

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF SEPTEMBER 9, 2019.

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday September 9, 2019 at the Board Office.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

Approval of the Minutes

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to approve the minutes from the Regular Board Meeting held on August 12, 2019; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Board and Staff Reports

Townsend Community School's (TCS) Report

Mr. Pete Bartkowiak, TCS Superintendent, was not present to do a report out.

TCS Sponsor's Report

Mr. Steve Keller, Margarettta TCS Compliance Officer, gave the TCS update. He stated that Mrs. Keegan reviewed the TCS financials and emailed the analysis to all the board members for their review, along with the reported TCS enrollment numbers that were discussed at the August Board meeting. He then reviewed the information that was covered at the monthly Sponsor meeting with TCS on September 5th. He covered upcoming due dates for the 5 year forecast.

Public Participation

No public participation at this meeting.

The Financial Report and Schedule of Bills

Mrs. Keegan asked if there were any questions on the schedule of bills, bank reconciliations, or fund balances. She then reviewed the financial report that compares this year-to-date results to last year for the same period. This report reflects the second of the fiscal year (July 1, 2019 through August 31, 2019). Mrs. Keegan stated that the District's General Fund revenue exceeded the expenditures for the first two months by \$1.4 million, which is to be expected given we just collected half of the year's property tax revenues FY 2019. This cash balance will be reduced in the coming months as expenditures will outpace the monthly revenues. Compared to the same time period last year of

approximately \$1.7 million. Specifically resulting in a deterioration of approximately \$(265) thousand from the same period last year. The District's beginning General Fund cash balance was \$787,201 and with the current year improvement of \$1.4 million, leaves the ending August cash balance \$2.2 million. She also stated that the revenue this year is down approximately \$(336) thousand due to the timing of the state reimbursement of the Homestead and Rollback tax loss.

Treasurer's Report

New Business

Motion by Mr. Miller seconded by Mrs. Yetter on Resolution number 19-20-09, to approve the budget and Appropriations for Fiscal Year 2019/20; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mr. Miller on Resolution number 19-20-10, to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Sutorius on Resolution number 19-20-11, to approve a contract with the Erie County Health Department for the purpose of providing Individual Health Assessments (IHA) for the District employees for the 2019/20 school year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller seconded by Mr. Sutorius, on Resolution number 19-20-12, to approve the Trust Agreement for the managing and scholarship distribution of the trust in memory of Ronald Borchardt. Mr. Schoenegge asked if the money could be used for band instrument purchases. Mrs. Keegan stated that the Music team and the family are assuming to use the trust for scholarships as stated in the trust agreement; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Miller to approve the Margaretta FFA Chapter to attend the 2019 National FFA Convention in Indianapolis, IN from October 30 through November 2, 2019; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge on Resolution number 19-20-13, to approve the Shared Diving Coach & Facility Use Agreement with Huron Schools for the 2019/20 Swimming Season, Mr. Warner asked if there was any discussion. Mr. Miller asked Mrs. Keegan what gets charged to Huron. Mrs. Keegan stated

that Huron pays the diving coaches additional supplemental for the Huron coaching and any incidentals that are specifically for Huron. Mrs. Keegan gave the example of when Huron divers made it to state and we charged the Mrs. Drossman's travel costs and substitute teacher's cost to Huron; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller seconded by Mrs. Yetter to approve the revised TCS Sponsorship policies; SP2 - Role as Sponsor, SP3 - Conflict of Interest, SP5 - Review of Applications, SP6 - Oversight and Evaluation, SP8 - Contract Review, SP10 - Renewal of Sponsored Schools, SP11 - Closure, SP12 - Technical Assistance; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: Abstain.

Motion by Mr. Sutorius, seconded by Mrs. Yetter, on Resolution number 19-20-14, to approve the final Bus Routes recommended by the Superintendent and Transportation Supervisor for the 2019/20 School Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, on Resolution number 19-20-15, to approve the intent to participate in the Ohio Facilities Construction Commission (OFCC) Expedited Local Partnership Program (ELPP); Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mrs. Yetter, on Resolution number 19-20-16, to approve the renewal agreement with Ohio School Council (OSC) to participate in Power 4 Our Schools electric rate program; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Sutorius on Resolution number 19-20-17, to approve the contract with Martin School Travel to make the arrangements for the 8th grade Washington DC Trip. Mrs. Keegan stated that we were changing from Scholastica to Martin School Travel due to the cost. Mrs. Kim Miller, D.C. Advisor, stated that Martin was cheaper for the kids. Mrs. Yetter asked if they have experience in D.C. trips and Mrs. Miller stated that they are in D.C. each year. Mrs. Diane Jacoby asked when the trip occurs, Mrs. Miller said May 19th through the 22nd. Mr. Warner then asked for roll; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius and seconded by Mr. Miller, to approve the OAPSE MOU to change the Mechanic Position to Head Mechanic for the Transportation Department; Roll Call: Mr. Schoenegge:

aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Personnel Actions

Certified:

Motion by Mr. Sutorius, seconded by Mr. Miller, to approve Kristine Gray as an Event Worker for Ticket Sales; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, to approve the following Coaching positions: Steve Keller Jr. - Boys Basketball Head Coach, Ryan Bohn - Girls 8th Grade Basketball Coach; Swimming/Diving: Marnie Hallett-Szymanski - Head Coach, Lauren Drossman - Varsity Diving Coach with one additional Diving Team, Mollie Biehl - Junior High Assistant Coach, Sarah Roan - Volunteer Assistant Swim Coach; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Sutorius, to approve Mollie Biehl for the 7th Grade Advisor for 2019/20 School Year. Mrs. Keegan stated that Mrs. Biehl was replacing Jennifer Brown as advisor, given she has resigned her teaching position at the school; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller, to accept Sarah Roan's resignation as Boys & Girls Varsity Assistant/Diving Coach for 2019/20 School Year. Mrs. Vicki Meyers asked if there was plans to replace Mrs. Roan and if we knew what the size of the team is going to be this year. Mrs. Keegan stated she would find out from the Athletic Director. It was determined after the meeting that there is as large, if not larger, team this year than last year and that the Athletic Director is working on finding a replacement. Mr. Warner then requested roll; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Classified:

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to approve the following Substitutes for the 2019/20 School Year: Sub Kitchen: Kelly Barrett, Christine Bohn, Ashley Brant, Arnold Hamilton, Annette Hamilton, Fred Keller, Rebecca Lorenz, Georgette McCullough, Lori Prosser and Sub Cashier: Marian Klepper; Sub Custodians: Fred Keller, Dylan Rohrbaugh, Roger Stark, Spencer Stark; Sub Bus Aides: Ashley Brant, Shantelle Brant, Rhonda Fultz, Beverly Nicholson, Audra Rooker; Sub Bus Drivers: Larry Bales, Kelly Barrett, Dan Gearheart; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter to approve the following Coaching Positions: Mike Brunner - Volunteer HS Football Coach; Boys Basketball: Jake Meisler - 50% Varsity Assistant, Justin Horne - 50% Varsity Assistant, Steve Keller Sr. - Volunteer Varsity Assistant, Mike Raifsnider - JV Coach, Derick Bailey - Freshman Coach, Ryan Spicer - 8th Grade Coach, Austin Spicer - 7th Grade Coach, Tyler Kane - Volunteer Assistant JH Coach; Girls Basketball: Eric Kochendoerfer - Head Coach, Ray Neill - Varsity Assistant Coach, Dan Hedberg - JV Coach, Dennis Bailey - Freshman Coach, Greg Wiedenheft - 7th Grade Coach, Jake Wagner - Volunteer HS Assistant Coach, Lisa Kochendoerfer - Volunteer JV Coach, Jessica (Meyer) Schmidt - Volunteer Freshman Coach, Tony Haerr - Volunteer 8th Grade Coach, Joe Bias - Volunteer 7th Grade Coach; Swimming/Diving: Kaycee Hallett - Junior High Coach, Kaylie Hallett-Szymanski - Volunteer Assistant Swim Coach; Holly Miller - Adult Swimming Instructor; Wrestling: Ron Chapman - Head Coach, James Beal - Varsity Assistant Coach, Jalen Scutt - Volunteer Assistant Coach, Caleb Stockmaster - Volunteer Assistant Coach, Cameron Gessner - Junior High Coach; Kaden Keegan - Volunteer Junior High Coach; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, to approve the employment of Lauren Pooch as a part time Finance Assistant for the 2019/20 Fiscal Year. Mrs. Diane Jacoby asked if this was a new position and if it was fulltime. Mrs. Keegan responded that Ms. Pooch has been performing this roll on an annual contract basis for some time now and it is only on an infrequent part-time basis; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller, to approve the following FFA Volunteers: Tim Niemeyer, Chris Niemeyer, John Schaeffer, Mike Myers, Christopher Bohn, Michael Link, Emily Bolen, Samantha Kneeskern, Frances Kremer, Doug Paule, Rachael Duling, Becky Keller, Ali Butler (Student Teacher this Spring); Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mrs. Yetter, to approve the following FFA Volunteers: Brian Sutorius and Kent Miller; Roll Call: Mr. Sutorius: abstain, Mrs. Yetter: aye, Mr. Miller: abstain, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Miller to approve the hiring of Sara Smith as a Special Education one-on-one Aide for the 2019/20 School Year, effective September 23, 2019. Mrs. Keegan explained that Ms. Smith was to replace Jessica Avants who resigned earlier this summer; Roll Call: Mrs. Yetter: aye,

Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Old Business:

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to approve the REVISED 2019/2020 Margaretta Elementary and Junior High/High School Faculty Handbooks, Mrs. Keegan stated the revision was due to the need to incorporate the change in law for the legalization of Hemp; Mrs. Meyers asked if the Faculty Handbooks could be posted on the school website. After the meeting Mrs. Keegan was informed that the Staff dropdown section of the website is open to all the public, so it was determined to send it out internally through the email system to the staff and also the elementary faculty handbook is on the building's share drive and in a google shared drive as well; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Informational Items/Correspondence

Mrs. Keegan stated to the Board that the current student enrollment numbers by grade level as of Monday September 9th was included in their Board packet for their information.

Then Mrs. Keegan gave a brief new facilities update. She informed the Board and community that Mr. Mock and Mrs. Keegan met with Becky Princehorn from Bricker and Eckler law firm on August 28th to discuss the financing of the new facilities. She stated that based on the current market conditions, it is a good time to begin the financial rating process, and developing finance discussions, as well as make application for the OFCC ELPP program (which was approved in this board meeting). Mrs. Keegan also mentioned the Mr. Sutorius, Mr. Mock and Mrs. Keegan met with two of the representatives from Fanning and Howey on September 5th to touch base on the projects status and to update them on the financing discussions. Mrs. Keegan then reminded the Board that we could have up to two Board members to join the next meeting of discussions on next steps with OFCC, which is scheduled on Friday September 13th.

Mrs. Keegan also briefly discussed the State budget and the money that has been allocated to student wellness (for things like mental health services, services for homeless youths, counseling, psychiatric assistants, etc.). Margaretta will receive \$48,713 for Fiscal Year (FY) 2020 and \$69,700 for FY21. She also mentioned that there will be dollars allocated in 2021 Fiscal Year to help pay for a bus.

Mrs. Keegan also mentioned for awareness that the District Report Cards will be coming out this week.

Motion by Mr. Sutorius and seconded by Mrs. Yetter to enter Executive Session to Session for a conference with an attorney for the Board of Education concerning the hiring or compensation of public employees, with no action to follow; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

The Board entered Executive Session at 7:16 p.m. with Mrs. Keegan and Mrs. Meyers (at the request of Mr. Warner) remaining in the Executive Session. Mrs. Myers addressed the issue and left, with Mrs. Keegan continued to remain in Executive Session.

Motion by Mr. Schoenegge and seconded by Mrs. Yetter, to return to Open Public Session; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye. Entered open session at 8:18 p.m.

Motion by Mr. Miller, seconded by Mr. Sutorius to return to Executive Session for a conference with an attorney for the Board of Education concerning the dispute involving a public body; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: abstain.

The Board re-entered Executive Session at 8:20 p.m. with Mrs. Keegan remaining and Mr. Warner leaving the Executive Session.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius to return to open public session; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye.

Motion by Mrs. Yetter and seconded by Mr. Miller, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye. Adjourning at 9:10 p.m.

The next regular BOE meeting has been scheduled for Monday October 14, 2019 at 6:30 p.m. at the Board Office.

Respectfully Submitted

Andrew Warner
Board President

Diane Keegan
Treasurer