

MARGARETTA LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

FINAL REQUIREMENT CHECKLIST

Please submit this form, with required verification and fees, following the completion of all requirements for license renewal. Include a copy of your original Individual Professional Development Plan for which these activities were proposed.

Name _____ Building _____ Date Submitted _____

Home Address _____ City/State/Zip _____

License/Certificate Number Renewing _____ Area _____ Expiration Date _____

Group Activity	# Hours Permitted	# Hours Completed	= CEUs	Verification
1	0-50			Superintendent's Signature _____ Date _____
2	0-180			Attach official transcripts, CEUs and / or attendance certificates
3	0-130			Attach Activity Verification Forms
4	0-130			Attach Activity Verification Forms
Total Hours =			=	Must total 180 hours / 18 CEUs

Fee: A check or money order payable to "Ohio T.E.C." covering the application fee for the license requested must accompany each application (do not send cash). Note: Checks returned for insufficient funds will result in the voiding of the license.

- 5 year license - \$50.00
- Adding to a existing license - \$10.00

Educator's Signature _____ Date _____ LPDC Signature _____ Date _____