

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) SPECIAL SESSION MEETING OF NOVEMBER 10, 2022.

The Margarettta Board of Education met in a special session at 7:30 p.m. on Thursday, November 10, 2022 at the Board Office, 305 S. Washington St., Castalia, Ohio.

Mr. Sutorius called the special meeting to order at 7:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Hula:	Present
Mr. Schoenegge:	Present
Mrs. Tucker	Present
Mr. Warner	Present
Mr. Sutorius:	Present

The Pledge of Allegiance was then recited after roll call.

The Margarettta School District received a very generous donation for our school breakfast and lunch programs from the VFW Post 2529 Sandusky. The check was presented to Food Service Directory, Mrs. Carrie Keller and Mrs. Diane Keegan from Amanda, Audrey and Allie House who represented the VFW. Mr. Sutorius, on behave of the school, thanked the family and the VFW for their kindness and support!

Motion by Mr. Warner and seconded by Mr. Hula, to enter Executive Session under R.C. 121.22(G)(5) for discussion of matters required to be kept confidential by state statutes, with action to follow; Roll Call: Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

The Board entered Executive Session at 7:40 p.m. with Mr. Troy Overmyer, Mr. Ted Kastor, Mrs. Keegan, and Mr. Kurt remaining in the Executive Session. Mr. Overmyer and Mr. Kastor was excused early and then Mr. Kurt and Mrs. Keegan also left at 8:05 p.m. for the board to finish discussions.

Motion by Mr. Hula and seconded by Mr. Schoenegge, to return from executive session at 8:20 p.m. to open session; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, and Mr. Sutorius: aye.

Approval of the Minutes

Motion by Mrs. Tucker seconded by Mr. Warner, to approve the minutes from the Regular Board Meeting held on October 17, 2022; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

The Financial Report and Schedule of Bills

Mrs. Keegan presented the schedule of bills, bank reconciliations, fund balances, etc., that were included in the Board’s packages for review. Mrs. Keegan reminded the board that we are reviewing October’s results (the fourth month of the 2023 fiscal year). She stated that the revenue was a total of \$7.1M and expenses of \$6.6M resulting in an increase to the general fund balance of \$0.5M. The beginning cash balance in the total general fund as of July 1, 2022 was \$0.6M and the three months of the year generated a final General Fund cash balance of

\$1.1M (or \$182,892, without the general fund reserve of \$944K). Mrs. Keegan also reviewed the food service account and stated that even though this time of year is difficult, we have still been able to stay in the black with a food service fund cash balance of \$74,330. Mrs. Keegan stated that the food service department is doing a lot of great things this year with the food share table, expanded ala cart options, reintroducing the salad bar option, and theme weeks.

Mrs. Keegan also stated that this school year is the first time since March 2020 that not all students are receiving free breakfasts and lunches. Given this, the parents have gotten out of the habit to make application for the free or reduced lunches opportunity. The district is concerned that we are not properly reporting all our free or reduced students. This is concerning, given the districts Title I and ESSER Federal Grant Funds are allocated based on the percentage of free and reduced students. To that end, Mrs. Carrie Keller and a team of HS and MES principals (Mr. Keller and Mr. Wise), Special Ed Director (Mrs. Hall), EMIS Coordinator (Mrs. Kremer) and Mrs. Keegan met to review and look at ways to make sure all students are properly reported. Mr. Sutorius and Mr. Warner thanked Mrs. Carrie Keller, Food Service Director, who was in the audience, for all her hard work this school year.

Treasurer's Report

Motion by Mr. Warner seconded by Mrs. Tucker, on Resolution number 22-23-29, to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d); Roll call: Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Schoenegge seconded by Mr. Hula, on Resolution number 22-23-30, to renew the agreement with Stacy Builders, Snow and Ice Control Division, for the District's salting parking lots and on an as needed emergency basis for snow plowing for the 2022-2023 School Year. Mr. Kurt stated that we currently have our dump truck in for repairs so we are currently down one snow plow. If we get in a bind, we will need to use Stacy's for added snow plowing; Roll Call: Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, on Resolution number 22-23-31, to approve Jullian and Grube Audit agreement modification for the cost of a single audit additional expenses of approximately \$2,500 for the fiscal year 2022 audit. Modification is required due to the District's Federal Funding being greater than \$750K. Mrs. Keegan stated that due to the ESSER funds and all students qualifying for free breakfast and lunches, the 2022 Fiscal Year federal funds were over \$750K and thus require a more extensive audit, thus the added auditor costs; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, and Mr. Sutorius: aye.

Superintendent's Report

New Business

Motion by Mr. Warner seconded by Mr. Schoenegge, on Resolution number 22-23-32, to approve the intent to renew the Townsend Community School sponsorship contract through June 30, 2033; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Schoenegge, no one seconded the motion, therefore there was no further action taken and therefore the resolution 22-23-33 expired on November 10, 2022, to approve

GMP Amendment No. 2.0 to Mosser Construction's CMR Agreement for the Early Perimeter Foundations with Masonry BP #2, for the ELPP PK-12 Facility Project.

Personnel Actions

Motion by Mr. Warner seconded by Mr. Hula, to approve FMLA/unpaid leave requests; Roll Call: Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mr. Schoenegge, to approve the Non-Teaching Limited Employment Wage schedule, adding the new title Student Special Education Aide Substitute; Roll Call: Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Certified:

Motion by Mrs. Tucker seconded by Mr. Warner, to approve Mykenzi Greenler, as a Volunteer Girls Basketball Coach for the 2022-2023 season; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, and Mr. Sutorius: aye.

Motion by Mr. Hula seconded by Mrs. Tucker, to accept the resignation of Christy Protzman as the Varsity Assistant Swim Coach for the 2022-2023 season; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mrs. Tucker, to hire Kaycee Hallett and Mollie Biehl as Co-Varsity Assistant Swim Coaches for the 2022-2023 season, (50% salary split); Roll Call: Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Schoenegge, to rescind Jennifer Coffman as MS Academic Challenge Advisor, hired in error, (resulting in a 50% salary split with Jenna Kline and Sara Weller previously approved) for the 2022-2023 season; Roll Call: Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Classified:

Motion by Mr. Warner seconded by Mr. Hula, to accept the resignation of Sandy Todd as a Cook Assistant, effective November 11, 2022. Mr. Warner asked if we were replacing the position and Mr. Kurt stated yes; Roll Call: Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, and Mr. Sutorius: aye.

Motion by Mr. Schoenegge seconded by Mr. Hula, to accept the retirement of Linda Elliott as the elementary cashier effective December 31, 2022. Mr. Kurt stated that she worked 22 years for the district and appreciated her years of service; Roll Call: Mr. Warner: aye, Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, and Mr. Sutorius: aye.

Motion by Mr. Warner seconded by Mr. Hula, to correct the job title of our students hired at the previous board meeting, Mikaylah Spurlock-Johnson and Ali Garbe, from part time Special Ed. Aide Substitutes, to list them as a part time Student Special Education Aide Substitutes; Roll Call: Mr. Hula: aye, Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, and Mr. Sutorius: aye.

Motion by Mrs. Tucker seconded by Mr. Hula, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Schoenegge: aye, Mrs. Tucker: aye, Mr. Warner: aye, Mr. Hula: aye, and Mr. Sutorius: aye.

Adjourning at 8:20 p.m.

The next regular BOE meeting is scheduled for November 21, 2022 at 6:30 p.m. beginning with the Superintendent's Retirement/Rehiring Hearing, with the Regular Board meeting to immediately follow, at the Board Office, 305 S. Washington St., Castalia, Ohio 44824

Respectfully Submitted

Brian Sutorius
Board President

Diane Keegan
Treasurer