

MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF JUNE 24, 2024.

Margaretta Board of Education met in regular session at 6:31 p.m. on Monday, June 24, 2024 at the Margaretta Board of Education, 305 S. Washington Street, Castalia, Ohio.

Regular Board Meeting

Mrs. Tucker, Board President, then called the regular meeting to order at 6:31 p.m. requesting roll call by Mrs. Keegan:

Mr. Lippert	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Tucker:	Present

Mr. Hula was excused from the meeting.

The Pledge of Allegiance was then recited after roll call.

Approval of the Minutes

Motion by Mr. Sutorius, and seconded by Mr. Lippert, to approve the minutes from the Special Board of Education Meeting held on held on Sunday June 2, 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Board and Staff Reports

Townsend Community School's (TCS) Report

Mr. Ryan Bohn, TCS Principal and Superintendent was excused from the meeting and so Mr. Kurt did the TCS report out. He stated that TCS currently has 89 graduates for the 2023-2024 school year, and 473 current students as of June 24, 2024. Mr. Bohn also gave an update on the teacher/stadium parking lot paving scheduled tentatively on July 26-29th, the continued progress on the 3rd satellite site at the Lorain County Community College LCCC and is working through the Opening Assurances.

TCS Margaretta Sponsor's Report

Mr. Kurt then gave an update on Margaretta and TCS' SRO needs and agreements for next school year. He also stated that the relationship between the two schools has been going very smoothly and thanked TCS for their focus. Mrs. Keegan also congratulated Mrs. Kelsey Kromer and TCS for receiving the Auditor of State (AOS) Award in financial reporting in accordance with Generally Accepted Accounting Principles (GAAP) and compliance with applicable laws for the fiscal year 2023. She also reminded the board that only 8% of the public audits (that total approximately 6,000 entities) receive this award. Some of the criteria are that you have a clean audit, meet all deadlines and timing requirements, no finds for recovery or restatements, no management comments in the management report, no reconciliation issues, no violations of public records laws, etc. to name a few of the requirements.

Presentation from Auditor's Association to Margaretta FFA

Mr. Rick Jeffrey, Erie County Auditor, presented the Margaretta FFA Chapter a \$500 check, for speaking at the auditors' annual conference. The Margaretta FFA team was invited to the State Auditors' Annual Conference to give a presentation on Parliamentary Procedure. Mr. Jeffrey stated that they did a great job in their explanation and were a very professional group of kids and the auditors were very impressed with their speaking abilities.

Public Participation

Mr. Gary Smith from LifeWise gave an update of their organizations activities with the students whose parents authorized their participation in the LifeWise program. He reviewed the outside organizations number of participants and yearend wrap up.

Introduction of Additional Items to the Agenda

Mrs. Keegan introduced an additional item: Resolution (#23-24-87), to authorize the Treasurer to make Inter-Fund Transfers of funds for the current fiscal year 2024. Mrs. Keegan highlighted the typo in the resolution number, it should have been 23-24-87 and not 22-23-87.

Treasurer's Financial Report and Schedule of Bills

Mrs. Keegan presented the schedule of bills, bank reconciliations, fund balances, etc., that were included in the Board's packages for review. Mrs. Keegan stated that the Fiscal Year To Date (FYTD) revenue through May (with 92% of the fiscal year complete) was a total of \$17.6M and expenses of \$16.6M resulting in an increase to the general fund balance of \$954K. The Fiscal Year beginning cash balance in the general fund as of July 1, 2023 was \$1.0M so at the end of May the general fund balance was \$2.0M. Mrs. Keegan stated that the biggest change in the revenue for this fiscal year to date versus last year at this time is the \$(551)K in tangible personal property, which is primarily due to Nexus paying us a lower percentage of their tax bill this year versus last year at this time. She also stated that our employee wages and benefits are unfavorable this year versus last year by \$(356)K.

Mrs. Keegan also reviewed the current status of the Food Service Account and stated that the program has had some significant head winds to overcome this year. Even with all those obstacles that they are facing, they are still currently sitting with a positive (in the black) cash balance in Food Services and are on pace to end the year in the black. She stated that after eleven months of the fiscal year the Food Service balance is \$91,713.

Treasurer's Report

Informational

FY2023 Threshold Cost Recovery

Mrs. Keegan reported out on the Threshold Cost reporting (previously known as Catastrophic Costs) that she submits a detailed bill for each high cost special needs students that reside in the Margaretta school district and attends Margaretta schools. Threshold Cost (Catastrophic Cost) applications from the schools increased 11% from the prior year, resulting in a lower reimbursement percentage, Margaretta received \$188,201 of our total out of pocket cost of \$915,326 for 24 total students.

New Business

Motion by Mr. Sutorius seconded by Mr. Lippert, on Resolution number 23-24-80, to approve the agreement with Schools of Ohio Risk Sharing Authority (SORSA) for the purpose to renew the comprehensive liability insurance for the period beginning July 1, 2024 to June 30, 2025. Mrs. Keegan stated that the liability insurance cost increased 17% versus the prior year. She stated that SORSA gave the school three options for our cyber insurance and was able to save 3% of the increase, which got the increase down to 14%. Mr. Kurt stated that he is on the NOECA board and gave an update of a cyber attack that occurred for one of our NOECA schools. Mr. Kurt stated that they responded quickly to the cyber attack and got them back online quickly; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge seconded by Mr. Sutorius, on Resolution number 23-24-81, to adopt a Temporary Appropriation measure as proposed for the 2025 Fiscal Year commencing with expenses incurred beginning July 1, 2024; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Lippert, on Resolution number 23-24-82, to authorize the Treasurer to make the proposed budget modifications and supplemental appropriations for the fiscal year 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert, seconded by Mr. Sutorius, on Resolution number 23-24-83, to request state consents and special needs approval to issue bonds of the school district in an amount not to exceed \$50,000,000; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on Resolution number 23-24-84, to approve the renewal of a contract with the Northern Ohio Educational Computer Association (NOECA) for the purpose of providing the District Computer Support services for the 2024-2025 School Year. Mrs. Keegan highlighted a typo that the year should be 2024-2025 and not 23-24. She also stated that the FY25 bill has an increase of 6%; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Lippert, on Resolution number 23-24-85, to approve the renewal of a contract with Johnson Controls Fire Protection LP for the purpose of providing the District fire alarm inspection services for the 2024-2025 school year. Mrs. Keegan stated that this is an increase of 9.5% versus last year's bill; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Lippert, to approve the OAPSE Local #379 Collective Bargaining Agreement one year contract for the period of July 1, 2024 through June 30, 2025; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on Resolution number 23-24-87, to authorize the Treasurer to make Inter-Fund Transfers/Advances of funds for the current fiscal year 2024. Mrs. Keegan highlighted the typo in the resolution number, it should have been 23-24-87 and not 22-23-87; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Superintendent's Report

Old Business

Motion by Mr. Lippert, seconded by Mr. Sutorius, for the second reading and approval of the updated spring 2024 NEOLA board policies as follows: First reading of the updated spring 2024 NEOLA board policies as follows: Po2623 - Student Assessment and Academic Intervention Services, po2623.02 - Third Grade Reading Guarantee, po3120.04 - Employment of Substitutes, po3140 - Termination and Resignation, po4124 - Employment Contract, po4140 - Termination or Resignation, po5310 - Health Services, po8600 - Transportation, po8600.04 - Bus Driver Certification, po8640 – Transportation, for Field and other District-Sponsored Trips, po8650 - Transportation by Vehicles other than School Buses, po8660 - Incidental Transportation of Students by Private Vehicle, po2271 - College Credit Plus Program; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

New Business

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on Resolution number 23-24-86, to establish the educational requirements for substitute teachers for the 2024-2025 school year and each school year thereafter. Mr. Kurt stated that this has been available to schools since COVID and now it is a permanent option and by approving this resolution, it will provide flexibility to each of the buildings; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert, seconded by Mr. Schoenegge, to approve amendment to job description for Supervisor of District Operations and Educator on Special Assignment; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: Aye, and Mrs. Tucker: Abstain.

Personnel Actions

Motion by Mr. Sutorius, seconded by Mr. Lippert, to approve the FMLA and unpaid leave requests; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Sutorius: aye, and Mrs. Tucker: aye.

Certified

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to accept the resignation of Jessica Temari, 4th Grade Teacher, effective June 17, 2024; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve Gary Quisno ⁵/₈ Mathematics Teacher for the 2024-2025 school year; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, and seconded by Mr. Schoenegge, to approve the following supplemental positions for the 2024-2025 School Year:

Entry Year:

Lead Mentor - Marnie Hallett-Szymanski
Resident Educator Mentor - Jenna Kline,
Katie Berg, & Danielle Comparette

Music Directors:

Marching Band - Adam Reardon
Assistant Band - Amanda Reardon
Pep Band - Adam Reardon
Vocal Music - Amanda Reardon

Department Chairs:

Electives - Kevin Kremer
Intervention Specialist - Michael Simonton
Social Studies - Marnie Hallett-Szymanski
Science - Lindsey Miller
Math - Katie Berg
English Language Arts - Sara Weller

Academic Challenge:

HS - Sara Weller & Mark Novak (50%-50%)
5th/6th - Jen Coffman

High School Play/Hourglass:

2 Plays - Amanda Zust

Hourly Pay Responsibilities:

Adult FFA Education - Kevin Kremer
Detention Supervisor - Kelsey Fresch

Class Advisors:

Seniors-Marnie Hallett-Szymanski
Juniors - Courtney Gysan
Freshman - Logan Harris
8th Grade - Katie Berg
7th Grade - Kelsey Fresch
6th Grade Trip - Chris Smith
6th Grade - Chris Smith

Club Advisors:

National Honor Society-Jamie Drossman
Student Gov't-Marnie Hallett-Szymanski

Publications:

Yearbook Advisor - Logan Harris
& Jennifer Coffman

Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert, and seconded by Mr. Sutorius, to approve up to 2 extended days for Alison Butler and Steve Keller as needed at the discretion of the supervisor for the 2024-2025 school year, for Curriculum Development. Mr. Kurt stated that Steve and Alison stepped up to take of the Leadership curriculum and class and will work with Dr. Theis to enhance that curriculum; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to accept the resignation of Melissa Depinet, FCS Teacher, at the end of the 2023-2024 school year contract; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert, seconded by Mr. Sutorius, to hire Lucas Poggiali, Supervisor of District Operations, effective August 1, 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: Abstain.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve the hiring of the following supplemental positions for the 2024-2025 school year:

Football:

Gary Quisno - Head Coach
Brian Ringholz, Jeff Keck & Conar Burns - Varsity Assistant Coach
Luke Weyer (27%), and Lucas Poggiali (27%) - Varsity Assistant / Freshman / Assistant Freshman Coach, Lars Livengood - (40%) 7th Grade Head/Assistant Coach, Erica Grahl - Football Equipment/Uniform Manager

Cross Country:

Bill Minshall - Head Coach (75%), Jessica Skinner & Lindsay Miller - JH Coach (50%-50%) & Head Coach (12.5%-12.5%)

Volleyball:

Logan Harris - 8th Grade Coach

Girls Golf:

Chris Smith - Head Coach

Boys Basketball:

Steve Keller Jr. - Head Coach

Boys Track:

Bill Minshall - Head Coach

Cheerleading:

Jennifer Coffman - Varsity Asst Coach
Shannon Bramel - JH Coach

Strength & Conditioning:

Madison Ringholz - Head Coach

Swimming & Diving:

Marnie Hallett-Szymanski - Head Coach
Lauren Drossman - Head Coach +4 schools;

Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Lippert, to hire the following event workers for the 2024-2025 seasons: Brian Ringholz, Logan Harris, Steve Keller Jr., Corey Britton, Kevin Kremer, Keith Taylor and Conar Burns; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Classified

Motion by Mr. Lippert seconded by Mr. Sutorius, to accept the resignation of Melissa Vassallo, Treasurers Assistant /Accounts Payable, effective June 30, 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to hire Rebecca (Becky) Lorenz and Stephanie Bradley as substitute kitchen workers for the 2024-2025 School Year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Lippert, to approve the extended days, as needed at the discretion of the supervisor, but not to exceed 30 days for the 2024 summer for Jenn Morris-Cox, MS/HS Administrative Secretary; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to accept the retirement of Karen Keller, Bus Driver, effective August 31, 2024. Mr. Kurt stated that Karen has worked for this district in several roles, but most of her 30 years of service was in transportation and he thanked her for all her years of dedication to the job and he also thanked her for the years of leadership as union president; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to hire Maree Markley for board office support for the summer of 2024 as needed on an open timesheet basis; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to hire Natalie Gottron, Educator on Special Assignment, for the 2024-2025 school year. Mr. Kurt stated that we lost our School Psychologist very late and have not found anyone to backfill for the position, so we are hiring Natalie to help Mrs. Kathy Hall with the additional workload that will be placed on her as the only School Psych and Special Education Director for the district; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr., Schoenegge to accept the resignation of Mike Billman, Fleet Mechanic, effective June 28, 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert, seconded by Mr. Sutorius, to approve Kelly Barrett, Fleet Mechanic, effective Thursday, June 20, 2024; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Sutorius, to hire Sandi Hula and Cora Blakely, Head Custodians, effective July 15, 2024; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge seconded by Mr. Sutorius, to hire Jude Perdue, Custodian II, effective July 15, 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to approve Kim Miller, 8th Grade DC Trip and S.A.D.D. Advisor for the 2024-2025 school year; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Lippert, to hire the following supplemental positions for the 2024-2025 school year:

Football:

Brian Kingsborough (27%) and Jason Ziegler (19%) - Varsity Assistant / Freshman / Assistant Freshman, Darren Michel - 8th Grade Head Coach, Mike Sabo - 8th Grade Assistant Coach, Scott Bauer (35%) and Todd Moore (25%) - 7th Grade Head Coach / 7th Grade Assistant Coach

Volleyball:

Sarah Kuns - Head Coach, Taylor Parkhurst - Freshman & JV Coach, Sara Warner and, Lindsay Troike - Varsity Assistant (50%-50%), Jill Hudgel - 7th Grade Coach

Cross Country Varsity Assistant:

Michael Ahner

Cheerleading:

Tiffany Thayer - Head Coach

Drill Team Advisor:

Angela Lukachko

Boys Golf:

Ryan Spicer - Head Coach

Wrestling:

Ron Chapman - Head Coach

Bowling:

Barry Carlson - Head Coach

Girls Basketball:

Ray Neill - Head Coach

Baseball:

Ray Neill - Head Coach

Softball:

Mike Williamson - Head Coach

Girls Track:

Kasey Haerr - Head Coach

Assistant Athletic Director -Mark Freeh;

Mr. Schoenegge pointed out that we had a typo in the agenda for Mr. Ray Neill's last name, which is corrected in the above minutes. Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Schoenegge, to approve the following volunteers for the 2024-2025 season: Darren Draper - Volunteer Assistant JH Football Coach, Sam Smith - Volunteer Girls Golf Coach, Austin Spicer - Volunteer Boys Golf Coach; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to hire the following event workers for the 2024-2025 seasons: Craig Hoffman, Patrick Freeh, Connie Harkness, Jackie Henline, Jim Edwards, Karen Fields, Sarah Jackson, Janni Keller, Jordan Grueschaber & Jen Lowther; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Sutorius, to hire Ann Hay and Jay Kuester as First Aid Responders for the 2024-2025 school year; Roll Call: Mr. Sutorius: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Lippert, to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

The Board entered Executive Session at 7:09 p.m. with Mrs. Keegan, and Mr. Kurt remaining in the Executive Session.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to return from Executive Session to open session; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Sutorius, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Sutorius: aye, Mr. Schoenegge: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Meeting adjourned at 8:40 p.m.

Mrs. Tucker informed the public that the next BOE Regular Meeting is scheduled for July 15, 2024 at 6:30pm at The Margareta Board of Education office, 305 S. Washington St. Castalia, Oh 44824

Respectfully Submitted

Angie Tucker
Board President

Diane Keegan
Treasurer

Certificate Section 5705.412, Ohio Revised Code

It is hereby certified that the Margareta Local School District Board of Education, Erie and Sandusky County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

Margareta Treasurer

President, Board of Education

Margareta Superintendent