

**MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF NOVEMBER 18, 2019.**

There was a working session to discuss new facility issues with Fanning Howey at 5:30 p.m.

Then the Margarettta Board of Education met in regular session at 6:30 p.m. on Monday November 18, 2019 at the Board Office.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

**Approval of the Minutes**

Motion by Mr. Miller, seconded by Mrs. Yetter, to approve the minutes from the Regular Board Meeting held on October 14, 2019; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

**Board and Staff Reports**

Townsend Community School's (TCS) Report

Mr. Pete Bartkowiak, TCS Superintendent, reported out the current statistics of enrollment numbers (1,467 as of 11/15/19), graduates this school year (40), 23,992 exams taken this school year to date, etc. He mentioned that school enrollments into TCS have seen steady growth across most schools and not many new schools; however Margarettta's enrollment has been fairly consistent at 40 to 50 students for the last few years. He spoke about the Community School work group committee that he is a part of and their progress to date. He stated that he committee is on track to give a recommendation to the State Board of Education on December 9<sup>th</sup>. Mr. Bartkowiak informed the Board that TCS' end of course testing is December 2-20 and he discussed Work Keys testing. Work Key is an additional testing method that gives student an alternative if they are struggling to pass end of course testing. It is testing to see students' readiness for the workforce.

TCS Margarettta Sponsor's Report

Mr. Steve Keller, Margarettta TCS Compliance Officer, gave the TCS update. He stated that Mrs. Keegan reviewed the TCS financials and emailed the analysis to all the board members for their review. He then reviewed the information that was covered at the monthly Sponsor meeting with TCS on November 7<sup>th</sup>. He covered upcoming due dates for the five year forecast and the Sponsor Annual School Performance Report which are due November

30<sup>th</sup>. He also covered the training he has attended as well as upcoming training this week. He also covered Margaretta's sponsorship rating that we were rated 'Effective' for the 2018-2019 school year. The Board congratulated the team that made that happen.

### **Public Participation**

Mr. Dalton Draper presented his Eagle Scout Project to the Board for approval. He will be building benches that convert into tables. They will be located at the football stadium under the visitor's shelter (which was built a few years ago by another Eagle Scout, Trae Cullen). Mr. Mock asked about the timing of the project. Mr. Draper stated that it will be ongoing and be done by the end of summer.

Then Mr. Kneeskern introduced the Margaretta FFA National Poultry Team (Colby Hoover, Spencer Flick, Madeline Flick, and Kaitlin Miller) that won the Ohio contest and placed 5<sup>th</sup> at Nationals, defeating 35 other states. This paved the way for them to be invited to the Atlanta International competition on January 28<sup>th</sup> through the 30<sup>th</sup>. Mr. Kneeskern also mentioned that the top 12 teams get their airfare, hotel costs, and meals paid for by the US Poultry Ag and the US Poultry Association. Each of the team members had an opportunity to speak about their preparations and involvement in the Poultry competitions. Kaitlin also competed individually and placed 10<sup>th</sup> overall. Mr. Kremer also introduced Kaylee Wagner (for a senior's perspective) and Hailey Williams (for a freshman's perspective), who spoke about their experiences at the National Convention and Expo. The Board congratulated them and they received a round of applause.

Mrs. Cindy Patrick presented documentation to the Board and discussed her research on the National Honor Society (NHS) requirements. She raised her concerns as it relates to her daughter being asked to apply to NHS and then be denied for not meeting some of the basic requirements of the being inducted into NHS (specifically the requirement of taking advanced classes). She questioned why Margaretta extends the offer knowing that the student does not meet one of the basic requirements of advanced classes and allows the student do the work to complete the application, only to be denied for the lack of advanced classes. She also stated that she checked with other school districts and stated that not all NHS chapters have that requirement. There were other concerns that she raised as well.

The next public participation was Mr. Fred Keller, who stated to the Board that he is interested in the High School Kitchen opening and that it has been vacant for over a month. He stated that he has many years of cooking experience and is level II certified and is very interested in the job.

### **Introduction of Additional Agenda Items**

Mr. Mock introduced additional items to hire the after school reading program employees and the Varsity Assistant Swim Coach later in the agenda.

### **New Business**

Motion by Mr. Miller seconded by Mr. Sutorius to accept the resignation of the Superintendent for retirement purposes effective July 31, 2020; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

### **The Financial Report and Schedule of Bills**

Mrs. Keegan asked if there were any questions on the schedule of bills, bank reconciliations, or fund balances. She stated that the District has upgraded to the new redesigned State Software, so the monthly financial reports look slightly different in appearance and formatting. She then reviewed the financial report that compares this year-to-date results to last year for the same period. This report reflects the fourth month of the fiscal year (July 1, 2019 through October 31, 2019). Mrs. Keegan stated that the District's General Fund revenue exceeded the expenditures for the first four months by \$0.9 million, which is to be expected given we recently collected half of the year's property tax revenues FY 2019. This cash balance will be reduced in the coming months as expenditures will outpace the monthly revenues. This year's results compared to the same time period last year, approximately \$0.5 million, resulting in an improvement of approximately \$368 thousand. The District's beginning General Fund cash balance was \$787,201 and with the current year improvement of \$0.9 million, leaves the ending October cash balance \$1.7 million. She stated that the revenue this year is favorable by approximately \$199 thousand (mostly due to timing of revenues) and the expenditures are also favorable by approximately \$368 thousand (due to budgetary cuts in the summer).

### **Treasurer's Report**

#### **New Business**

Motion by Mrs. Yetter seconded by Mr. Sutorius, on Resolution number 19-20-20, to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller seconded by Mr. Schoenegge on Resolution number 18-19-21, authorizing the Treasurer to make the proposed Inter-Fund Transfers and Advances of funds for the current fiscal year of 2019/2020; Roll Call: Mr. Miller: aye, Mr.

Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter seconded by Mr. Schoenegge, on resolution number 18-19-22, to authorizing the establishment of the Trust to manage and award scholarships in memory of Edward Huber; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, on resolution number 18-19-23, authorizing the use of a portion of the proceeds of bonds or bond anticipation notes of the school district to be issued for the purpose of constructing, enlarging or other improvement; furnishing, and equipping of school facilities; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Mrs. Keegan introduced and reviewed the five year forecast with the Board and the assumptions that went into the forecast. Mrs. Keegan informed the Board that we now have the current Nexus tax valuations for the tax collections in 2020. She cautioned the Board that Nexus still has the ability to appeal the valuation until December 6<sup>th</sup> and they can appeal the valuation every year going forward. However, given we have the 2020 tax collection values for Nexus, we included 25% of the tax value in the general fund five year forecast and then assumed a 3.5% depreciation factor on the valuation (25% is the percentage that the Board has authorized for use in the general fund). Mrs. Keegan also stated that while there will not be a change in the State Foundation payments for two years, based on the current biennial budget; it is unknown what may happen in year three. Historically, when local tax revenues increase then state revenues to the District are reduced. We will not know if or the amount of the state aid reductions until the next budget is set. Mrs. Keegan also stated that the forecast assumes a 3% annual economic increase in wages and benefits to cover wage steps and potential base salary increases and healthcare economic increases. Mr. Warner asked if there was any further discussion. Then a motion was made by Mr. Sutorius seconded by Mrs. Yetter on resolution number 19-20-24, to adopt the Margareta School District Five Year General Fund Forecast for the fiscal years 2020-2024; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge on resolution number 19-20-25, to request advances on local tax collections from the County Auditors as needed for the 2020 Calendar Year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller on resolution number 19-20-26, to authorize the Treasurer to procure one school bus and begin the procurement process; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

### **Superintendent's Report**

#### New Business

Motion by Mrs. Yetter, seconded by Mr. Miller to approve Dalton Draper's Eagle Scout Project for the school; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on resolution number 19-20-27, to approve the agreement with Stacy Builders, Snow and Ice Control Division, for the District's salting parking lots and on an as needed emergency basis for snow plowing for the 2019/2020 School Year; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius on resolution number 19-20-28, to approve the parent transportation agreement for a student attending Margaretta's North Point unit at Huron City Schools for the 2019/20 school year; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion was made by Mrs. Yetter, seconded by Mr. Miller, to approve the Margaretta FFA Poultry team to attend the International Poultry Expo. The Expo is in Atlanta Georgia from January 28 through 30, 2020 with four students and one advisor attending; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Mr. Mock then introduced the first reading of Board Policy 1310 - Employment of Treasurer; 1340 - Non Re-employment of the Treasurer; 1615 - Use of Tobacco by Administrators; 1630.01 - FMLA Leave; 2431 - Interscholastic Athletes; 3215 - Use of Tobacco by Professional Staff; 4215 - Use of Tobacco by Classified Staff; 4430.01 - FMLA Leave; 5113.02 - School Choice Options; 5200 - Attendance; 5350 - Student Suicide; 5512 - Use of Tobacco; 7230 - Gifts, Grants, and Bequests; 7300 - Disposition of Real Property/Personal Property; 7434 - Use of Tobacco on School Premises; 7440.03 - Small Unmanned Aircraft Systems; 8462 - Student Abuse and Neglect; 8500 - Food Services.

Mr. Mock then introduced the second reading of Board Policy 2413 for Career Advising and the Academic Acceleration Policy.

Motion by Mrs. Yetter, seconded by Mr. Schoenegge, to approve the Mohican Out-Of-Doors School contract for session dates June 1<sup>st</sup> through the 5<sup>th</sup> of 2020; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mrs. Yetter, to accept the enrollment of Foreign Exchange Student, Noura Alkhawaled from Kuwait as a Junior; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion was made by Mr. Sutorius, seconded by Mr. Miller, to approve the use of Substitute Special Educational Aides and approving the recommended wage rate of \$10.00/hour. Mr. Warner asked if there was any additional discussion. Mrs. Vicki Meyers asked if the Sub Aides would be independent or Rachel Wixey, and Mrs. Keegan said independent just like our other Sub Kitchen, Sub Transportation and Sub Custodian positions; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Miller, to approve the continual enforcement of the District's nutrition standards policy that supports the Ohio Revised Code 3313.814 as defined in the Board policy 8500; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

### **Personnel Actions**

#### Classified

Motion by Mr. Schoenegge, seconded by Mrs. Yetter to approve the following Substitutes: Jena Chiow - Substitute Bus Driver - Conditional upon completion of school bus endorsement renewal, Jena Chiow - Sub Bus Aide, Sub Kitchen, & Sub Custodial, Amanda Lewis - Sub Kitchen (effective 11/15/19), Nicole Lunato - Sub Kitchen (effective 10/28/19), Sue Palmison - Sub Kitchen (effective 11/5/19), Kelly Salyers - Sub Kitchen (effective 10/30/19), Brianna Sutorius - Sub Bus Aide, Kim Trimarche - Sub Kitchen (effective 10/14/19), Jodi Young - Sub Kitchen; Roll Call: Mr. Sutorius: abstain, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge to approve Kim Trimarche as a Substitute Special Educational Aide; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by MR. Miller to accept the following resignations: David Ball - Volunteer Baseball Assistant Coach, Miah Laser - Varsity Assistant Swim Coach; Roll

Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Miller, to hire the following for the after school reading program: Tonya Foos, Erica Grahl, Jackie Henline, Brad Hoffman, Treena Kihlken, Natasha McCowan, Donna McGory, Sheri Ross, Mary Schaeffer; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to hire Christy Miller for the Varsity Assistant Swim Coach for 2019/20 Season; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

### **Old Business:**

Mr. Mock gave a quick update on potential new facilities. He mentioned that we are expecting the OFCC enrollment projections by the end of November, which will give us the allowable square footage and value for the project that OFCC will support. OFCC is currently thinking that we should be accepted into the ELPP program by the end of December and then we would be able to sign a contract with Fanning Howey. Mr. Mock also stated that we had two meetings on November 1st and 15th with Bricker & Eckler, Baker Tilly and Fanning Howey on building financing and scope of project. He also stated that as Mrs. Keegan mentioned earlier in the meeting that we have received the tax valuation for the Nexus pipeline for the collections in 2020 calendar year.

### **Informational Items/Correspondence**

Mr. Mock then stated that there have been discussions about having therapy dogs in the two buildings and he introduced the policy for therapy dogs that the Board will need to review and approve at a future meeting.

Mr. Mock also updated the Board on House Bill 166 School Safety Grant that we received for \$5,148.52 to be used for SRO cost and mental health. He stated that it was going to be discussed at the Principles meeting on how it will be used.

Motion by Mr. Miller, seconded by Mr. Sutorius to enter Executive Session to discuss matters that are to be kept confidential by state law and potential litigation matters; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

The Board entered Executive Session at 7:42 p.m. with Mrs. Keegan, Mr. Mock, Mr. Cajon Keeton (Benton Carroll Treasurer) and Mr. Jeff Dornbusch (Port Clinton Treasurer) remaining in the Executive Session. After the first discussion, Mr. Keeton and Mr. Dornbusch left Executive Session at 8:30 p.m. and the

remaining people stayed in Executive Session for a second matter.

Motion by Mr. Miller, seconded by Mrs. Yetter, to return to Open Public Session; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye. Adjourning at 8:45 p.m.

The next regular BOE meeting has been scheduled for Monday December 16, 2019 at 6:30 p.m. at the Board Office.

Respectfully Submitted

---

Andrew Warner  
Board President

---

Diane Keegan  
Treasurer