

MINUTES OF THE MARGARETTA BOARD OF EDUCATION REGULAR MEETING OF
AUGUST 21, 2017.

The Margarettta Board of Education met in regular session at 6:00 p.m. on Monday August 21, 2017 at the Administrative Offices.

Mr. Lippert called the meeting to order with roll call:

Mr. Miller:	present,
Mr. Schoenegge:	present,
Mr. Sutorius:	present,
Mr. Warner:	present,
Mr. Lippert:	present.

Approval of the Minutes

Motion by Mr. Miller, seconded by Mr. Warner, to approve the minutes from the July 17, 2017 Regular Meeting; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Lippert: aye.

The Financial Report and Schedule of Bills

Mr. Hammond mentioned that the financial reports in the agenda reflect the first month of the new fiscal year. In July, the District's General Fund revenue was down \$405,967 compared to last year and expenditures were up \$99,265 compared to last year. As a result the General Fund did not perform as well as last year through the month of July. The primary reason for the revenue being less than last July was a reduction in the amount of tax revenue advanced from Erie County. Last year, Erie County over-advanced property tax collections and we had to remit the overpayment in September. This year, Erie County has revised their method for determining the amount to advance the District and the difference from last year is that we received \$400,000 less. The primary reason for the increase in General Fund expenditures is an increase in wages and benefits paid to personnel when compared to what was paid last July. With the pending cuts in State financial aid, this fiscal year will be challenging.

Board and Staff Reports:

Pete Bartkowiak gave an update on Townsend Community School. He stated that Townsend has enrolled 210 students since the end of the 2016-17 school year. The school has 1,057 active students enrolled. He stated that the staff at Townsend has participated

in three days of professional development in preparation of the 2017-18 school year. The topic of one of the training sessions was Therapeutic Crisis Intervention (TCI). The presenters of the session also trained Townsend staff members to present refresher courses during the school year. Townsend is in the process of providing and developing their own curriculum in-house as opposed to purchasing the curriculum strictly from the American School. The goal is to have all the curriculum designed to meet the State standards and be tailored to the needs of the Townsend students.

Mr. Schoenegge questioned the impact of developing the curriculum in-house will have on student achievement and comprehension. Mr. Bartkowiak responded that in addition to providing and developing the curriculum in-house, the teachers will be providing more face-to-face time with the students to insure that they are understanding the materials and objectives.

Mr. Lippert questioned why the large number of Freshman students that are enrolled in Townsend. Mr. Bartkowiak reminded the Board that the report showing the breakdown by grade level is different than a traditional school like Margareta. Townsend classifies students by grade level by the number of credits the student have completed. It is not determined by the age of the student or by how many years that the student has attended school. When asked, Mr. Bartkowiak responded that the number one reason for the first time enrolled student is that the student has been bullied.

Mr. Lippert spoke to the audience that he has decided not to run for re-election this year. He has met with the Board members and with Mandy Yetter, candidate for the Board, to go over his decision. He feels comfortable with the Board members going forward and that he will be completing his sixteenth year as a Board member through the end of the calendar year and feels it is time to step aside. He also stated that he is very much going to stay involved with the goals of the District and hopes to be involved if the Board decides to construct a new High School/Middle School. The Board members, staff and members of the audience applauded Mr. Lippert for his years of quality service and his decision to not seek re-election. Mr. Lippert recognized Mandy Yetter, who was in attendance, thanked her for being in attendance and for her willing to take on the challenge of being a Board Member.

Public Participation:

Vicki Meyers asked if we were going to have a nurse at the High School this year. Mr. Hammond and Mr. Mock responded that we are

proposing a contract with the Health Department and Townsend in which there will be a nurse shared with Townsend Community School. The nurse will begin the day and end the day at the High School and will be at Townsend from mid-morning until after lunch. She inquired about the modifications to the employment contracts with Courtney Dresser, Transportation Supervisor and Deanna Faber, EMIS Coordinator. Mr. Hammond explained that Mrs. Dresser has increased her responsibilities and challenges by managing the Townsend transportation services and we are proposing adding days to her contract the result is we are recommending an increase in her salary. Mrs. Faber work demands being our EMIS Coordinator has expanded to a year round position. Currently she was contracted for 184 days, however, the final submission for EMIS student data was at the end of July. In addition, we are proposing that Mrs. Faber will become the Student Testing Coordinator for the District and will work with Bob Toney, whom she will replace next school year, this year to be trained on the responsibilities of filling that role for the district. The result is that we are recommending to increase Mrs. Faber's salary to compensate her for increasing her contracted days to working year round and for the added responsibilities as Testing Coordinator.

Introduction of Additional Items to the Agenda:

Mr. Mock requested to add Ashley Brandt as a Substitute Kitchen worker under Personnel Actions, Classified Staff, item number 4. Mr. Hammond requested to add under his report Resolution number 17-18-14 to approve an expenditure that requires Board action under the conditions of a "then and now" statute.

Treasurer's Report:

Motion by Mr. Warner, seconded by Mr. Sutorius, to approve Board Resolution number 17-18-06, renewing a Shared Service agreement with Perkins Local Schools with regard to providing a Pre-school classroom at Margaretta Elementary in which Perkins Special Education students will attend during the 2017-18 school year; Roll call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Lippert: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, to approve Board Resolution number 17-18-07, renewing a Shared Services contract with Perkins Local Schools to provide Pre-school Itinerant services for Perkins Special Education students during the 2017-18 school year; Roll call: Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller, to approve Board Resolution number 17-18-08, renewing a Shared Services contract with Huron City Schools to provide Pre-school Itinerant services for Huron Special Education students during the 2017-18 school year; Roll call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, to approve Board Resolution number 17-18-09, to enter into an agreement with the Erie County Health Department and Townsend Community School to provide nursing services at the High School/Middle School and at the Townsend Learning Center during the 2017-18 School Year; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: abstain, Mr. Miller: aye, Mr. Lippert: aye.

Motion by Mr. Warner, seconded by Mr. Sutorius, to approve Board Resolution number 17-18-10, to enter into an agreement with the Erie County Health Department to provide health screening services, flu shots and other health related services to staff for in September and October; Roll call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: abstain, Mr. Lippert: aye.

Motion by Mr. Schoenegge, seconded by Mr. Warner, to approve Board Resolution number 17-18-11, renewing a contract with Castalia Village to provide a School Resource Officer at the High School/Middle School for 5 ½ hours per school day during the 2017-18 school year; Roll call: Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye.

Mr. Hammond stated that last fiscal year the General Fund needed to supplement the Food Services Fund financially due to short comings in the Food Service operations. He is recommending to increase lunch prices to cover the additional cost to operate the food service programs. After discussion the lunch prices with Sarah Ransom, the Food Services Supervisor, it was decided to raise the price for lunches 15 cents at the Elementary to \$3.00 and to make all lunches at the High School to be \$3.10 which will raise the price of the lower meal 25 cents and keeping the higher priced meals at \$3.10.

Motion by Mr. Warner, seconded by Mr. Miller, to approve a motion to raise the lunch prices for the 2017-18 school year as proposed; Roll call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

Motion by Mr. Warner, seconded by Mr. Schoenegge, to approve Board Resolution number 17-18-12, to enter into a contract with Perkins Local School District to provide Work Study services to

Margaretta students attending a North Point ESC classroom in Huron City Schools during the 2017-18 school year; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Lippert: aye.

Motion by Mr. Miller, seconded by Mr. Warner to approve an expenditure that have exceeded the \$3,000 threshold requiring Board action under the statutory conditions prescribed in Ohio Revised Code Section 5705.41(d); Roll call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Lippert: aye.

Superintendent's Report:

New Business:

Motion by Mr. Warner, seconded by Mr. Miller, to approve the Middle School/High School Faculty Handbook, Middle School/High School Student Handbook, Elementary Faculty Handbook, Elementary Student Handbook and the Pre-school Handbook as presented; Roll call: Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye.

Motion by Mr. Sutorius, seconded by Mr. Warner, to approve the bus routes for the 2017-18 school year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

Motion by Mr. Warner, seconded by Mr. Miller, to approve Board Resolution number 17-18-13, to approve the graduation of Matthew E. May with the Class of 2017 having completed all the state and local requirements; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Lippert: aye.

Motion by Mr. Miller, seconded by Mr. Sutorius, to approve the Written Guidance on the Role of the Sponsor for Townsend Community School; Roll call: Mr. Sutorius: aye, Mr. Warner: abstain, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Lippert: aye.

Personnel Actions:

Classified Staff:

Motion by Mr. Warner, seconded by Mr. Miller, to approve the following Event Workers for the 2017-18 school year:

Linda Beechler Deena Brace Kaylee Hallett-Szymanski

Anna Taylor	Nancy Johnson	Jim Edwards
Tommy Anderson	Nate Cruz	Scott Dickman
Patrick Freeh	Owen Fitz	Keeno Galindo
Erin Hagelberger	Craig Hoffman	Tony Hill
Kristen Smith	Gene VanOrsdale	Bill Yost
Hannah Herman	Karen Fields	Dylan Morris
Emily Blevins	Haylee Strause	Kassidie Stimmel
Darren Draper	Greg Hedden	Chris Hilton

Roll call: Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye.

Motion by Mr. Warner, seconded by Mr. Miller, to amend the contracts of Deanna Faber, EMIS Coordinator/Testing Coordinator, and Courtney Dresser, Transportation Supervisor; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

Motion by Mr. Warner, seconded by Mr. Miller, to employ the following under a Supplemental contract:

Michael Sabo - 8th Grade Assistant Football Coach,
David Miller - 7th Grade Assistant Football Coach,
Kyle Homerick - Varsity Assistant Football Coach,
Gary Brown - 7th Grade Boys Basketball Coach,
Ron Chapman - Varsity Wrestling Coach,
Kaycee Hallett - Junior High School Swim Coach,
Mark Freeh - Assistant Athletic Director, and
Sarah Saylor - Freshman Girls Volleyball Coach;

Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: abstain, Mr. Lippert: aye.

Motion by Mr. Warner, seconded by Mr. Sutorius, to approve the employ of the following substitutes:

Angie Hush - Substitute Custodian,
Martha Leonard - Substitute Custodian,
Riley Johnson - Substitute Kitchen Worker, and
Ashley Brandt - Substitute Kitchen Worker;

Roll call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Lippert: aye.

Motion by Mr. Miller, seconded by Mr. Sutorius, to approve the following volunteers:

Scott Bauer - Football program,
Steve Kinder - Junior High Football program, and

Mike Raifsnider - Varsity Football program;

Roll call: Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye.

Motion by Mr. Sutorius, seconded by Mr. Warner, to approve Kassidie Stimmel as a Volunteer Student Manager/Trainer for the Football team; Roll call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

Certified Staff:

Motion by Mr. Warner, seconded by Mr. Sutorius to employ Robert Strauss, ¼ time Retire/rehire Intervention Specialist, and Janet Strauss, ¼ time Retire/rehire Intervention Specialist for the 2017-18 school year; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Lippert: aye.

Motion by Mr. Miller, seconded by Mr. Warner, to approve the following Supplemental contracts for the 2017-18 school year:

Mike Raifsnider - Junior Varsity Boys Basketball coach,
Sarah Roan - Junior High School Assistant Swim coach,
Kari Barnard - 8th Grade Volleyball coach,
Steve Hofacker - Varsity Assistant Football coach,
Luke Weyer - Varsity Assistant Football coach,
Erica Grahl - Special Education Unit Leader;

Roll Call: Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

Mr. Mock informed the Board that Whittle Consulting completed the revision and updates for all job descriptions for positions in the district. He distributed the job description of the Compliance Officer position that has yet to be filled.

Mr. Mock presented a copy of his Sponsor Report that was presented to the Townsend Community School Governing Authority Regular Meeting held on August 8th. Gary Borchardt questioned the status of the Compliance Officer position. Mr. Hammond responded that there were three applicants included himself and at this time the Board is waiting for the transition of the new Treasurer and consider the recommendation of the Superintendent at that time. Mr. Hammond stated that if the Board were to hire him for this position, he would complete the remainder of his contract which ends on July 31, 2018. Mr. Borchardt questioned whether it would be appropriate to compensate a Compliance

Officer at the salary of the Treasurer. The salary for this position and the associated benefits would be reimbursed through the Administration Fee to be paid by the Townsend Community School. The State statute allows up to 3% of the State Aid received by a Community School to be paid to the Sponsoring Authority or the Community School. Last fiscal year 3% of the State Aid received by Townsend exceeded \$225,000 which would more than cover the cost of the Compliance Officer.

Mr. Mock and Mr. Hammond updated the Board and various capital projects being completed this summer. The LED lighting project is replacing lighting in the Elementary, the Vo-Ag building, the Fitness Center, the Field House and the Bus Garage. The priority is to complete the Elementary and Vo-Ag buildings prior to the start of the school year. The project will improve the illumination and reduce the electric usage by converting fixtures and bulbs to LED. In addition, we will be entitled to a rebate on the cost of the materials for the project from First Energy/Ohio Edison.

The Athletic Boosters have raised funds over several years to replace the track at the stadium. They have contributed nearly \$300,000 toward this project, the bulk of which is the new track surface and subsurface work. In addition to the track, other improvements were made to the surrounding area including upgrading and adding retainage walls, landscaped the entrance to the stadium, new fencing around the track, replacing the blacktop in front of the concession stand, upgrading the drainage tile on the interior of the track, adding electric power around the entire interior of the track, putting down artificial turf on the "sideline" of the football field, painting existing fencing and under carriage of the stadium, painting the goal posts yellow and replacing the flagpole with an aluminum pole.

High School Senior Tre Cullen is raising a shelter near the visitor's concession that will be available for the band and track to use as an Eagle Scout project.

At the Middle School/High School we have altered the entranceway near the Townsend School Learning Center. This initiative was designed to improve safety to the building. Once the first bell rings for the start of school for our students, the main lobby doors will be locked and all visitors will be directed to enter in by the modified entranceway. A new security door and window will be installed that will require visitors to report to the window and the door will be released when or if they will be able to enter the building. We will be modifying the Media Center and computer lab into office space to accommodate the new

procedure by having staff assigned to this area. This project is scheduled to be completed by the end of the week and be ready for the first day of school on August 29th.

Mr. Mock told the Board that the Golf teams, Cross Country teams and Volleyball teams have already begun or will begin competing this week. The first varsity football game will be Friday August 25th at Mohawk and first home game will be on Friday September 1st against Western Reserve. On Friday August 25th there will be a brief new teacher day; we only have two new teachers and one was former teacher (Todd Polk). The opening staff day will be on Monday August 28th and the first day of school for our students will be on Tuesday August 29th. We are looking forward to a successful year.

Old Business:

There was no business pending for the Board to discuss.

Informational Items:

Mr. Mock had updated the Board under his report and there were no other informational items presented.

Motion by Mr. Warner, seconded by Mr. Miller, to move into Executive Session to hear a grievance from a member of the Margaretta Teachers' Association; Roll call: Mr. Warner: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye.

The Board entered into Executive Session at 7:42 with the following in attendance, Mr. Mock, Mr. Hammond, High School Principal Rod Smith, Mrs. Yetter, Vicki Meyers, MTA President, Amelia Woodward, Representative from the Ohio Education Association and teacher Karl Orner.

Motion by Mr. Warner, seconded by Mr. Miller to return from Executive Session; Roll call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Lippert: aye.

The Board returned from Executive Session at 8:48 p.m.

Motion by Mr. Warner, seconded by Mr. Miller, to adjourn the meeting having no further business to come before the board; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye, Mr. Miller: aye, Mr. Lippert: aye.

Meeting adjourned at 8:49 p.m.

Respectfully Submitted

Elmer Lippert
President

Jude T. Hammond
Treasurer