

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF AUGUST 17, 2020.

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday, August 17, 2020 at MES Gym 5906 Bogart Road West, Castalia, Ohio.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

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| Mr. Miller: | Present |
| Mr. Schoenegge: | Present |
| Mr. Sutorius: | Present |
| Mrs. Yetter: | Present |
| Mr. Warner: | Present. |

Approval of the Minutes

Motion by Mr. Miller seconded by Mrs. Yetter, to approve the minutes from the Regular BOE Meeting held on Monday, August 4, 2020 and the Special BOE Meeting held on Monday, August 10, 2020; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Board and Staff Reports

Townsend Community School’s (TCS) Report

Mr. Ryan Bohn, TCS Principal, gave a report out of the current information on TCS (student enrollment 421 as of August 17th, currently estimating 500-750 students this upcoming year, etc.). Mr. Bohn also reminded us that TCS will begin the school year utilizing a Remote Learning Plan, with two options of full online courses or a paper-based version of learning. He mentioned that approximately one-third of the students responded that they prefer online and the other two-thirds of the students prefer paper-based curriculum. He also reminded us that they will not need any TCS busing support from Margarettta. Mr. Bohn also stated that their school year begins on August 31, 2020.

TCS Margarettta Sponsor’s Report

Mr. Steve Keller, Margarettta’s Compliance Officer was excused from attending this month, due to another district commitment.

Public Participation

No one had any comments.

Introduction of Additional Agenda Items

No additional items.

The Financial Report and Schedule of Bills

Mrs. Keegan presented the schedule of bills, bank reconciliations, or fund balances, etc., that were included in the Board’s packages for review. Mrs. Keegan reminded the board that the July 31st results are the first month of the new fiscal year. She stated that the month’s revenue was approximately \$800 thousand and the month’s expenses were approximately \$1,170 thousand, generating a cash reduction of \$(370) thousand. This fiscal year general fund beginning cash balance was \$1,256,681 and with the deficit for the month leaving the final balance \$886,845 for the general fund as of July 31, 2020.

Treasurer's Report

New Business

Motion by Mr. Sutorius seconded by Mr. Miller, on Resolution number 20-21-09, authorizing the Treasurer to make Inter-Fund Transfers and the return of the advance of funds for the current fiscal year of 2021. Mrs. Keegan also commented that this transfer request includes a portion of the Nexus revenue being transferred to the General Fund Reserve at 25% and the New Facility/Building Improvement Reserve at 50% of the total Nexus dollars; Roll call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Superintendent's Report

New Business

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to approve the OAPSE MOU to utilize an outside transportation company for our student attending PEP location in Cuyahoga County for the 2020-2021 School Year; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, on Resolution number 20-21-10, to approve the new agreement Vector K-12 Educations/Safe Schools to provide software to track employees' employment requirements, effective August 17, 2020 through August 16, 2023. Mr. Kurt also mentioned that he used this tracking software in Hancock County and it is very helpful to keep track of all required employee training (like blood borne pathogens, CPR, etc.). This is a 3 year contract for \$1,220 per year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge seconded by Mr. Miller, to approve the graduation of Jessica Cruz with the class of 2020, having met all state and local requirements; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Old Business

Mr. Kurt gave an update on the restart/reopening plans for school. Some of his talking points were:

- We are reopening - Hybrid Starting September 1, 2020
- Last name A-K on Sept 1st, 3rd, 8th, and 10th (Tues & Thurs)
- Last name L-Z on September 2nd, 4th, 9th and 11th (Weds & Fri)
unless you received approval from a building Principal to switch days
- 3rd week beginning September 14th we are scheduled for remote learning
 - Each Monday Elementary assignments for the week will be posted by 4:00pm and MS/HS posted by 3:00pm.
- Teachers will have established their student communication during the 2 week hybrid period.
- In the remote learning option and hybrid option students needing interventions, help with social or emotional issues, gifted activities, or did not perform last grading period or in this current grading period will be brought into the building for assistance.
- Remote instruction will be much more rigorous than last spring, as we have dedicated ourselves to training our teachers for improved remote instruction and much better communication.
- Parents with connectivity issues for technology should communicate that through their building Principal as we have improved options there as well.
- Chromebooks - we are using district issued Chromebooks to assist with settings and firewall issues and there will be a \$50 technology fee for the year will be assessed (similar to other area districts) Check link on the front of our website for information. (Free lunch status applies for this fee)

- We are running two bus routes this year with the MS/HS routes running first and then the MES routes - we are doing this to help with social distancing on buses.
- Bus routes will be posted on Monday, August 24th - check website for information.
- Building start times are as follows:
 - Student drop off after 7:40am at MS/HS with student day 8:00 am - 2:30 pm
 - Student drop off after 8:40am at Elementary with student day 9:00 am - 3:40 pm
- On August 24th: Final Forms will be sent to parents with student's first period at the MS/HS, Final Forms will be sent to parents with student's homeroom for the MES.
- Students starting full remote should contact their building principal for Chromebook, materials and schedule.
- Parents who have not gotten supplies should hold off until after students have attended a hybrid day - unless you have already received communication from your building.
- In lieu of open house videos will go out this week from both buildings with information for parents and students regarding start up.
- Drop boxes will be placed in both building offices for school fee drop off and our on-line K-12 Payment Center - under the Parents & Students tab on our website is available to pay fees.
- Please make sure Final Forms are up to date with current information
- No locker use at this point - students are permitted to bring a backpack and strongly encouraged to bring water bottles - we have water filling stations installed in both buildings.
- During our hybrid days both breakfast and lunch will be served - prices for lunches are posted on our website. We will provide information at a later date regarding food distribution during our remote education option.
- Keep checking our website for more information - MargarettaSchoolDistrict.com
- And if you have any specific building questions please contact your Building Principal

Mr. Kurt reiterated that we need to stay fluid and flexible. He firmly believes that you cannot replace the magic that happens in the classroom with face-to-face teacher and student learning, therefore to the extent that the health department directives will allow, we will try to get our students in front of our teachers. He stated that we have tried to think of everything, with robust and layers of protection (facial masks combined with face shields, social distancing, reducing student density in the classroom and buses, hand washing, breakaway lanyards to hold their masks when not on, so as not to hit the ground, touchless water bottle stations, disinfectant fogging machines for the buildings and buses, removing furniture, etc.). Mr. Kurt stated that kids are resilient and will wear masks, however for the students that have medical conditions that don't allow them to wear masks, we will accommodate that as well. Mr. Kurt also asked Mr. Grahl, Athletic Director, to speak about sports. Mr. Grahl has stated that the SBC Athletic Directors have been having regular meetings about sports. Mr. Grahl stated that it has been decided that each participant in the extracurricular activity is afforded 4 presale tickets for home games and 2 presale tickets for away games and there will be no sale of tickets at the event. This is being done to limit the crowd. Mr. Grahl also mentioned that Middle School sporting events will be at the High School Gym for additional social distancing. He also stated there will be no concession stands, just bottled water for sale, there will be no media on the field and limited press box participants, and they will be establishing a people traffic flow pattern and there will be no student section. Mr. Grahl stated that there is to be additional guidance from Governor DeWine this week on sports. During Mr. Grahl and Mr. Kurt's update there were several questions and comments. Mr. Kurt also stated that we have fulltime Erie County Health Department RN's in both buildings that will be handling all sick children and have quarantine rooms in the nurse's station for people to stay until

picked up. Mr. Schoenegge asked if a child sneezes into their mask will we give them a new one each time and he is worried about supply shortages, we assured him that we have 6,000 on hand and more at our disposal. Mr. Schoenegge also was worried about the kids and parents socially distancing at the two buildings when the bus routes get posted on the windows and doesn't want lines of people looking for their bus number, he said why not post all grades at both buildings. He was reassured that the bus routes will be online on the website and pushed out to the parents on final form also, so there will be a lot of electronic ways to get the information. Mrs. Diane Jacoby asked how we are changing our layers of protection given the Governors new ruling on face shields. Mr. Kurt said they will be used for teachers like speech therapists. We will be making the shields available to the teachers given we already purchased them and it is another layer of protection that can be added to the use of masks. Mrs. Keegan also mentioned that we are purchasing clear facemasks that are sized for younger speech students and speech teachers and kindergarten teachers. Mrs. Jacoby asked if the students will be allowed to take their personal breakaway lanyards home and Mr. Kurt said yes. Mrs. Keegan also mentioned that there will be an expectation that all students will fully charge their Chromebooks at home and bring them in each day along with their lanyards, facial masks, workbooks, etc.

Motion by Mr. Miller seconded by Mr. Sutorius, to approve the following Handbooks: Polar Cubs Preschool Parent Handbook 2020-2021 School Year (SY), Margaretta Elementary School Student Handbook 2020-2021 SY, Margaretta Elementary School Staff Handbook 2020-2021 SY, Margaretta Middle School/High School Student Handbook 2020-2021 SY, Margaretta Middle School/High School Staff Handbook 2020-2021 SY, Margaretta Athletic Handbook for 2020-2021 SY; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius, to approve the Attendance board policy po5200 and Academic Acceleration Policy; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Personnel Actions

Certified:

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to approve the modification of Melissa Kuns one year contract; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller seconded by Mr. Sutorius, extended days, as needed at the discretion of the supervisor, but not to exceed 5 extended days for Amy Bogard. Mr. Kurt did mention that this may not be enough days to complete all the technologies of the district before school starts and may have to come back to the board for a few more days; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Classified

Motion by Mr. Miller seconded by Mr. Sutorius, to approve William Jacoby, intermittent groundskeeper for the 2020-2021 school year; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Miller, to approve the following substitute workers for the 2020-2021 school year, pending all necessary pre-employment requirements are met: **Kitchen:** Georgette McCullough, Audra Rooker, Justin Lukachko, Heather Elliott. **Custodians:** Roger Stark, Spencer Stark, Justin Lukachko, Richann Shoemaker, Angela Stanley, Fred Keller. **Bus Drivers:** Larry Bales, Mark Stacey, Jena Chiow, Natasha McCowan, Kelly Barrett. **Bus Aides:** Audra Rooker, Heather Elliott, Rhonda Fultz, Bev Nicholson, Richann Shoemaker. **Aides:** Heather Elliott, Caitlin

King, Richann Shoemaker, Jenna Hellman; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye. The meeting was adjourned at 7:10 p.m.

The next regular BOE meeting has been scheduled for Monday, September 21, 2020 at 6:30 p.m.

Respectfully Submitted

Andrew Warner
Board President

Diane Keegan
Treasurer