS is installing an intercom/buzzer system.

### **TCS Margarettta Sponsor's Report**

Mr. Steve Keller, Margarettta Compliance Officer, spoke about the Epicenter data upload that was completed in July and discussed that this was a Safe Harbor year with ODE due to COVID, and should hear in September or October timeframe for our sponsor's result. He also gave an update of the monthly meeting with TCS.

### **New Facility Update from Ted Kastor, Margarettta's Owners Rep.**

Mr. Kastor gave the board an update on the new building project. He stated that we have completed the project verification stage, the schematic design phase and now are in the design development phase and the team is pleased with the progress of the project. He stated that there have been 340 drawings and 1,300 pages of specifications that is being used by Mosser, Construction Manager at Risk (CMR), to develop the budget. He stated that the safety meeting went well and great collaboration with the fire department, both sheriff's offices, Fanning Howey and the school. He stated the Phase 1 environmental study is done and came back clean, the traffic study is started, completed the first round of soil borings, geo-tech work beginning, and more construction drawings will be out by October 20<sup>th</sup>.

## **Public Participation**

Mrs. Diane Jacoby, asked about the start and stop times of the two buildings for this school year. Mr. Kurt stated MS/HS is 7:50 to 2:53 and MES is 8:00 to 2:43 and he discussed the bus routes and the ability to be flexible and fluid, given we have run the routes as single and double routes if needed to go either direction. Mr. Kurt also talked about the new transportation software that is giving us much better tracking

and efficiencies in the routing of buses. He also mentioned about the start dates and the Hybrid approach for the beginning of the school year for MES they will go four days Hybrid and the MS/HS will go hybrid the first two days.

Mrs. Cindy Patrick discussed read derogatory text messages that appear to be between Mr. Warner and Gary Barrett that Mr. Barrett copied and pasted to his personal Facebook page and stated concerns over the National Honor Society (NHS) application and induction process and missed deadlines. Mrs. Patrick also raised issues about their family's treatment with the NHS issue, with no apology, and she stated that there were exceptions that were granted for missed deadlines for the Letter of Recognition for the NHS application for a board member's relation and still was able to become a NHS member.

Jeff Gallatin asked about Margareta's mask policy for the 2021-2022 school year. Mr. Kurt reviewed that the Federal Mandate is going to require masks for the students and drivers and it is recommended in the hallways, however it will be optional in the buildings. He stated that unmasked students will have to be quarantined if in contact with a positive COVID person. He also stated that approximately 65% of the teachers were vaccinated through the Health Department school program last year.

### **Introduction of Additional Items to Agenda**

Mrs. Keegan introduced two additional items to the agenda from what was emailed to them on Friday, August 13th as follows: VIII.B.Certified.1. Adding Vicki Meyers as Math Chairperson and VII.A.6. Resolution (#21-22-12), to approve the first amendment to the TCS renewal contract

### **The Financial Report and Schedule of Bills**

Mrs. Keegan presented the schedule of bills, bank reconciliations, or fund balances, etc., that were included in the Board's packages for review and reminded the board that July is the first month of the fiscal year. She stated that the July revenue is a total of \$1.2M and expenses of \$1.3M resulting in a small reduction in the overall general fund cash balance. The cash balance on July 31, 2021 was approximately \$1.6 million (which includes the general fund reserve of \$854K).

### **Treasurer's Report**

#### **New Business**

Motion by Mrs. Yetter, seconded by Mr. Sutorius, on Resolution number 21-22-10, to approve the additional training module for Diversity and Inclusion, to the existing contract with Vector Solutions K-12 Education, which is in effect from August 17, 2020 through August 16, 2023. Mrs. Keegan mentioned that this is just an additional module to our already existing Safe School online training for staff; Roll call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge seconded by Mrs. Yetter, on Resolution number 21-22-11, to approve the Voyager Sopris Learning Agreement to purchase the software Acadience Reading K-6 ALO Digital Administration Data Management and Reporting (Dibels) for August 1, 2021 through July 31, 2022 to interpret student data. Mr. Kurt stated that this will aide in identifying and targeting resources were the student need is. Mr. Miller asked if Mr. Kurt has used this software before and he stated yes he did at his previous school and also has been used at Margareta in the past. Mr. Kurt also stated that it was purchased at the request of the literacy team; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

### **Superintendent's Report**

#### **New Business**

Mr. Kurt introduced the first Reading of new NEOLA special released policy for Online and Blended Learning Changes from the Budget Bill Policy. Mr. Kurt stated that the direction on blended and online

learning is very fluid and this keeps us in play if needed in the future. He reminded the board that we have signed a contract with NOVA for the school year to aide us with HS students that are credit deficient and can be used for credit recovery and or credit flex.

Motion by Mr. Sutorius, and seconded by Mrs. Yetter, to approve new Face Coverings Board Policy for the 2021-2022 School Year. Mr. Kurt again reiterated the policy as stated during public participation; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge, and seconded by Mr. Sutorius, to approve Martin White to consult with the District on a potential fiber optic project for technology needs of the New PK-12 Facility. Mr. Kurt reminded the board that we had previously approved the contract with Sigma to run the fiber optic lines. He stated that this is important for us to control our long-term cost of connectivity for our school buildings and will pay for itself within the first five years of operation. He stated we are proposing to use Mr. White for consulting services for the strategic layout of the fiber and overall plan. He stated that Mr. White is currently the IT Director at his previous school and also installed the communication system for the Detroit Airport; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mrs. Yetter, and seconded by Mr. Sutorius, to approve the TCS Sponsor policy updates regarding Intervention Policy (SP7) and Contract Review Policy (SP8) as presented; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to approve OAPSE MOU to utilize a third party transportation services for transportation of Margareta PEP student effective for the 2021/2022 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Sutorius, and seconded by Mrs. Yetter on resolution number 21-22-12, to approve the First Amendment to the TCS Renewal Contract, adding the additional learning site in Sandusky (“Sandusky Learning Center”), as discussed during the TCS update discussion earlier in the meeting; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

#### Personnel Action

Motion by Mr. Sutorius seconded by Mrs. Yetter, to approve the 2021/2022 and 2022/2023 salary schedule for the Secretaries & Central Office employees, effective retroactive to July 1, 2021; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter, to approve the revised non-teaching substitute wage schedule effective 8/16/21. Mr. Kurt stated that this was to get the hourly rates to a more competitive level; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

#### Certified:

Motion by Mr. Schoenegge, and seconded by Mrs. Yetter, to approve the following Supplemental Contracts for 2021/2022 School Year: Music: Band Director – Adam Reardon, Assistant Band Director – Amanda Reardon, Vocal Music Director – Amanda Reardon; Publications: Yearbook Advisor - Jessica Skinner and Serena Steyns (50/50 Split); Unit Leaders: Special Education Unit Leader - Erica Grahl, Kindergarten - Sarah Lochotzki, First Grade - Beth Burkett, Second Grade - Amy Didion, Third Grade - Kristy Jensen, Fourth Grade - Tonya Foos, Fifth Grade - Ashley Williams; Special Responsibilities: Preschool Coordinator - Susan Miller, Medicaid Services Provider - Christy Protzman, Medicaid Services Provider - Tela Yetter, Department Chairpersons: Math - Vicki Meyers, English – Sara Weller, Science –Lindsay Miller, Social Studies – Steve Gravenhorst; Miscellaneous

Lead Mentor – Marnie Szymanski, Resident Educators - Ann Strean, Resident Educators - Mollie Biehl, Resident Educators - Teal Balduff; LPDC - Ann Ball, Danielle Comparette, Teal Balduff; Hourly Pay Responsibilities: FFA Adult Education – Kevin Kremer, Detention Supervisor – Mark Novak; CCP: English Composition COM 1110 (120 hours) - Danielle Comparette, Environment of Life BIO 1010 (60 hours) - Lauren Drossman, Introduction to Biology BIO 1040 (60 hours) - Lauren Drossman, Introduction to Statistics STATS 1260 (60 hours) - Vicki Meyers, Quantitative Reasoning MATH 1151 (60 hours) - Vicki Meyers, College Algebra II MATH 1370 (120 hours) - Vicki Meyers, American History to 1877 HIST 1610 (120 hours) - Tom Pope; Class Advisors: Senior Class - Marnie Szymanski, Junior Class - Marnie Szymanski, Freshman Class -Melissa Depinet, 8th Grade - Katie Berg, 7th Grade - Mollie Biehl, 6th Grade - Chris Smith; Club Advisors: Academic Challenge Team - Sara Weller and Mark Novak (50/50 Split), Student Government - Marnie Szymanski, National Honor Society - Jamie Bonningson, Varsity M - Steve Gravenhorst; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Sutorius, and seconded by Mrs. Yetter, to approve extended days, as needed at the discretion of the supervisor, but not to exceed, for the 2021/2022 school year: Tela Yetter - Not to exceed 5 days for Speech Services; Christy Protzman - Not to exceed 5 days for Speech Services; Susan Miller - Not to exceed 5 days for Preschool Step-Up-To-Quality; Heather Wiley - Not to exceed 5 Days for Counseling; Heather Lott - 10 Days for Guidance Counseling; Alison Butler - 25 Days for VoAg; Kevin Kremer - 45 Days for VoAg; Adam Reardon - 9 Days for Band Director; Amanda Reardon - 6 Days for Assistant Band Director; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

#### Classified

Motion by Mrs. Yetter, and seconded by Mr. Schoenegge, to approve William Jacoby, intermittent groundskeeper for 2021/2022 school year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge and seconded by Mrs. Yetter, to approve to approve the following coaching supplementals for the 2021/2022 school year effective August 1, 2021: Kade Gravenhorst - Assistant Freshman Football Coach, Eric Jordan - Fall Weight room Advisor; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Sutorius seconded by Mrs. Yetter, to approve the following substitute custodians for the 2021/2022 SY: Lucinda Kapler and Kade Gravenhorst; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge, and seconded by Mr. Sutorius, to approve Nancy Johnson, Athletic Ticket Sales, for the 2021/2022 school year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter, to approve the Addendum to Sarah Ransom Food Service Supervisor contract for the first half of the school year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Motion by Mr. Schoenegge, and seconded by Mr. Sutorius, to approve Carrie Keller for the Food Service Supervisor stipend of \$4,000 for the 2021-2022 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: ayes, Mr. Miller: aye.

Motion by Mr. Schoenegge, and seconded by Mrs. Yetter, to accept the resignation of Geralyn Lippert, Assistant Treasurer effective July 31, 2021; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius, and seconded by Mrs. Yetter, to approve Kim Miller, S.A.D.D. Club Advisor for the 2021/2022 School Year; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

### Informational Items/Correspondence

#### Start of School Year Update

Mr. Kurt discussed the school restart plans (mask policy, busing, start and end times, etc.) and announced all the open house dates and times and 6<sup>th</sup> grade orientation. He also told the board that the teacher training on OG training for literacy has been going very well and that the staff met with the new teachers on Monday and he thanked the financial department for their presentations to the new staff members and for advancing us in the online systems with continuing automation initiatives.

#### Field Trip Update

Mr. Kurt stated that it was decided that the now freshman and sophomore class Washington D.C. trips are official canceled and not just postponed. The parents will be made whole and all fundraising that occurred will stay with the students class account to be used for that grades students in the future for dances etc. He also stated that Mohican Outdoor School is also currently closed and we have heard that they are attempting to sell the school. Therefore the Mohican trip is also not occurring.

Motion by Mr. Sutorius, and seconded by Mrs. Yetter, to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees, with no action to follow; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye.

The Board entered Executive Session at 7:23 p.m. with Mrs. Keegan and Mr. Kurt remaining in the Executive Session.

Motion by Mrs. Yetter and seconded by Mr. Sutorius, to return to open session; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Miller: aye.

Motion by Mr. Sutorius and seconded by Mrs. Yetter, to adjourn the meeting having no further business to come before the Board; Roll Call: Mrs. Yetter: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Miller: aye.

Adjourning at 8:10 p.m.

The next regular BOE meeting has been scheduled for Monday, September 13, 2021 starting at 6:30 p.m. at the Margareta Board of Education, 305 South Washington St., Castalia.

Respectfully Submitted

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Kent Miller  
Board President

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Diane Keegan  
Treasurer