

**MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF DECEMBER 12, 2018.**

The Margarettta Board of Education met in regular session at 6:30 p.m. on Monday December 12, 2018 at the Board Office.

Mr. Warner called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Miller:	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Yetter:	Present
Mr. Warner:	Present.

**Approval of the Minutes**

Motion by Mrs. Yetter, seconded by Mr. Miller, to approve the minutes from the November 19, 2018 Regular BOE Meeting and the minutes from the November 29, 2018 Special BOE Meeting; Roll call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

**Board and Staff Reports**

Townsend Community School's (TCS) Report

Mr. Pete Bartkowiak, TCS Superintendent, made his monthly report to the Board. Mr. Bartkowiak stated that Townsend has had 1,036 graduates, active students totaling 1,443 and 82.7% of TCS students are 'At-Risk' students. Percentage of special education students is at 23.7%. He also referenced some of the statistics of the student population that are at risk and different identifiers; currently there are 13 homeless students, 22 transient students (which is defined as moving more than 2 times in this school year already), and 687 students 1+ grade levels behind. Mr. Bartkowiak also mentioned that TCS had completed over 1,800 end-of-course testing in the first 8 days, with 2 more weeks of testing to go. Mr. Bartowiak also communicated the change in the withdrawal rules. The requirement prior to November 1, 2018 was if the student had no activity for 105 hours, they had to be withdrawn. Currently it is now 72 hours instead of 105 hours.

TCS Sponsor's Report

Mr. Mock and Mr. Grahl reported out on the Sponsor activity for the last month. Mr. Grahl passed out a one page update covering the November financial review, compliance updated plan (Sponsor's Annual Report submitted to the Epicenter and sent to all students and parents by November 30, 2018),

training/professional development and onsite visits. Mr. Grahl also mentioned that we are waiting on an ODE response to the current corrective action plan from December 4, 2018. Mr. Grahl also mentioned that ODE has created a new webpage for Community Schools. Mr. Mock and Mr. Bartkowiak also discussed the MAP testing changes that are being reviewed. Initially TCS did not meet MAP testing, however after conversations with ODE, they have agreed to take another look at TCS' results.

### **Public Participation**

No public participation.

### **Introduction of Additional Items to Agenda**

Mr. Mock introduced an additional item, to the agenda, as follows: Approve the hiring Larry Bales as a Sub Bus Driver, effective 12/12/18

### **The Financial Report and Schedule of Bills**

Mrs. Keegan asked if there were any questions on the schedule of bills and Mrs. Keegan stated that the financial reports in the Board members packages reflect the fifth month of this fiscal year (July 1, 2018 through November 30, 2018). Mrs. Keegan stated that the District's General Fund revenue was down compared to last year \$(326) thousand and expenditures were also down \$239 thousand compared to last year. The general fund expenditures exceeded revenues by approximately \$29 thousand after the fifth month of November for this fiscal year. Last year during the same period, the General Fund revenues exceeded expenditures by approximately \$58 thousand. There was an improvement in expenses of \$319 thousand, primarily driven by improvements in the supplies and materials account this year due to the purchase of textbooks in the previous year.

### **Treasurer's Report**

#### **New Business**

Motion by Mr. Sutorius seconded by Mr. Miller on Resolution number 18-19-36, to set the date and time of the Board's Organizational meeting and budget hearing; Mrs. Keegan explained that it needed to occur prior to January 15<sup>th</sup>; the Board selected January 12, 2019 at 10:30 am; Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mr. Schoenegge, on Resolution number 18-19-37, to approve expenditures that have exceeded the \$3,000 threshold of the "then and now" provisions of Ohio Revised Code Section 5705.41(d). Mr. Warner asked if there was any discussion and Mr. Sutorius stated that the diesel fuel

purchased was a very good price. Mr. Sutorius the next time that we send out bids for diesel, we should include Coal Distributor as well; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mr. Sutorius, seconded by Mr. Miller, on Resolution number 18-19-38, to approve the necessity for the renewal of the Emergency Tax Levy (5 years); Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter, to adopt Board Resolution number 18-19-39, to approve the necessity for the renewal of the Emergency Tax Levy (10 years); Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

Mrs. Keegan reviewed the ODE letter that discussed ODE precautionary status due to District deficit in 2020 and our corrective action plan is due to ODE by January 6, 2019.

Mrs. Keegan also mentioned that the final audited financial statements for Fiscal Year June 30, 2018, were included in their packets for their inspection.

### **Superintendent's Report**

#### **New Business**

Mr. Mock introduced the first reading of the NEOLA Board Policies: 1031 - Legislative, 0141.2 - Conflict of Interest, 0164 - Notice of Meetings, 0165.1 - Regular Meetings, 0165.2 - Special Meetings, 0165.3 - Recess, 0166 - Executive Session, 0168 - Minutes, 0169.1 - Public Participation at Board Meetings, 1240.01 - Non-Reemployment of Superintendent, 1422 - Nondiscrimination and Equal Employment Opportunity, 1541 - Termination and Resignation, 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, 1662 - Anti-Harassment, 2111 - Parent and Family Engagement, 2260 - Nondiscrimination and Access to Equal Educational Opportunity, 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability, 2261 - Title I Services, 2261.01 - Parent and Family Member Participation in Title I Programs, 2261.03 - District and School Report Card, 2271 - College Credit Plus Program, 2700 - DELETE - School Report Card, 3122 - Nondiscrimination and Equal Employment Opportunity, 3123 - Section 504/ADA Prohibition Disability Discrimination in Employment, 3140 - Termination and Resignation (Certified), 3362 - Anti-Harassment, 4122 - Nondiscrimination and Equal Employment

Opportunity, 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, 4140 - Termination or Resignation (Classified), 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions, 4362 - Anti-Harassment, 5517 - Anti-Harassment, 5610 -Removal, Suspension, Expulsion, and Permanent Exclusion of Students, 5610.02 - In-School Discipline, 5610.03 - Emergency Removal of Students, 5611 - Due Process Rights, 6325 - Revised - Procurement - Federal Grants/Funds, 6423 - Use of Credit Cards, 8141 - Mandatory Reporting of Misconduct by Licensed Employees.

Mr. Warner asked about why College Credit Plus (CCP) classes are not weighted in the students GPA, to help them attain higher class ranking or first in their class. Mrs. Meyers stated that as a teacher of CCP courses, some high school AP classes' curriculum is more complex and difficult then CCP courses can be. Mrs. Meyers also stated that given the high school does not control the course content for the CCP class, the District didn't believe they could evaluate the CCP class weighting, so CCP is not weighted. Mr. Elmer Lipert also agreed and confirmed what Mrs. Meyers stated that when the District started CCP classes, Mr. Ed Kurt and the Board were not comfortable weighting the CCP classes, given they had no control over the curriculum offered.

### **Personnel Actions**

#### **Certified/Classified:**

Motion by Mr. Sutorius, seconded by Mrs. Yetter, to approve the hiring of the following for the After School Reading Program: Jessica Avants, Claudia Gonzalez (Student Teacher), Erica Grahl, Brad Hoffman, Sherri Ross; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: abstain, Mr. Warner: aye.

#### **Classified:**

Motion by Mr. Miller, seconded by Mr. Sutorius, to approve the following: Tom Barnes - Promotion to Head Custodian, Lisa Kochendoerfer - Volunteer Girls Basketball Coach, Caleb Stockmaster - Volunteer Wrestling; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye.

Motion by Mrs. Yetter, seconded by Mr. Sutorius, to accept resignations as of 12/11/18: Larry Bales - Bus Driver; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

Motion by Mr. Miller, seconded by Mrs. Yetter, to Approve the hiring of Larry Bales as a Sub Bus Driver, effective 12/12/18; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: aye.

#### Old Business

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve Resolution number 18-19-40, that the Board supports the Emerson Creek Project, Erie, Huron, and Seneca Counties of Ohio and rescind Resolution number 18-19-35; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: aye.

Mrs. Keegan mentioned that the county auditor did confirm that the Nexus pipeline become operational in October of this year and that should generate approximately a quarter of tax revenue in 2019 and full tax year impact in 2020. How the quarter of a year payment will occur for 2019 is currently unknown.

Mr. Mock also reiterated the Board's interest in having a working session on Saturday, January 12<sup>th</sup> at 10:30 a.m.

Mr. Mock stated that we have research the process to potentially sell the original Townsend building in Vickery, Ohio. He discussed the steps involved as follows: 1). Finding the original Quinn family descendants that have rights to reacquire the property if it will no longer be used for educational purposes. We have found the only surviving grandson of the people in question and we are completing the necessary paperwork to have him waive his option. 2). The district will need to get the property surveyed for a proper legal description and appraised. 3). Then the District will need to offer the property in a public auction. 4). If there are no suitable bids, then it can go to a private sale.

Mr. Mock gave a quick update on the ODE Performance Audit and reiterated all the departments and administrators they have met with and that their final report is to be out by mid-February.

Mr. Mock passed out a Transportation analysis of the cost to run one bus, which was estimated at approximately \$40 thousand per bus for a school year. He reviewed several of the statistics as follows: 17 assigned buses on the road, 5 spare buses, on count week we had 548 a.m. riders and travel 1,403 miles per day. He also stated that all afternoon routes start at 2:45 p.m. and all afternoon bus routes are in by 3:50 p.m.

Mr. Mock gave an update on the Athletic Weight Room access. The administrators met with the contractor and they will be removing the finger print access machine and replace it with the same key fob system as the school has currently. The fitness center will be opened to the community from 6 a.m. until 8 a.m. and then reopened to the public at 6:30 p.m. until 9:00 p.m. Mr. Mock did not mention how long the security system changeover will take nor when the new schedule will start.

### **Informational Items/Correspondence**

There were no informational items for this meeting.

Motion by Mr. Miller, seconded by Mr. Sutorius, to enter Executive Session to discuss matters that require to be kept confidential by federal laws, rules or state statues and the appointment or dismissal of public employees, with no action to follow; Roll Call: Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Warner: aye. The Board entered Executive Session at 7:19 p.m. Mr. Grahl, Mr. Mock and Mrs. Keegan remained in the Executive Session, with the full Board.

Motion by Mrs. Yetter, seconded by Mr. Schoenegge, to exit executive session and return to open session; Roll Call: Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Warner: aye.

The Board returned to open session at 7:43 p.m.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to reenter Executive Session to conference with an attorney for the Public body concerning disputes involving the public body that are the subject of pending or imminent court action, with no action to follow; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Warner: abstained. The Board reentered Executive Session at 7:44 p.m. Mr. Grahl, Mr. Mock, Mrs. Keegan, Mr. miller, Mr. Schoenegge, Mr. Sutorius, Mrs. Yetter remained in the Executive Session, with Mr. Warner leaving and excusing himself from the discussion.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to exit executive session and return to open session; Roll Call: Mr. Sutorius: aye, Mrs. Yetter: aye, Mr. Miller: aye, Mr. Schoenegge: aye, Mr. Warner: was absent at this point.

Adjourn the meeting having no further business to come before the Board at 8:30 p.m.

The next meeting is a Special Working Session scheduled for Saturday January 12, 2019 at 10:30 a.m. at the Board office.

Respectfully Submitted

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Andy Warner  
Board President

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Diane Keegan  
Treasurer