

**MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF AUGUST 29, 2018.**

The Margarettta Board of Education met in regular session at 6:30 p.m. on Wednesday August 29, 2018 at the Administrative Offices.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

**Approval of the Minutes**

Motion by Mrs. Yetter, seconded by Mr. Miller, to approve the minutes from the August 15, 2018 Special BOE Meeting; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

**Board and Staff Reports**

**Townsend Community School's (TCS) Report**

Mr. Pete Bartkowiak, TCS Superintendent, made his monthly report to the Board. Mr. Bartkowiak stated that Townsend has had 253 graduates this last 2018 School Year (SY), and that 85% of TCS students are 'At-Risk' students. Mr. Bartkowiak stated that Ohio Department of Education (ODE) has approved TCS as a Dropout Recovery School for 2018/2019 SY, which ODE defines as a school that has the majority of their kids 'At Risk' of not graduating. ODE defines majority as 60% of the total student population at risk for 2020 SY and it will be further tightened to 75% for 2021 SY. Mr. Bartkowiak also stated that ODE's current graduation rate requirement for dropout recovery schools to be rated as Meeting Standards is 7% however is being tightened to 26% graduation rate in the coming years and to Exceed Standards ODE requires a graduation rate of 40% to 42% today however that is also being tightened to 67% in the near future. TCS graduation historical rates have been from 29% to as high as 55%, therefore TCS currently "Exceeds" standards. He stated that this will continue to make it more difficult for dropout recovery schools to meet the ODE standards in the future. He also stated that as of this meeting TCS has enrolled 322 new students this month and there are 22 new students scheduled to enroll the week of this meeting. He also stated the current number of active students is 1,503. Mr. Bartkowiak as stated that TCS had a three day teacher in service and they talked

about  $E + R = O$ , where an Event plus Response to an event equals the Outcome you get with that student and event.

#### TCS Sponsor's Report

Mr. Denny Mock reported out on the Sponsor activity this last month. He mentioned that Mr. Bartkoiak, Mr. Mock and both school's attorney on the ODE letter that was received and our response to the letter that was needed by September 14<sup>th</sup>. He also mentioned that Mr. Drew Grahl, new TCS Compliance officer, Mr. Mock and Mrs. Keegan met with Margareta's attorney to understand all the tasks that are coming up in the coming months and how to prepare for those requirements. Mr. Mock, Mr. Bartkoiak, and Mr. Ryan Bohn did the required building walk through on August 7<sup>th</sup> that ODE requires to be completed at least 10 days before TCS school year begins. Mr. Mock also mentioned that he and Mrs. Carrie Keller also attended ODE required sponsor training in Columbus this month also. Mr. Mock also stated that there were required uploads into the Epicenter by August 31<sup>st</sup> and that this was also completed on time.

#### Public Participation-

Ms. Brianna Sutorius stated that she was told that the previous polar bear mascot costume was ruined last year and that she would like to see a new one bought to promote school spirit. Mrs. Traci Sutorius then stated that Sutorius Farms would be willing to donate towards the purchase of a new bear costume. Mrs. Keegan mentioned that there has been a costume picked out and that Student Government class volunteered to pay for half of the cost and that we were still looking for other ways to pay the remainder. After further discussions after the meeting, it was decided that the Athletic Boosters would pay for  $\frac{1}{4}$  of the cost and Sutorius Farms would also pay for  $\frac{1}{4}$  of the costume cost. Mrs. Keegan stated that the costume would be ordered a.s.a.p.

Mr. Miller motioned to enter Executive Session and it was seconded by Mr. Sutorius; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye. Mr. Warner stated they would enter Executive Session at 6:55 p.m. and that he would like Mr. Lippert to join. The five Board members, Mr. Lippert, Mr. Mock and Mrs. Keegan caucused in a separate conference room. The Board then re-entered open session at 7:04 p.m. At which time, Mr. Mock introduced additional items to the agenda.

#### Introduction of Additional Items to Agenda

Additional items, to be acted on at the appropriate time in the agenda, as follows: 1). Resolution number 18-19-17 to approve a contract with the Erie County Health Department for nursing services to provide employee health screenings and preventative immunizations, 2). Motion needed to approve National FFA Convention, in Indianapolis, Indiana October 24-27, 2018, 3). Motion to approve architect firm Fanning Howey to facilitate design and community engagement forums for the potential future district building project.

### **The Financial Report and Schedule of Bills**

Mrs. Keegan asked if there was any questions on the schedule of bills and then stated that the financial reports in the agenda reflect the first month of this fiscal year (July 1 2017 through July 31, 2018). Mrs. Keegan stated that the District's General Fund revenue was down \$(931,282) compared to last year and expenditures were also down \$115,116 compared to last year. The primary reason for the revenue being less than last year is the timing of receipt of the property tax dollars. Last July the district received several tax advances from the county and this year it was all collected in August. Mrs. Keegan also mentioned that the expenditure differences were also due to the timing of purchases in the two Julys. She stated that it will be more comparable by the end of August when the timing issues will be gone for the two months being compared. The expenditures exceeded general fund revenues by approximately \$(155) thousand after the first month of July for this fiscal year. Last year during the same period, the General Fund revenues exceeded expenditures by approximately \$0.7 million, resulting in a deterioration of approximately \$(816) thousand from the same year-to-date period last year. Mrs. Keegan then stated that the Food Service team is looking for ways to improve their performance for the 2019 SY, she reminded the Board that last year the general fund subsidized the food service fund by \$41,000. The \$41,000 deficit was primarily caused by eight calamity days that created lost lunch revenue and potentially some lost food products. The district has looked at the neighboring school district's lunch prices, and it was determined that our prices were in line and that we also had a lunch price increase approved last year at the August 2017 board meeting. Mrs. Karen Keller asked if there were any additional measures that could be taken to collect delinquent lunch money and Mr. Mock reminded the Board that the student would need to be current on all fees including past due lunch fees to walk at graduation. The district does send out past due notices to student's parents. Mrs. Yetter asked if there was a way to send text message alerts to parents when the child's lunch money goes negative. Mrs. Keegan further investigation after the Board

meeting, and with the help of Mrs. Ransom, the district will investigate the possibility of utilizing One Call, a phone notification system that is used to send a mass message out to the families of students, to send messages out to parents that have negative balances on their child's lunch account.

### **Treasurer's Report**

#### **New Business**

Motion by Mr. Miller seconded by Mrs. Yetter on Resolution number 18-19-14 to approve the Shared Diving Coach & facility use agreement with Huron Schools for the 2018/19 Swimming Season; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller, on Resolution number 18-19-15, to approve the expenditures that have exceeded the \$3,000 threshold of the "then and now" statutory requirements ORC Section 5705.41(d); Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter, to adopt Board Resolution number 18-19-16, to approve the agreement with Julian & Grube to provide services/auditing of the Medicaid procedures for fiscal years ended June 30, 2018 and June 30, 2019; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Sutorius, to adopt Board Resolution number 18-19-17, to approve a contract with Erie County Health Dept. for nursing services to provide employee health screenings and flu/shingle vaccinations for the fall of 2018; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

### **Superintendent's Report**

#### **New Business**

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve architect Fanning Howey to facilitate design and community engagement forum(s) for the potential future district building project; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to adopt Board Resolution number 18-19-08, to adopts the bus routes as proposed and recommended by the District Administration for the 2018/19 School Year per the list attached; Mr. Warner asked if

there was any discussion and Mr. Schoenegge asked if the St. Mary bus route was running earlier this year, because it effects his paper route. Ms. Carol Brisker, bus driver, said maybe approximately 7 or 8 minutes earlier. Mr. Schoenegge thanked her and stated, he thought that was the case. MR. Warner asked for Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to adopt Board Resolution number 18-19-09, to approve entering into an agreement with Bricker & Eckler, LLP to provide assistance with the financial deficit on a Time and Material billing basis; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Miller, to adopt Board Resolution number 18-19-10, to approve a contract with Bowling Green State University to facilitate teacher education students in student teacher / internships and other field-based education experience for the period August 1, 2018 through August 1, 2021; Mrs. Keegan also commented that the District is paid an hourly rate in a lump sum and is allocated to fund supplies for that particular teacher's room. Mr. Warner then asked for Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to adopt Board Resolution number 18-19-11, to approve the grade level cap modifications to the existing Open Enrollment policy #5113 for the 2018/2019 School Year; Mrs. Myers asked for more detail of this resolution. Mrs. Keegan stated that this is raising the open enrollment cap for the elementary grades by 2 students per classroom, Kindergarten and first grade from 20 to 22 students per classroom and second to fifth grade from 23 to 25 students per classroom. Mrs. Beihl asked if this resolution was changing the middle school and high school and Mr. Mock said no. Mr. Mock also clarified that this is just for the cap for open enrollment only and that raising this number can help fill out classrooms and can help to subsidize a potential need for another teacher. Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to adopt Board Resolution number 18-19-12, to approve a renewal agreement with MT Business Technologies Inc. to maintain and service one of the districts printers over a three year period beginning June, 2019; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mrs. Yetter, to adopt Board Resolution number 18-19-13, to approve a renewal of a contract with the North Central Ohio Educational Services Center (NCOESC) for the purpose of providing the District with ESY services for the visually impaired and audiology services for the 2018/2019 Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Mr. Mock then introduced the motion requesting approval to collaborate with North Point Educational Service Center (NPESC) to fulfill the new ODE requirement for District's to establish a Business Advisory Council (BAC), which NPESC is coordinating. Motion by Mr. Miller, seconded by Mr. Sutorius, to establish the relationship with NPESC for the BAC; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Mr. Miller motioned to approve FFA to travel to the National FFA Convention in Indianapolis, Indiana October 24<sup>th</sup> to the 27<sup>th</sup> of 2018; Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

**Personnel Actions**

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve Football Volunteers, Keven Wise (Certified) and Samuel Collier (Classified); Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

**Classified Staff**

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve Natasha McCowan as English Language Learner Tutor for 1.5 hours per day for the 2018/2019 school year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: abstain, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mrs. Yetter, to hire Christine Bohn for Kitchen Substitute; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: abstain, Mrs. Yetter: aye, Mr. Miller: abstain, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Miller, to approve the correction for previously approved coaching positions where the titles were accidentally flipped. Employ Denny Bailey as Varsity Assistant Softball Coach and Mike Williamson as Volunteer Assistant Softball Coach for the 2019 school year; Roll Call:

Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

**Old Business**

**New Facilities Update**

Mr. Mock said the next step now that the Board has hired Fanning Howey for the pre-bond work and community engagement that Mrs. Keegan and Mr. Mock will meet with Fanning and Howey on next steps for the community engagement process. Mr. Mock also informed the Board that he, Mr. Carroll and Mrs. Keegan had a meeting with OFCC in the morning of the BOE meeting day. Mr. Mock explained that Margaretta is currently approximately 50<sup>th</sup> out of approximately 80 districts in the OFCC Que. OFCC stated that there are approximately 10 district projects per year assuming passage of bond levies, etc. Mr. Mock stated that OFCC gave us an estimated building cost of approximately \$41.5M if building a PK-12 for 1,206 students, which is higher student population than Margaretta currently has. OFCC estimated for 1,100 students for a PK-12 it would be approximately \$36.5M, of which currently OFCC would fund 32% of the project or \$11.7M. Mr. Schoenegge reminded the public that these are just proposals to estimate the cost and that no decisions on location, grade levels, etc. have been made until the community engagement is complete and we understand the community's wishes. Mr. Mock also stated that now that the Board has approved the agreement with Bricker and Eckler (B&E), resolution number 18-19-09, that they will be very helpful based on their experience with the other pipeline, Rover, which has been installed prior to the Nexus pipeline installation. It was B&E opinion that the Rover pipeline moved from inception to completion faster than Nexus is currently proceeding. Mr. Mock also talked about the potential of borrowing Nexus money and that we will probably be looking at a \$35M project spread over 30 years. Mrs. Keegan reminded the Board that when Nexus puts the pipeline into service, that is considered year 1 and then in year 2 we would begin to see a portion of the tax revenue and the full impact in year 3. Mrs. Keegan also reminded the Board that we will definitely see the Tangible Personal Property (TPP) Tax Phase out revenues from the state go to zero in year one of Nexus funds and it will also reduce our State Aide formula of dollars received. Mr. Drew Jacoby asked which schools Fanning Howey has built and Mr. Mock stated Northwood, Eastwood, Bellevue, Seneca East, and Carey that he knew. Mrs. Myers asked now that we have selected Fanning Howey, will we now have to start paying for their services and Mr. Mock responded yes. Mrs. Keegan stated that districts have to pay for the architects during this pre-bond phase, given there is no guarantee that during the OFCC selection process

that they will be the final architect. OFCC also stated, at the meeting that our current building assessment thresholds came out at over 100% for the Middle School and High School; at the elementary building the 2008 addition came in at 25%, 1959 wing addition was 75% and the 1963 wing was 69%, for a weighted average of 58%. Any assessment over approximately 65%, then OFCC would support building new facilities over renovating existing facilities. Mr. Mock also mentioned that there was discussion on the ELPP (Expedited Local Partnership Project) program that may be available to complete the project in two phases over time.

### **Stadium Update**

Mr. Mock gave a stadium update, stating that the project has run into delays. Primarily the bleacher company's inability to deliver the bleachers and press box on August 2<sup>nd</sup> as it was originally planned. Given the press box was not completed by that date, then our project got bumped to the end of the list to get the bleacher installation crew. Mr. Mock assured the Board that the September 14<sup>th</sup> home game will be played at our stadium, even if we have to have fans bring lawn chairs. It has been a difficult project with frustrating delays. Mrs. Keegan also passed out to the Board the current cost estimates for the entire stadium project and residential property purchase which currently is estimated at approximately \$880 thousand, with the insurance company covering \$207 thousand for just the one set of the damaged visitor bleachers, the press box and other patches and minor repairs from the storm. Therefore the district has net expenses of approximately \$673 thousand that is being paid for out of a Tax Anticipation Note (TAN)'s which is backed by the Permanent Improvement level. Therefore all cost are being paid with PI dollars and not coming out of the general fund.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge to approve the following policies: Drug Testing Policies and Procedures, Polar Cubs Preschool Parent Program Guide 2018/2019, Margareta Elementary School Handbook 2018/2019, Margareta Elementary School Staff Handbook 2018/2019, Margareta Junior High/High School Handbook 2018/2019, Margareta Junior High/High School Staff Handbook 2018/2019; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

### **Informational Items/Correspondence**

#### **Upcoming Events**

Mr. Mock informed the Board that the Margareta Marching band will perform the National Anthem at the Cleveland Indians game on September 15<sup>th</sup>.

**Staff Day on August 27<sup>th</sup>**

Mr. Mock informed the Board about Staff day and the information that he shared with the teachers. He discussed the ABC's of teacher/coach's conduct with texting and student communication and the appropriate practices. He also mentioned that the curriculum audit results will be shared with the teachers on September 10<sup>th</sup> staff day. Mr. Mock also shared his personal goals with the teachers in the form of a baseball diamond with the students, community and teachers in the infield or on the bases and his office move in the infield and the report card in left outfield.

It was determined that there was no need to enter Executive Session.

Motion by Mr. Miller, seconded by Mr. Sutorius, to adjourn the meeting having no further business to come before the Board;  
Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

The Board adjourned at 8:25 p.m.

Respectfully Submitted

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Andy Warner  
Board President

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Diane Keegan  
Treasurer